



Appraisal Institute of Canada Ontario

MEMORANDUM

TO: AIC-ON Designated Members

FROM: Vikki Leslie, Executive Director

SUBJECT: Nominations to the Board of Directors of AIC-ON and to the Board of Directors of AIC

DATE: January 23, 2023

INTRODUCTION

The Nominations Task Force is seeking nominations for the following positions:

- Four (4) Regional Director positions for a two-year term
- One At Large AIC Ontario Director
- One (1) Director position, Appraisal Institute of Canada (AIC) two-year term

NOMINATIONS TO THE BOARD OF AIC-ON

Nominations are being sought for the above noted **Director** positions on the Board of the AIC- ON. The Regions are:

Region 1 – London and Windsor Chapters

Region 3 – Toronto and York Chapters

Region 5 – Peterborough Lindsay and Oshawa/Durham Chapters

Region 7 – North Eastern Ontario and Thunder Bay Chapters

In accordance with the Bylaws, only designated members from the above noted regions are eligible for nomination as a **Regional Director** in that region. The nominee must be registered as a member in the applicable region/chapter.

The term of office for a Regional Director is two years, beginning immediately following the Annual General Meeting being held *May 4th, 2023, in Waterloo Ontario. This AGM will also be available to all members virtually.*

Region1 (London/Windsor) Region 2 (Hamilton Niagara/Waterloo Wellington) Region 3 (Toronto/York) Region 4 (Credit Valley/Huron) Region 5 (Oshawa Durham/Peterborough/Lindsay) Region 6 (Ottawa/ Kingston) Region 7 (Northeastern Ontario/ Thunder Bay)

Nominations are also being sought for one (1) **Director at Large**. In accordance with the Bylaws, only designated members from Region 3 are **eligible for this election. (Toronto and York Chapters)**

The term of office for Director at Large is two years beginning immediately following the Annual General Meeting on May 4, 2023.

Board members are expected to attend all Board meetings. A minimum of (3) Board meetings **are held each year**. Additional meetings may be required. The first meeting of the Board will take place immediately following the Annual General Meeting Thursday May 4, 2023.

Directors are also expected to stay in touch with the Chapters in their Region, attend Chapter Meetings as necessary and bring concerns to the attention of the Board.

NOMINATIONS TO THE BOARD OF THE APPRAISAL INSTITUTE OF CANADA

Nominations are being sought for one (1) director positions on the board of the AIC (Appraisal Institute of Canada). The successful individual will serve on the AIC Board but will also be invited to participate at AIC-ON Board meetings to share information and act as a resource. The term of office for a director is two years. Generally, the AIC Board normally meet face to face three (3) times per year and regularly by electronic means.

Only designated members (AACI & CRA) are eligible to become directors. In addition, in accordance with the by-laws of the AIC-ON, **“Each of the National Board Representatives must come from a different Chapter.”** Consequently, members from the Toronto Chapter and London Chapter are **not eligible** for nomination or election because Ed Saxe, CRA and Suzanne de Jong, AACI each have one year remaining of their term.

A member cannot serve as both an AIC director and a Regional Director or Director at Large for AIC-ON, members cannot be nominated for both positions. As well, members should review the material outlining the duties of Directors.

The term of office for a National Director is two years beginning immediately following the Annual General Meeting which will be held in Vancouver British Columbia, this AGM will also be available to all members virtually.

THE NOMINATION PROCESS AND FORMS

Completed nomination forms must be received by 12:00 noon on Friday February 3, 2023. Members are encouraged to review the enclosed materials and ensure that a properly completed nomination form is returned. If there are more nominations than positions available, the AIC-ON will conduct an election in accordance with By-law No.1.