



## **SCHEDULE A RESPONSIBILITIES OF INDIVIDUAL BOARD MEMBERS**

In contributing to the achievement of the responsibilities of the Board as a whole, each Board member is responsible for:

- (a) Working positively and cooperatively as a member of the team with other Board members and with the management and staff of the Association and observing Board policies with respect to the conduct of individual Board members;
- (b) Regular attendance at Board and committee meetings, using a minimum 75% attendance guideline for the Board and each such committee;
- (c) Serving on a standing committee as Board Liaison or undertaking to represent the Board in other areas;
- (d) Completing the necessary background preparation in order to participate effectively in meetings of the Board and its committees;
- (e) Being committed to working for the interests of the Association as a whole;
- (f) Respecting Board decisions once these have been reached;
- (g) Abiding by the Board's conflict of interest policy;
- (h) Recognize that, while a Board member may have been proposed as a Director because of an affiliation with a particular Chapter or Region, the Director's obligations, once elected, are to the Association; and
- (i) Regional Board members are to attempt at least once per year to meet with the Chapters within their Region.