



Video conferencing tips for IT leaders.

How to meet remotely—and productively.

Transitioning your staff to work from home? Follow these expert tips to get the most out of video conferencing.



1. See and be seen

Don't let camera-shy staffers go audio only. The best way to know if your team is passive or participating is by seeing them on camera.



2. Forget the formality

If you're the leader, go casual. You'll set a tone that tells people they won't be judged by their appearance or surroundings.



3. Engage everybody

Don't be a talking head who prompts others to tune out. Ask direct questions to specific individuals to ensure your team listens actively and participates fully.



4. Exploit the technology

The latest video conferencing tools enable more than voice, video and screen sharing. Supercharge collaboration with features like interactive whiteboarding.



5. Do a dry run

Don't wait for a mission-critical meeting to test your technology. Schedule a few meetings with no agenda to make sure the tool is installed, logins are created, and everyone knows the drill.

ClearTech is here to help with all your video conferencing needs.

Visit us at cleartechav.com, or call 800-561-5070 ext. 1 for a free consultation.