



The Graham School Fall 2020 Return to School Plan

Dear TGS Community,

We want to first thank you for your patience as we have worked tirelessly to prepare our Fall 2020 Return to School Plan for The Graham School. We also want to thank students, families, and staff for your valuable input. Many of you completed the survey we sent out earlier this summer and/or communicated with us via email and telephone your questions, concerns, and ideas. Thank you.

We look forward to teaching and connecting with our students and families. Additionally, student and staff safety is of utmost importance at The Graham School. We also hold dear our mission *to urban students in Central Ohio preparing them for lifelong learning and informed citizenship through real-world experiences and rigorous academics. Fostering ownership and responsibility for their education prepares our students to be successful in college, the workplace, and other endeavors they undertake upon leaving Graham.* The Return to School Plan for The Graham School reflects our commitment to both the safety of our community and to the mission, vision, and core values of The Graham School. This plan also takes into account the most recent recommendation by the Franklin County Public Health Department that schools "not start in-class learning until our community sees four consecutive weeks of a downward trend in new cases."

Therefore, we have decided that students at The Graham School will complete the first quarter of the 2020-2021 school year with classes being online. Students will be allowed to schedule meetings with teachers on dates listed below, as long as the building is open. Students will be expected to participate in daily lessons, homework, etc. on each school day.

This plan will be renewed, updated, or changed for quarter 2 and beyond as soon as possible based on the most current information available. All plans are subject to change at any time, but it is our goal to give students, families, and staff as much notice as possible before making important changes.

What will online classes look like? While students are out of the building, they will be working on school work synchronously (class video meetings, one-on-one or small group meetings with teachers, online collaboration with peers, etc.) and asynchronously (homework, reading, individual projects, etc.) for the typical length of a school day. Attendance will be taken based on completion and submission of assignments as well as participation in class meetings and engagement with teachers. Classes will all be accessible via Schoology, our new learning management

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system, for a more streamlined approach to the school day. Students will be able to borrow laptops from the school as needed to access remote learning.

How will attendance be taken? When students are not in the building, their attendance will be counted based on their attendance to synchronous remote learning lessons and completion of assignments.

School Breakfast and Lunch: We are working with our caterer and the health department to create opportunities for families to pick up multiple meals at regular intervals during remote learning. Please read emails from The Graham School and review our website regularly for more information.

Face Masks, Social Distancing, Hand Washing, Etc.: The Graham Family of Schools will be releasing a PPE policy in the coming weeks. Below are a few requirements that will be in place at TGS.

Face Masks

- Every person in the building is expected to wear a face mask that covers their nose and mouth at all times unless they are unable to do so for a health or developmental reason. If this is the case, a doctor's note must be on file in the school explaining the reason for not wearing a face mask.
- Masks are also required while outside when you are unable to stay 6 feet or more away from others.

Social Distancing

- Rooms in the building will not exceed 50% of their maximum occupancy at any time.
- Students and staff in the building during office hours should be seated so that all people are at least 6 feet away from others throughout their time in any room.

Hand Washing

- All individuals should wash hands with soap and water and/or sanitize their hands regularly, but without crowding bathrooms and sanitizer stations.
- We have increased availability of hand sanitizer throughout the building.

Cleaning

- We've made plans with our cleaning company to increase cleaning of all areas in the building, especially high contact surfaces.
- Students and teachers should do their part to keep surfaces clean and to avoid surfaces and objects used by others.

Temperature Checks

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- Any person planning to enter the building, including students and staff members, should check their temperature before leaving home. They should stay home if their temperature is over 100 degrees Fahrenheit.
- Students' temperatures will be checked upon entering the building. They will be sent home if their temperature exceeds 100 degrees Fahrenheit.

Students are allowed to schedule in person meetings with teachers on the following dates. These meetings will be either one on one or in small groups. Students are not allowed to arrive more than 15 minutes early or stay more than 15 minutes after any scheduled meeting. Family members should only attend these meetings if they have made plans to attend with the teacher ahead of time. Students entering the school building will be required to follow the TGFS PPE policy (tba).

Some teachers' schedules are different from what is listed below because they teach multiple grade levels. Please reach out to individual teachers to schedule meetings.

9th grade

- August 25 and 31
- September 14 and 21
- October 5, 12 and 19
- November 2, 9, 16, 23 and 30
- December 7

11th grade

- August 27
- September 2, 9, 16 and 23
- October 7, 14 and 21
- November 4, 11 and 18
- December 2 and 9

10th grade

- August 26
- September 1, 8, 15 and 22
- October 6, 13 and 20
- November 3, 10 and 17
- December 1 and 8

12th grade

- August 28
- September 3, 10, 17 and 24
- October 1, 8 and 15
- November 5, 12, 19 and 24
- December 3

We at The Graham School understand that these are challenging and unprecedented times yet we are excited for the opportunities that are to come this school year. Whether we are learning remotely, in-person, or follow a hybrid model, we have and will always remain committed to growing students academically, socially, and emotionally.

Sincerely,

Deans; Amy Vickroy, Sarai Correa, and RJ Larry

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