



## **2020 Michigan Equitable Service Collaborative Professional Learning Grant**

The Michigan Equitable Service Collaborative (MESC) was created in 2017 to identify and address professional development needs of non-public school educators in the state. A group of diverse non-public organization representatives have been working to bring you a number of high quality events at significantly reduced prices that are located in various regions throughout the state.

In addition to these various learning opportunities, the MESC is pleased to offer a limited number of professional learning grants to Michigan's non-public schools. Grants of up to \$5000 will be awarded based on availability. The purpose of these grants is to increase student achievement by improving the quality of instruction and to encourage the growth of professional learning systems in non-public schools.

The proposed activities may not include professional learning related to religious instruction.

### **Application Process:**

Applications must be submitted using [this online application form](#) by 5:00 p.m. on January 10, 2020. Each application will be reviewed by select members of the MESC and will be notified no later than January 17, 2020. Funds will be available by reimbursement for expenses occurring between January 27, 2020 and August 31, 2020.

### **Criteria for Selection:**

*Data driven-* The applicant must demonstrate that the proposed plan reflects documented instructional needs in the school(s). Data should be provided to show areas of student need and information about the educators to be involved.

*Plan of action:* The applicant must outline the activities, timeline for implementation and method for evaluating the effectiveness of the proposed professional learning plan. Please include a description of who will lead this effort, instructional hours involved, and how the effectiveness of the activities will be assessed. The plan should demonstrate that this proposal

was created in collaboration with ongoing school improvement efforts. Please note that all activities must be completed by August 31, 2020.

*Budget:* The applicant must provide a budget justification outlining all expenses and how they relate to the proposed plan. The budget should be cost effective and appropriate relative to the number of educators/students to be impacted. Applicants should address how the funds complement existing professional development plans. No cash or in-kind match is required.

Please download the attached budget form, add cost calculations and upload the completed document into the online application when prompted.

Examples of allowable expenses include contracting with instructional coaches, in-service events for staff, peer exchanges, conference attendance, and the purchase of instructional tools aligned with professional learning goals. This list is not exhaustive but is meant to provide a sample of allowable expenses that can be requested through this grant.

**Eligibility:**

The review committee will only consider applications from non-public schools registered through the [Michigan Department of Education Nonpublic School Membership Report](#) as of January 10, 2020. Schools may apply individually or as a consortium of schools focused on the same improvements.

**Timeline:**

November - Guidelines distributed to non-public school administrators

January 10, 2020 - Applications due

January 17, 2020 - Grant applications reviewed

January 27, 2020 - Applicants will be notified of grant status

**Review Process:**

Each eligible application will be reviewed by members of the Michigan Equitable Service Collaborative according to the criteria outlined in this document and the questions in the online application. Applicants will be notified of their status in January and will be required to provide a brief project report in September 2020.

Please click [here](#) to complete the online grant application.



## 2020 MESC Professional Learning Grant

**Contact:** \_\_\_\_\_

**School:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**School City/State/Zip:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**Contact Email :** \_\_\_\_\_

Budget Category	Cost Calculations:	Quantity	Price:
<i>Conference Registration:</i>			
<i>Travel:</i>			
<i>Consultants:</i>			
<i>Materials/Supplies:</i>			
<i>Other:</i>			
<i>Other:</i>			
<i>Other:</i>			
<i>Other:</i>			
Grand Total:			

**Comments:**

Please note that faith-based professional development is not allowable under this grant.