

We gather with joy in the power of Jesus' name, to care for one another and to include all people through our fellowship, education & outreach.



Epiphany Parish

62 Front Street, Walpole, MA 02081 - 508.668.2353

The Reverend Christen H. Mills, Rector

Annual Reports for the year 2020

Annual Meeting
Postponed due to COVID-19

Minutes of the 2019 Annual Meeting

Minutes of the 2019 Annual Meeting

Epiphany Parish of Walpole

February 2, 2020

The meeting convened with an opening Prayer by the Rev. Christen H. Mills, Rector.

The call to order came when George Ford, Senior warden, declared a quorum of member present with signatures on the sign-in sheet

First Time annual meeting attendees were recognized (6)

Approval of last year's meeting as made by unanimous vote after the motion was made and seconded

Annual Reports for 2019

Rev. Christen Mills – Shared story from when she signed on as Priest in Charge and meeting with Bishop Allen. Bishop presented Epiphany as a welcoming, loving parish and he was happy that she was joining. Said Prayers, loved each other and have had fun. Christen was called as rector in Dec. 2019. Need to add Love your people, say your prayers, have fun, invite your friends! Next few years will be focused on growth to drive health and stability. Vestry looking for more ways to continue to grow. "Walpole's Best Kept Secret" – invite others to meet us in many different ways. Whether to use our space, welcome to events or Sunday service. Christen then recognized all those we have lost last year.

Strawberry awards presented to Jane Giovanucci, Cindy Stockwell, John Parnagian.

Warden's Report: George shared an update from Vestry work on areas of focus for New Leadership, engaging new people, refreshing adult education, cottage meetings to update parish profile. New emergency plans drafted and reviewed with local authorities. Decision to remove tulip tree in interest of safety and financial awareness. Discernment committee was formed and along with Vestry, voted to elect Christen as Rector.

Fair meeting held in December re: the Village fair. Consensus was made to make some changes and a steering committee was formed to drive this change. Event will be from 1-7. New branding is needed. George asked everyone to use the green papers on the table and encouraged everyone to write down suggestions for new branding for the fair. New Menu was discussed to address lunch/dinner timeframe. Road Race will be positioned in the middle of the event.

Jr. Warden Report: Mark – reviewed landscaping and property improvements made in 2019 and focuses for 2020. Large expense that will need to be addressed in 2020 are new furnace system and the painting of the church.

Financial Report: Susan Cosman – Susan discussed her work with Terry Robinson as a financial consultant and the organizational suggestions that the consultant made have since been implemented. 2019

2019 Minutes Continued

Balance Sheet, 2019 Fund Report, 2019 Profit/Loss statement were reviewed.

2020 Annual Budget Review

Election of Officers and Vestry Members for 2020 were presented by Janice Allman

Executive Committee: Senior Warden – George Ford
Junior Warden – Mark Helm
Treasurer – Susan Cosman
Clerk - Kate Procaccini

Vestry Members: Ali DiPasca until 2021
Elyse Kelley until 2021
Bob McElhinney until 2022
Kerry Donlan until 2022
Rhonda Perrault until 2023
John Robinson until 2023
Youth member – TBD

Selection of Convention Delegates for 2023

Diocesan Convention Delegated for 2023

Kevin Miller
Tom Schneider
TBD (alternate)

Representative for Deanery Meetings for 2020

Kevin Miller
Susan Cosman

With no more nominations from the floor, a motion was made and seconded to accept the slate of officers and members as presented. The vote was unanimously approved

Recognition of outgoing Vestry Members – Rev. Christen Mills

Charlie Hall, Janice Allman, and Don McKinnon were recognized and thanked for their service to Epiphany.

Closing Prayer by the Rev. Christen H. Mills and the meeting was adjourned.

Parish Statistics - 2020

Baptisms

Mabel Jane Keddy - November 8, 2020

Funerals - Burials

*F Duncan Campbell - December

Confirmations

None

Weddings

None

** Services officiated by Rev. Mills that occurred at locations other than Epiphany Parish are marked with an asterisk*

2020 Report of the Rector

The Reverend Christen H. Mills

Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength.' The second is this: 'Love your neighbor as yourself.' There is no commandment greater than these."
Mark 12:30-31

Dear Epiphany Parish,

As you read through this Annual Report, you will quickly discover that the year 2020 was a year like no other.

We began the year strong, with exciting ideas and plans for the upcoming year. We were beginning to make plans for how to breathe new life into the Village Fair after over 70 years, rebranding it to become 'Front Street Summer Fest'. We were preparing to raise funds to paint the outside of the church and to replace our furnace, two repairs that were desperately needed. Our town Youth Group was busy painting the second floor of the parish house to become their new permanent youth group meeting space. And worship and fellowship activities were strong and growing. We had a successful annual meeting in February, we supported an underwear and sock drive for common cathedral, and our building was about to become the home to a new Samaritans, Inc. monthly support group.

And then, in early March, all our plans came screeching to a halt and we found ourselves in crisis mode dealing with the effects of the COVID-19 pandemic.

This year, our ministry looked different, but it still continued. Our worship looked different, but it still continued. Our outreach looked different, but it still continued. I am so proud of this parish community for stepping up and figuring out how to be the church and how to follow God during a time when everything felt like it was being turned upside down.

This year held a lot of firsts for us. It was the first time we've had entirely live-streamed worship services and pre-recorded services. It was the first year we've had to cancel the Village Fair. It was the first time our primary Sunday service was held outdoors for several months. It probably was the first time we've had to refrain from congregational singing for almost a year for public health reasons. It was the first time our 8:30am service was held regularly over the phone, and I believe it is the first time we haven't had services in our sanctuary on Easter Day and Christmas Eve (except maybe after the fire in 1991). This year many members of our parish were involved in racial justice efforts, including participating in a new 10-month long video curriculum called Sacred Ground to learn more about the different ways that racism has been present throughout the history of America. It has been a year of learning and adapting in so many ways.

We've also had some changes in our staffing this year. We've said goodbye to Liz Knox who retired from her position as Parish Administrator in July after faithfully serving this parish for 10 years. And we welcomed Cindy Falcone who has stepped into this role during a very unusual time with great energy and creativity. I am grateful for the ongoing support and hard work from Nancy Wakefield and Roger Matson as well over the past year. In September, we welcomed Margaret Lias as our new Deacon Intern to spend the program year with us as a part of her formation process as she prepares for ordination to the Diaconate in our diocese.

I also want to thank *all* of our parish volunteers and ministry leaders for adapting and continuing their

ministries over the past several months and for everyone in our parish for reaching out and helping their friends, family members, neighbors and communities during this time. Special thanks are given to our vestry, officers, our new re-gathering committee, and others who have helped to make sure our parish community was safe, connected, and (when possible) gathered together in a safe way.

In this report, we've kept our typical list of ministry reports, even though many of the ministries didn't happen as usual this year. We felt it was important to document how much has changed for this community in 2020 and how much life as we knew it has been turned upside down. I'm also including a few pictures that have captured the spirit of this unique year.

I wrote to the parish on March 13th, 2020, *"This picture shows our parish register of services from 1918. Epiphany Parish was closed for three Sundays that year because of an outbreak of Influenza. As scary and unknown as this situation is for us, we have been here before. And we know what to do: Love God and love your neighbor. Hold your parish community in prayer over the next several weeks, continue to reach out to neighbors and those who are isolated, and be gentle with yourself. This is a new situation for everyone and we are all in this together"*.

Services from September 4th to December 24th A.D. 1918

Day	Date	Place	No. of Service	Hour	Notes	Attendance	No. of H.C.	Officiating Clergy	Offering	Other
			Sunday	Week Day						
1 st	Sept 4	Church			11 - H.C.	46		31 Proctor	9.78	Proctor
2 nd	" "	"			11 - M.P.			"	5.18	"
3 rd	" "	"			11 - "			"	6.65	"
4 th	Sept 11	"			11 - H.C.	44		33		
5 th	" "	"			11 - M.P.	51		"	9.49	
6 th	" "	"			11 - " "	47		"	11.01	
7 th	" "	"			11 - " "	46		"	7.64	
8 th	Sept 15	"								
9 th	" "	"								
10 th	Sept 22	"								
11 th	" "	"								
12 th	Sept 29	"								
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Epiphany Parish Service Register from October 1918

This year, even though life has been so different, our focus has always been on loving God and loving our neighbors. As I write this letter in February 2021, over 500,000 people in our country have died from COVID-19. Globally, 2,476,668 have died. We continue to worship virtually in order to help stop the spread of the Coronavirus. We plan to re-gather outdoors when the weather is warmer if it is safe to do so. Many members of our parish have been vaccinated and others are waiting for when they are eligible to receive the vaccine. We are hopeful that sometime this year we will be able to worship together again in our sanctuary but life continues to be changed for the time being. And yet, even with everything we've been through this year, we know that God is, and has been, with us through it all and above all we remain a people of hope.

Peace in Christ,
Rev. Christen H. Mills



On March 12th we suspended in-person gathering for what we thought would be two weeks



The set up for our virtual Morning Prayer on Easter Sunday, 2020



Margaret Lias and Rev. Christen serve at a snowy outdoor service of Holy Communion on All Saints' Day 2020. In December as we returned to virtual services, and with permission from our bishops we began to distribute consecrated wafers in advance of our livestreamed service to be consumed while attending virtual worship.



Parishioners begin to gather for our first Sunday service held on Zoom in February 2021.



Parishioners beginning to gather for an outdoor service at the Gazebo in October 2020. Cones are 6 feet apart to maintain social distance.

2020 Senior Warden's Report

George Ford, Senior Warden

To Epiphany Parish Congregation, Family and Friends,

Your Vestry for 2020 was a very busy group, faced with making decisions during a challenging time and the crisis of what has now been a yearlong Pandemic.

The Vestry year started out as usual meeting in person both January and February, but after that all our meetings were virtual on-line meetings thru "ZOOM"

In late February, the Vestry moved to cancel all "In person in door public services", and all spring fundraisers were canceled in April.

In May, a "Reopening Advisory Committee" was formed to discuss "Regathering". Some of the items the group discussed were Physical space, how do we gather, welcoming outside groups back into the church facilities, system and training, outside service options, and consideration of a short survey to parishioners asking about their feelings about coming back to church services (in doors and outside).

The Re-gathering Committee drafted a document of protocols and a regathering timeline in July. The Vestry reached out to the diocese asking for a "Regathering Shepherd" to be assigned to Epiphany Parish. The Regathering Shepherd reviews our document of protocols to ensure the plan has a strong design and able to execute on it.

Using the protocols for regathering we held our first in person outdoor service on August 9, 2020. 24 persons attended and 18 people watched on Facebook

A letter seeking approval to move to stage two was sent to Bishop Gates and Bishop Harris certifying that our regathering plan is in place. The Vestry and Clergy agreed to this plan by a majority vote on 8/13/20. The document was approved with the signature of The Rev. Bill Parnell on 9/3/20

A discussion of the Annual Meeting took place in December...according to our bylaws, the vestry can set the date, time, and location of the annual meeting, however the meeting must be held in person. With these facts in mind the annual meeting was pushed out to springtime and warmer weather...date TBD.

My hope is for 2021 to be less challenging for us all than the year 2020.

Respectfully submitted,

George Ford, Senior Warden

2020 Junior Warden's Report

Property Report

Mark Helm, Junior Warden & Committee Chair

Projects done in 2020:

Replaced the back door of the church building

Cleaned and painted the 2nd floor of the Parish House to become (future) Youth Group space

Repainted railings at back of Parish House for ECDC Nursery School

Replaced emergency lights inside the church building

Volunteers painted the outside of the church along the driveway and front door. Going forward, we plan to paint one side of the building per year to spread out the cost.

Tree removed at the Rectory that had been hit by lightning in 2019

Some leaks were fixed in the Rectory and the 3rd floor apartment building

Garage Roof was replaced in 2021 after a tree fell through the garage roof in October 2020

The furnace in the Church building died in December 2020 and was replaced in January 2021

Deacon Intern Report for 2020

I joined Epiphany for the first time on September 13, 2020 while services were still outside on the lawn and in your beautiful gazebo. Church during a pandemic, as we all know, is very different from what it was in the 'before times.' This worshipping community has persevered and, through occasional Zoom social events and gatherings, has managed to still experience fellowship! One advantage of Epiphany's online presence is that some of those outside Massachusetts are able to participate in the life of the parish as well. That is a side of diaconal, evangelical outreach that I hadn't even wondered about when first I entered this process. Episcopal churches have the capacity to reach more souls than ever before and hopefully this type of evangelism will continue long after the pews are full and hymns are sung live and in-person once again.

In 2020 I preached a few sermons, co-facilitated Sacred Ground sessions, read countless scripture lessons, set the altar for communion, attended Deanery meetings, assisted with worship services, led morning prayer, made pastoral calls, attended Vestry meetings, enjoyed the Pumpkin Patch, regularly met with Rev Christen Mills, and occasionally even got to sing.

I've gotten to know the town of Walpole a bit and in 2021, as I begin to wind down my internship, I will reach out to some of the organizations doing outreach to see in what ways Epiphany might be connected with their work.

It's been a joy for me to be a part of this wonderful community at Epiphany parish! I'm grateful to each of you, but especially to your Vestry and Rev Christen, for letting me practice my ministry and explore what life as a deacon can look like.

Respectfully submitted,

Margaret Lias, Diomass Deacon Intern

Re-Gathering Committee

The Re-Gathering Committee is a new committee formed to help Epiphany Parish plan for how to open safely for in-person worship. Starting on March 15th, all of our worship at Epiphany began take place over live-stream (using either Zoom or Facebook Live) or over the phone (using Zoom).

In May, our diocesan re-gathering committee published guidelines for how churches could safely re-gather together for indoor or outdoor worship. Using these guidelines and consultation from Pam Cormier (our Regathering Shepherd), other public health experts, and from feedback from a parish-wide survey, the Epiphany re-gathering team recommended that our parish hold outdoor in-person worship from mid-August through mid-November. We planned how to set up our worship to allow for social distancing, we trained ushers how to take attendance in case contact training was needed, and figured out how to livestream our outdoor services for people who were not able or comfortable attending in-person worship. We also began making preliminary plans for how to return to in-person worship in the sanctuary when we are advised that it is safe enough to do so.

After Thanksgiving, we returned to livestreamed worship, this time with a team of worship leaders who help lead worship from the sanctuary. Plans are in place for a return to outdoor worship this Spring with a hope that we will be able to return to worship in our sanctuary sometime this summer or fall. The members of this committee are/were: John Parnagian, Nancy Parnagian, George Ford, Jo-Ann Barrett, Kerry Donlan, Bob McElhinney, Josh Shoulders, Angela Shoulders, and Rev. Christen Mills. Pam Cormier also served as a 'Re-Gathering Shepherd' for our Diocese to consult with parishes in our region about how to re-gather safely.

St. Agatha's Altar Guild

Annual Report for 2020

St. Agatha's Altar Guild began the year with ten active members and three honorary or retired members. Current Officers are Director Hope Groves, Treasurer Betty Riley and Secretary Jane Giovannucci. Other members include Sandy Clinton, Pam Cormier, Susan Cosman, Elaine Glebus, Natalie Lee, Kevin Miller and Mary Jane Wiles. If you are interested in learning more about Altar Guild service please reach out to one of the members.

In non-pandemic times, the Altar Guild is responsible for preparing the altar for worship services and to care for the vestments, silver, brass and linens that are used during the service and to ensure the church is adorned with flowers on Sundays and especially for the Easter and Christmas services. The Guild is also responsible for preparations for baptisms, weddings, funerals, holy days and other holidays. The Guild would ordinarily work closely with our Priest, Rev Christen Mills.

Let's pray that we will all be back together for in-person worship soon. Best thoughts to all.

Respectfully Submitted,

Hope C. Groves

Christian Education/Sunday School Report 2020

The 2020-2021 Sunday School year began on September 13, 2020 and will end on May 23, 2021. Although the Covid-19 pandemic derailed our in-person Sunday School program, there has been a virtual, weekly “Pop up Sunday School lesson” that takes place prior to the 10:15 Service each week. The goal for this year is to keep Sunday Schoolers engaged remotely.

During the weeks of Sept 13-Jan 10, we presented Old Testament stories. Each week we placed an ornament that symbolized the story onto a Jesse Tree. Children were invited to do the same, placing an ornament that was mailed to them, onto their own paper Jesse Tree.

For the second half of the year, beginning on Jan 17th, we began a different program where we added puzzle pieces to a puzzle base with “secret words” each week. The “secret words” related to the New Testament Bible Stories presented in the “Pop up Sunday School lesson”.

In addition to the weekly lessons, resources and videos are available online, on the Epiphany website. Each week a new page, with a puzzle, secret word, story and Bible verse, is posted. Children are sent regular mailings with information about the upcoming puzzle pieces or ornaments.

Children will be mailed a special Lenten package called, “Holy Week in a box”. Sunday Papers, fun surprises and letters of encouragement are also mailed on a regular basis.

We continue to use the Weaving Gods Promises curriculum as reference materials to create the stories and lessons presented.

All lessons are Bible-based with a slant toward how they all fit together and flow from one week to the next.

Respectfully submitted,

Jean Ford, Superintendent
Joanne Douglas, Assistant Superintendent

Epiphany Parish Memorials

Annual Report for the Year Ended 12/31/20

No memorial money was spent or collected in 2020.

2020 Stewardship Committee Report

The 2021 stewardship campaign followed the 'Faith-Filled Generosity' program created and published by The Episcopal Network for Stewardship. This four-week program consisted of the following:

An introduction letter mailed to all members of Epiphany

A pledge packet mailed to all members of Epiphany

A letter from The Rev. Christen H. Mills was mailed to all members of Epiphany

Testimony by a number of lay witnesses at Sunday services, speaking to the importance of stewardship and Epiphany in their lives

Acknowledgement letters mailed to those pledging

The pledge goal for the campaign was \$102,297. The campaign realized 81.6% of the goal. The total number of pledges is down by 11 from this time last year, although the average pledge is slightly up from \$1,795 in 2020 to \$1,815.

As of February 10th, 2021, we have received 46 pledges totaling \$83,485 (down \$18,812 from last year). A breakdown of the pledges is as follows:

Number of Pledges:		Change in Pledges from 2020:	
\$1 to \$500	11	New Pledges	1
\$501 to \$1000	10	Pledges Increased	21
\$1001 to \$1500	8	Pledges Held the Same	16
\$1501 to \$2000	2	Pledges Decreased	8
\$2001 to \$3000	6	No Response	42
\$3001 to \$5000	8		
Above \$5000	1		

Typically, we need all parishioners to participate in the financial support of our parish. The primary sources of income for the church are our member pledges and fund raising activities, as we usually do not receive any substantial funds from outside sources. However, we understand that the pandemic has impacted many members in a variety of ways, including financially in some cases. We are thankful that we were able to secure funds through the small business loan program that will help bridge the shortfall this year. For all those who have pledged for 2021, we thank you! Although our campaign has concluded, we understand personal circumstances may change through the year. If you have not made a pledge for 2021, and you are able to do so please return a pledge card (hard copy or electronic) or reach out to Rev Christen Mills or me. Similarly, if you find that due to hardship you are unable to fulfill your pledge please just reach out and let Rev Christen know.

Respectfully submitted,

Andrea Roberts, Stewardship Chair

Annual Reports of the Outreach Ministries of Epiphany Parish

*And the king will answer them, "Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me."
Matthew 25:40*

Gifts for Kids

This year due to COVID-19, we were not able to use the traditional tree for the gift tags for families in need. Gifts for Kids encouraged Epiphany members to give gift cards to be given to help the families in need prior to Christmas.

Breaking Bread

Epiphany Parish was a founding member of the Walpole Families of Faith, a 501 (c) (3) organization, in 2010. We wanted a way for our local churches, Blessed Sacrament Parish, Epiphany Parish of Walpole, South Walpole United Methodist, St. Mary's Parish, Union Congregational Church by the Park, and United Church in Walpole, to share in outreach to local and world communities.

Since 2010, every Monday evening Breaking Bread, between 5:30 and 6:00 p.m., has served a free, hot meal to families and individuals who want a meal or simply choose not to eat alone. Breaking Bread also offers a take-out program for those who prefer to bring meals home to their families, or others for whom they may be caregivers, have a neighbor in need, or anyone who may for various reasons, not be able to be stay for a sit-down dinner.

Typically, Epiphany Parish supports Breaking Bread by serving a meal 3-4 times per year. However, due to the pandemic, this was not possible this year. During the pandemic, Breaking Bread is only serving purchased or donated food prepared by restaurants. Epiphany Parish members were encouraged to support Breaking Bread financially instead.

common cathedral

In February 2020, Epiphany Parish held an underwear and sock drive for common cathedral, collecting and donating some of the most requested items that they give out to people who are experiencing homelessness in Boston. Once the pandemic started, common cathedral began requesting donations of fruit, granola bars, and sandwiches to help feed the increased number of guests who were attending common cathedral programs each week. Since May, Epiphany has partnered with St. John's in Westwood to deliver food for common cathedral every two week throughout the year.

Fundraising Reports

Village Fair

2020 was the first time in 72 years that we have had to cancel the Village Fair.

At our 2019 annual meeting, a new Village Fair steering committee had laid out some ideas for how to revitalize the Village Fair. It was going to be re-branded as 'Front Street Summer Fest'. The road race and some of the fair activities would be moved to October when the Pumpkin Patch is held. Front Street Summer Fest would focus on food, strawberry shortcake, and music. We were excited about this new iteration of the Fair and we hope that this summer it will be safe to hold some kind of event, even if it looks differently than what was originally planned. We are all so grateful for the generations of Epiphany members who kept this beloved tradition going for over 70 years.

Pumpkin Patch 2020

2020 marks the 15th year for the Epiphany Pumpkin Patch and amid a global pandemic, we had our most profitable year to date. This year, due to the constraints of COVID-19, the Pumpkin Patch was Epiphany's only community-wide fundraiser. Due to the nature of the pumpkin patch being outdoors in an open area that provides for the ability to socially distance, we were able to continue our fundraising/outreach with the Pumpkin Patch fundraisers organization.

After being delayed by a day from the scheduled delivery of Saturday, 10/3, the pumpkins arrived on Sunday, October 4th. Restrictions on the number of people allowed to gather and social distancing requirements caused us to revise our unloading structure and the pumpkins were delivered in bins on pallets instead of loosely packed. This enabled us to have the pumpkins unloaded from the truck using a forklift with the help of two employees from Gilmore's rather than the usual "fire brigade" of hands provided by the WHS boys' soccer team. While we certainly missed the usual comradery of unloading day, we were still able to get the pumpkins unloaded efficiently and safely with the hard work of a few family "pods" and are very thankful for those members of our parish community that were willing and able to help! Although the packaging of pumpkins into bins on pallets reduced the number of bulk pumpkins we received, we estimate that we still had more than 2000 of the larger, loose pumpkins plus numerous boxes and bins of smaller pumpkins and gourds.

Our total reported pumpkin sales were a record high in 2020 reaching \$27,824.51. Of the total sales, 65% (\$18,085.93) was returned to the Pumpkin Patch fundraising organization with Epiphany keeping 35% of sales or \$9,738.58.

In addition to the pumpkin proceeds, we brought in more than \$1600 in gross revenue from donations and the sale of mums, cornstalks, facemasks (made by parish member Sandra Clinton) and a few other fall-themed items. With the inclusion of this income and after expenses, net proceeds to Epiphany Parish were more than \$10,500.

A HUGE thank you to everyone that helped to make the pumpkin patch a success during a year when we needed it the most and weren't even sure if we could have it! From setting up the tent and pallets, unloading the pumpkins, spending time in the patch selling pumpkins, and the many other tasks large and small, we cannot express how much we appreciate the support of our parish, their family members and the community in Walpole and beyond.

Thank you,
Alison DiPasca

**This year we also donated 10% of our profit from our pumpkin sales to the Episcopal Church in Navajoland to help with their feeding ministries and other work that they are doing during the COVID-19 pandemic. We did this to support the community near where our pumpkins are grown which has been hard hit by this pandemic. The total amount that we donated was \$931.94.*

Pastoral Care Team—2020

This has been quite a year for all of us. As we all know, our last in-house church service was in March and everything was shut down and we were all asked to stay in our homes. It was a rough time for all of us. Although we were unable to visit our shut-ins, cards have been sent throughout the year to everyone—thinking of you cards, birthday cards, Thanksgiving cards, Christmas cards, and now Valentine cards with *Blessings from your Epiphany Parish Family*.

We have not been able to resume our visits to Harrington House/Walpole Health Care, and I don't see that happening soon. It's hard for us to not be able to visit those in the nursing home who always enjoyed our monthly service. Hopefully we will get to do that in the months to come.

One of the things I have been doing for several months is leading a church service in our Activities Room at New Pond Village once we were able to have small gatherings. Cindy sends me the Sunday Morning Prayer Service, I choose music to sing (with masks on, of course), and I have copies made for those who attend. There are 7 faithful people who join me every Sunday morning, and they are so appreciative. I look forward to it and so do they. We will all be very happy when we will be able to attend our own churches and sing from our hymn book and pray together. In the meantime, we do what we can to serve others.

Please stay well and safe, and hopefully we will see each other soon and will be able to continue our physical visits to our shut-ins.

Shirley Hutchins Chairperson

Jane Emswiler

Jean Najarian

Betty Riley

Natalie Lee

Jane Giovannucci

Respectfully submitted,
Shirley Hutchins, Chairperson

Walpole Youth Group

Founded in 2019, the Walpole Youth Group is a partnership between Epiphany Parish, Union Congregational Church, South Walpole United Methodist Church, and United Church in Walpole. The Walpole youth group is open to youth in 6th-12th grades and meets each Sunday at 5pm. In 2020, we met at the 2nd floor of the Epiphany Parish House which was in the process of being converted to dedicated Youth Group space. However, in March we needed to stop meeting in-person because of the COVID-19 pandemic. Since May 2020, our meetings have been mostly held over zoom. We did meet outdoors, in-person a handful of times in the fall of 2020 at Bird Park and one time around a fire-pit at United Church. The Youth Group has about 20 members (5 from Epiphany Parish) and when meeting in-person we have an average of 10-15 youth per week at each meeting. When we meet over zoom, an average of 5-10 youth attend. Rev. Christen Mills and Tom Helm are the Youth Group adult leaders from Epiphany Parish.

2020 Treasurer's Reports

2020 Annual Report

Notes for Report Review

The following are comments usually given in person at the annual meeting. They are provided to assist in review of the reports (titles are bolded) that follow this commentary.

Balance Sheet

Current Assets

Nothing particular to note. These are our bank accounts, DIT account (more on this later), and our real estate.

Current Liabilities

PPP loan is the Payroll Protection Program loan that we applied for and received in the spring. In the fall we applied for forgiveness of the loan. We are still awaiting a determination as to whether it will be forgiven. If it is forgiven, it will become operating income for 2021.

Stokes Loan – Over the course of the year our payments reduced the outstanding balance by \$7,447.05

Equity

See “Fund Activities for 2020” for details.

Fund Activities for 2020

For 2020, we had budgeted to take \$10,000 from the DIT to supplement operating income, which was done. You can see the funds from which the money was taken on the report.

We made an annual transfer of \$1,300.00 from the Endowment to the Sabbatical Fund.

In December, we took \$55,000 from DIT for the furnace replacement because the work needed to be done right away and there was no other rapid source of funds. This increases the amount that we owe our DIT to \$63,795.82. A plan will be developed to replace these funds, most of which are restricted. Also, until the funds are replaced it will reduce the income we receive.

The net income we received from the DIT funds for 2020 was \$80,466.69.

A new fund, Capital Projects shows the money that was moved from DIT for the furnace replacement along with donations received in 2020 for painting and for the furnace.

The other new fund is PPP Loan Proceeds Unspent which is the amount of the loan we received.

The final fund on the list is Operating. This shows that at the beginning of the year we had \$29,031.18 in funds that were designated for operating. Due to expenses being higher than income this was reduced by \$7,273.14 for the new total of \$21,758.04 going into 2021.

DIT Fund Names and Restrictions

Our endowment and other funds are invested and held in the Diocesan Investment. The funds have various restrictions on their use. These restrictions are outlined in this document.

Profit and Loss

Operating:

Our total operating income was \$168,669.53, which was 85% of the budgeted amount.

Pledges were 98% of budget due to committed members of Epiphany who kept up their pledge and those who gave extra to help us out.

We lost income due to cancellation of all our fundraisers except for the pumpkin patch, which provided \$10,566.35 and was slightly higher than budget.

Under Village Fair shows -\$90.00, which was an expense incurred before we knew that the fair needed to be cancelled.

Under Fundraisers Other there is a -\$1,807.40, which was the expense for the 2019 Recycling, which we thought had been paid, but was not paid until 2020 after a question at last year's annual meeting.

We reached out to ECDC, which rents space from us. They had to close for a while and have reduced class sizes when they re-opened, all this reducing their income. We temporarily reduced their rent.

Our total expenses were \$175,942.67, which was 89% of the budgeted amount.

We continued to pay staff (except for day care starting in the summer). These amounts were slightly less than budget.

Major expenses (Diocesan Assessment, Insurance, Stokes Loan, and Capital Expenditures (coffee maker replacement and replacement of read door on the West street side, incurred last February) were basically at budget.

All other expenses came in below budget, mostly due to the building being shut.

We ended the year with an operating loss of \$7,273.14.

Other Income:

Transfers from funds is the \$55,000 pulled from the DIT for the furnace replacement.

Capital Projects were donations for painting and furnace replacement.

Pass Thrus were donations still need to be transferred to rector's discretionary fund.

Walpole Churches Youth Group were funds received for the group.

Other Expenses:

Payments made on behalf of the Walpole Churches Youth Group.

2021 Budget

The budget was developed based on a combination of what happened this past year and hopes that our members continue to meet their pledge commitments, that we will be able to do more fund raisers, and that in the fall there will be fewer restrictions on gathering together.

The budget is not balanced. Expenses are higher than income by \$19,470.00. This is the amount of the Payroll Protection Program loan that hopefully will be forgiven and will become income for 2021.

2020 Treasurer's Report

Epiphany Parish of Walpole

Balance Sheet

As of December 31, 2020

	Total		
	As of Dec 31, 2019		
	As of Dec 31, 2020	(PY)	Change
ASSETS			
Current Assets			
Bank Accounts			
1000 My Interest Checking @ SCU	91,998.57	24,902.66	67,095.91
1010 My Free Checking @ SCU	21,983.39	21,983.39	0.00
1020 Shared Savings @ SCU	10,041.88	10,035.17	6.71
1030 Altar Guild Checking	2,651.94	2,651.94	0.00
1040 Rector's Discretionary Checking	1,200.72	1,811.10	-610.38
Total Bank Accounts	\$ 127,876.50	\$ 61,384.26	\$ 66,492.24
Other Current Assets			
1400 DIT Investment Accounts	706,065.08	690,598.39	15,466.69
Total Other Current Assets	\$ 706,065.08	\$ 690,598.39	\$ 15,466.69
Total Current Assets	\$ 833,941.58	\$ 751,982.65	\$ 81,958.93
Fixed Assets			
1600 Real Estate			
1610 Church [as assessed]	1,308,700.00	1,271,700.00	37,000.00
1620 58 Front St [as assessed]	733,500.00	736,300.00	-2,800.00
1630 Rectory [as assessed]	440,900.00	427,100.00	13,800.00
Total 1600 Real Estate	\$ 2,483,100.00	\$ 2,435,100.00	\$ 48,000.00
Total Fixed Assets	\$ 2,483,100.00	\$ 2,435,100.00	\$ 48,000.00
TOTAL ASSETS	\$ 3,317,041.58	\$ 3,187,082.65	\$ 129,958.93
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2050 PPP Loan	19,470.00		19,470.00
Total Other Current Liabilities	\$ 19,470.00	\$ 0.00	\$ 19,470.00
Total Current Liabilities	\$ 19,470.00	\$ 0.00	\$ 19,470.00
Long-Term Liabilities			
2100 Stokes Loan Principal Balance	35,238.62	42,686.57	-7,447.95
Total Long-Term Liabilities	\$ 35,238.62	\$ 42,686.57	-\$ 7,447.95
Total Liabilities	\$ 54,708.62	\$ 42,686.57	\$ 12,022.05

Treasurer's Report - Balance Sheets Continued

Equity

3000 Church Restricted Real Estate	2,483,100.00	2,435,100.00	48,000.00
3005 Funds at DIT (mostly Donor Restricted)			
3010 Endowment (PR)	286,908.46	264,146.31	22,762.15
3020 Baring-Gould Speakers-Music (PR)	133,906.46	120,101.46	13,805.00
3030 Dutton Youth (PR)	105,688.77	94,792.86	10,895.91
3040 Valentine Capital (PR)	22,968.09	20,600.21	2,367.88
3050 Buttimer Easter Flowers (PR)	35,376.46	31,729.35	3,647.11
3080 Hall-Parish Grounds (PR)	44,015.28	40,374.46	3,640.82
3090 Sanford Parish Grounds (PR)	6,818.17	6,294.64	523.53
3100 Ritchie Parish Grounds (PR)	172.06	154.32	17.74
3110 Peterson Music (PR)	1,940.45	1,740.40	200.05
3120 Benson Music (PR)	766.87	687.81	79.06
3130 Cummisky Easter Elements (PR)	698.76	626.72	72.04
3190 Sabbatical Fund (D)	2,749.43	1,300.00	1,449.43
3200 St Agatha's (TR)	19,374.88	17,377.44	1,997.44
3210 Cosman Altar Guild (TR)	2,872.44	2,576.31	296.13
3220 Rain Insurance (TR)	11,152.04	12,244.59	-1,092.55
3240 Hawkins Children's Res Center (TR)	12,522.88	11,231.84	1,291.04
3250 Watson General Purposes (TR)	-202.54	-202.54	0.00
3260 Shontz Crosses (TR)	225.09	201.88	23.21
3270 Griswold Outreach (TR)	2,187.71	1,962.17	225.54
3280 Griswold Camp Scholarships (TR)	26,083.62	23,394.55	2,689.07
3290 Anderson Pastoral Care (TR)	1,129.61	1,013.15	116.46
3300 Valentine Tomato Plants (TR)	18,406.05	16,508.49	1,897.56
3310 Emswiler	526.45	472.18	54.27
3320 Freeman	723.19	648.63	74.56
3330 Robinson	689.20	618.15	71.05
3340 Laurie	1,431.42	1,283.85	147.57
3350 Anonymous (Unrestr)	19,823.64	17,779.94	2,043.70
3360 Memorials (Unrestr)	-451.77	-451.77	0.00
3370 Memorials (Restr.)	11,357.73	10,186.81	1,170.92
3390 Due to Endowment	-63,795.82	-8,795.82	-55,000.00
Total 3005 Funds at DIT (mostly Donor Restricted)	\$ 706,065.08	\$ 690,598.39	\$ 15,466.69

Treasurer's Report - Balance Sheets Continued

3500 Other Funds			
3510 Rector's Discretionary (TR)	1,200.72	1,811.10	-610.38
3520 St Agath's AG (checking) (TR)	2,651.94	2,651.94	0.00
3530 ECW (D)	355.00	355.00	0.00
3540 Youth Group (D)	36.75	36.75	0.00
3550 Chrisitian Education (D)	363.00	363.00	0.00
3560 Memorial Garden (D)	399.69	399.69	0.00
3570 Together Now (D)	8,643.96	5,269.33	3,374.63
3580 Grow With Us Grant (D)	5,040.50	5,040.50	0.00
3590 Youth Grant (D)	755.25	755.25	0.00
3600 Communications Grant (D)	1,580.94	1,580.94	0.00
3610 Website Grant (D)	1,500.00	1,500.00	0.00
3620 Office Grant (D)	99.44	99.44	0.00
3630 Archives Grant (D)	4,000.00	4,000.00	0.00
3640 Escrow - Apartment (TR)	1,400.00	1,400.00	0.00
3650 Escrow - Rhythms of Grace (TR)	283.95	283.95	0.00
3660 Prepaid Pledges (TR)	0.00	6,350.00	-6,350.00
3670 Pass Thrus Not Distributed (TR)	100.00		100.00
3680 Walpole Churches Youth Group (TR)	2,027.32	456.19	1,571.13
3710 Capital Projects (TR)	56,210.00		56,210.00
3790 PPP Loan Proceeds Unspent (TR)	19,470.00		19,470.00
3800 Operating Fund	21,758.04	29,031.18	-7,273.14
Total 3500 Other Funds	\$ 127,876.50	\$ 61,384.26	\$ 66,492.24
3980 Less Total Liabilities	-54,708.62	-42,686.57	-12,022.05
3990 Allocated to Funds	-53,982.62	-22,145.86	-31,836.76
Net Income	53,982.62	22,145.86	31,836.76
Total Equity	\$ 3,262,332.96	\$ 3,144,396.08	\$ 117,936.88
TOTAL LIABILITIES AND EQUITY	\$ 3,317,041.58	\$ 3,187,082.65	\$ 129,958.93

Treasurer's Report - Fund Activity 2020

New Account # - Name	2019 Balance	Transfer to Operating	Transfers to Non- Operating	Transfers Between Funds	Receipts or Change in Value	Net Invest- ment Income	2020 Bal- ance
3000 - DIT Funds							
3010 - Endowment (PR)	\$ 264,146.31	\$ (6,300.00)		\$(1,300.00)		\$ 30,362.15	286,908.46
3020 - Baring-Gould Speakers-Music (PR)	\$ 120,101.46					\$ 13,805.00	133,906.46
3030 - Dutton Youth (PR)	\$ 94,792.86					\$ 10,895.91	105,688.77
3040 - Valentine Capital (PR)	\$ 20,600.21					\$ 2,367.88	22,968.09
3050 - Buttimer Easter Flowers (PR)	\$ 31,729.35					\$ 3,647.11	35,376.46
3080 - Hall-Parish Grounds (PR)	\$ 40,374.46	\$ (1,000.00)				\$ 4,640.82	44,015.28
3090 - Sanford Parish Grounds (PR)	\$ 6,294.64	\$ (200.00)				\$ 723.53	6,818.17
3100 - Ritchie Parish Grounds (PR)	\$ 154.32					\$ 17.74	172.06
3110 - Peterson Music (PR)	\$ 1,740.40					\$ 200.05	1,940.45
3120 - Benson Music (PR)	\$ 687.81					\$ 79.06	766.87
3130 - Cummysky Easter Elements (PR)	\$ 626.72					\$ 72.04	698.76
3190 - Sabbatical Fund	\$ 1,300.00			\$ 1,300.00		\$ 149.43	2,749.43
3200 - St. Agatha's (TR)	\$ 17,377.44					\$ 1,997.44	19,374.88
3210 - Cosman Altar Guild (TR)	\$ 2,576.31					\$ 296.13	2,872.44
3220 - Rain Insurance (TR)	\$ 12,244.59	\$ (2,500.00)				\$ 1,407.45	11,152.04
3240 - Hawkins Children's Res Center (TR)	\$ 11,231.84					\$ 1,291.04	12,522.88
3250 - Watson General Purpose (TR)	\$ (202.54)					\$ -	(202.54)
3260 - Shontz Crosses (TR)	\$ 201.88					\$ 23.20	225.08
3270 - Griswold Outreach (TR)	\$ 1,962.17					\$ 225.54	2,187.71
3280 - Griswold Camp Scholarships (TR)	\$ 23,394.55					\$ 2,689.07	26,083.62
3290 - Anderson Pastoral Care (TR)	\$ 1,013.15					\$ 116.46	1,129.61
3300 - Valentine Tomato Plants (TR)	\$ 16,508.49					\$ 1,897.56	18,406.05
3310 - Emswiler	\$ 472.18					\$ 54.27	526.45
3320 - Freeman	\$ 648.63					\$ 74.56	723.19
3330 - Robinson	\$ 618.15					\$ 71.05	689.20
3340 - Laurie	\$ 1,283.85					\$ 147.57	1,431.42
3350 - Anonymous (Unrestr)	\$ 17,779.94					\$ 2,043.71	19,823.65
3360 - Memorials (Unrestr)	\$ (451.77)					\$ -	(451.77)
3370 - Memorials	\$ 10,186.81					\$ 1,170.92	11,357.73
3390 - Due to Endowment	\$ (8,795.82)		\$ (55,000.00)			\$ -	(63,795.82)
	\$ 690,598.39	\$ (10,000.00)	\$ (55,000.00)	\$ -	\$ -	\$ 80,466.69	706,065.08

Treasurer's Report - Fund Activity Continued

New Account # - Name	2019 Balance	Transfer to Operating	Transfers to Non- Operating	Transfers Between Funds	Receipts or Change in Value	Net Invest- ment Income	2020 Bal- ance
3500 - Other Funds							
3510 - Rector's Discretionary	\$ 1,811.10				\$ (610.38)		1,200.72
3520 - St. Agatha's Altar Guild	\$ 2,651.94						2,651.94
3530 - ECW (D)	\$ 355.00						355.00
3540 - Youth Group (D)	\$ 36.75						36.75
3550 - Christian Education (D)	\$ 363.00						363.00
3560 - Memorial Garden (D)	\$ 399.69						399.69
3570 - Together Now (D)	\$ 5,269.33				\$ 3,374.63		8,643.96
3580 - Grow With Us Grant (D)	\$ 5,040.50						5,040.50
3590 - Youth Grant (D)	\$ 755.25						755.25
3600 - Communications Grant (D)	\$ 1,580.94						1,580.94
3610 - Website Grant (D)	\$ 1,500.00						1,500.00
3620 - Office Grant (D)	\$ 99.44						99.44
3630 - Archives Grant (D)	\$ 4,000.00						4,000.00
3640 - Escrow Funds (TR)	\$ 1,400.00						1,400.00
3650 - Rythms of Grace (TR)	\$ 283.95						283.95
3660 - Prepaid Pledges (TR)	\$ 6,350.00	\$ (6,350.00)					-
3670 - Pass Thrus Not Distributed (TR)	\$ -				\$ 100.00		100.00
3680 - Walpole Churches Youth Group (TR)	\$ 456.33				\$ 1,571.13		2,027.46
3710 - Capital Projects (TR)	\$ -				\$ 56,210.00		56,210.00
3790 - PPP Loan Proceeds Unspent (TR)	\$ -				\$ 19,470.00		19,470.00
3800 - Operating Fund	\$ 29,031.18				\$ (7,273.14)		21,758.04

Addendum to Treasurer's Annual Meeting Report 2019

DIT Fund Names and Restrictions

Account Name	Fund Name	Description
3010 - Endowment (PR)	Endowment Fund	Income to be used to supplement the operating budget
3020 - Baring-Gould Speakers-Music (PR)	Baring Gould Fund	Income to be used for guest speakers and special music
3030 - Dutton Youth (PR)	Dutton Fund	Income to be used for scholarships for Epiphany youth
3040 - Valentine Capital (PR)	Valentine Capital Fund	Income to be used for major capital expenditures
3050 - Buttimer Easter Flowers (PR)	Buttimer Fund	Income to be used for Easter flowers
3080 - Hall-Parish Grounds (PR)	Charlotte and Charles Hall Fund	Income to be used for upkeep of the Parish grounds
3090 - Sanford Parish Grounds (PR)	Sanford Fund	Income to be used for upkeep of the Parish grounds
3100 - Ritchie Parish Grounds (PR)	Ritchie Fund	Income to be used for upkeep of the Parish grounds
3110 - Peterson Music (PR)	Peterson Fund	Income to be used for music
3120 - Benson Music (PR)	Harry and Betty Benson Fund	Income to be used for the purchase of music
3130 - Cummysky Easter Elements (PR)	Cummisky Fund	Income to be used for Easter Elements
3190 - Sabbatical Fund	Sabbatical Fund	Funds to be used for substitute clergy during a sabbatical
3200 - St. Agatha's (TR)	St Agatha's Fund	Funds to be used by the Altar Guild
3210 - Cosman Altar Guild (TR)	Alice Cosman Fund	Funds to be used by the Altar Guild
3220 - Rain Insurance (TR)	Rain Insurance Fund	Funds to be used to supplement Village Fair income
3240 - Hawkins Children's Res Center (TR)	Louise Hawkins Fund	Funds to be used for the Children's Resource Center
3250 - Watson General Purpose (TR)	Doris Watson Fund	Funds to be used for general purposes
3260 - Shontz Crosses (TR)	Mary Shontz Fund	Funds to be used for the purchase of lay reader crosses
3270 - Griswold Outreach (TR)	John A. Griswold Fund	Funds to be used for Outreach
3280 - Griswold Camp Scholarships (TR)	John Griswold BHC Fund (Millis)	Funds to be used for scholarships to the Barabara Harris Camp. Former Millis church members may apply.
3290 - Anderson Pastoral Care (TR)	William Anderson Fund	Funds to be used for pastoral care
3300 - Valentine Tomato Plants (TR)	James Valentine Memorial	Funds to be used for purchase of tomato plants for Fair
3310 - Emswiler	Emswiler Fund	
3320 - Freeman	Freeman Fund	
3330 - Robinson	Ruth Robinson Fund	
3340 - Laurie	Ellen Laurie Fund	
3350 - Anonymous (Unrestr)	Unrestricted Anonymous Fund	
3360 - Memorials (Unrestr)	Unrestricted Memorial Funds	
3370 - Memorials	Restricted Memorial Funds	

Note:

(PR) Permanently Restricted income only to be used for the stated purpose

(TR) Temporarily Restricted funds to be used for the stated purpose

(D) Designated funds to be used for the stated purpose

Treasurer's Report - Budget vs Actual

Epiphany Parish of Walpole

Profit and Loss

January - December, 2020

	2020 Budget	Actual	Pct Budget	2021 Budget
Income				
4000 Regular Support (3)				
4010 Pledges	105000.00	102,912.20	98%	100000.00
4020 Offerings - Special Services	1500.00	1,072.00	71%	2000.00
4030 Altar Flowers Donations	2500.00	505.00	20%	1000.00
4040 Open Plate	4500.00	1,059.00	24%	2000.00
4050 Capital Projects / Restricted Donations	3000.00		0%	3000.00
4090 Other Gifts	5000.00	6,250.81		5000.00
	\$			\$
Total 4000 Regular Support (3)	121,500.00	\$ 111,799.01	92%	113,000.00
4100 Fund Withdrawals (4)				
4110 Endowment Income	10000.00	10,000.00	100%	10000.00
Total Fund Withdrawals	\$ 10,000.00	\$ 10,000.00	100%	\$ 10,000.00
4200 Fundraisers (net)(5)				
4210 Pumpkin Patch	10000.00	10,566.35	106%	11000.00
4220 Village Fair	5300.00	-90.00	-2%	2000.00
4230 Electronic Recycling	5000.00		0%	2500.00
4240 Mothers Day Sale	1200.00		0%	1200.00
4250 Main Street Live	700.00		0%	700.00
4290 Fundraisers - Other		-1,807.40		300.00
Total 4200 Fundraisers (net)(5)	\$ 22,200.00	\$ 8,668.95	39%	\$ 17,700.00
4300 Space Use (gross)(5)				
4310 Preschool Donation	25320.00	20,960.00	83%	18720.00
4320 Apartment Donation	16800.00	16,950.00	101%	17160.00
4390 Space Use Other	2500.00	250.00	10%	
Total 4300 Space Use (gross)(5)	\$ 44,620.00	\$ 38,160.00	86%	\$ 35,880.00
4400 Miscellaneous (5)				
4490 Other Income	100.00	41.57	42%	100.00
	\$			\$
Total 4400 Miscellaneous (5)	100.00	\$ 41.57	42%	100.00
	\$			\$
Total Income	198,420.00	\$ 168,669.53	85%	176,680.00

Expenses

5000 Rector				
5010 Rector's Salary	46000.00	45,999.96	100%	48000.00
5020 Rector's Pension	10200.00	9,586.44	94%	9600.00
5030 Rector's Health Insurance	11500.00	11,368.00	99%	11900.00
5040 Rector's Hospitality	250.00		0%	250.00
5050 Rector's Continuing Education	500.00			500.00
5090 Rector's Reimbursements+ Other	1400.00	159.00	11%	1400.00
Total 5000 Rector	\$ 69,850.00	\$ 67,113.40	96%	\$ 71,650.00

Treasurer's Report Balance vs Actual Continued

5100 Staff				
5110 Church Secretary Salary	14144.00	14,299.64	101%	14248.00
5120 Organist Salary	11139.00	11,139.00	100%	11139.00
5130 Sexton Salary	5304.00	5,193.53	98%	5616.00
5140 Nursery Staff	1560.00	851.31	55%	720.00
5150 Staff Payroll Taxes	2539.00	2,401.56	95%	2427.00
5160 Substitute Clergy+Organist	1600.00		0%	800.00
Total 5100 Staff	\$ 36,286.00	\$ 33,885.04	93%	\$ 34,950.00
5200 Worship-Music-Education				
5210 Flowers	3500.00	725.00	21%	1000.00
5220 Worship Supplies	450.00	29.95	7%	200.00
5230 Christian Education	450.00		0%	200.00
5235 Youth Group	1000.00	500.00	50%	500.00
5240 Music	350.00		0%	350.00
5290 Worship-Music-Ed Other	165.00	77.10	47%	100.00
Total 5200 Worship-Music-Education	\$ 5,915.00	\$ 1,332.05	23%	\$ 2,350.00
5300 Office + Administration				
5310 Office Supplies	1500.00	524.80	35%	800.00
5320 Office Phone + Internet	2000.00	2,073.71	104%	2550.00
5330 Payroll Service	800.00	657.40	82%	750.00
5340 Postage	500.00	287.65	58%	500.00
5350 Audit + Consulting	250.00	259.77	104%	275.00
5360 Contracts + Subscriptions	4000.00	2,836.97	71%	3500.00
5390 Office + Admin Other	1200.00	69.19	6%	500.00
Total 5300 Office + Administration	\$ 10,250.00	\$ 6,709.49	65%	\$ 8,875.00
5400 Buildings + Grounds				
5405 Contracts	3300.00	3,943.80	120%	6000.00
5410 Maintenance Church-Parish	6500.00	5,665.75	87%	6000.00
5415 Maintenance Rectory	1000.00	2,915.00	292%	3000.00
5420 Gas - Church	6600.00	4,490.04	68%	4800.00
5430 Gas - Parish House	4800.00	4,087.07	85%	4500.00
5432 Electric Church+Outside	2700.00	2,143.61	79%	2500.00
5433 Electric - Parish House	1400.00	1,114.53	80%	1400.00
5435 Rectory Utilities	3500.00	3,024.35	86%	3300.00
5440 Snow Plowing	4000.00	1,735.00	43%	2800.00
5460 Lawn Care-Landscaping	4000.00	875.00	22%	3000.00
5470 Rubbish Removal	2200.00	2,130.00	97%	1800.00
5480 Water - Church	700.00	159.03	23%	550.00
5485 Water - Parish House	1400.00	759.58	54%	850.00
5495 Allocated to Space Users		-4,638.06		
Total 5400 Buildings + Grounds	\$ 42,100.00	\$ 28,404.70	67%	\$ 40,500.00

Treasurer's Report Balance vs Actual Continued

5500 Major Other				
5510 Diocesan Assessment	12719.00	12,719.00	100%	16915.00
5520 Insurance	9000.00	7,895.25	88%	8500.00
5530 Stokes Loan P+I (14-15)	8950.00	8,950.08	100%	8950.00
5540 Capital Expenditures	2100.00	2,680.26	128%	2100.00
Total 5500 Major Other	\$ 32,769.00	\$ 32,244.59	98%	\$ 36,465.00
5700 Space Use Expenses (-5)				
5710 Day Care Expenses	300.00			300.00
5720 Apartment Expenses	300.00	310.00		400.00
5730 Real Estate Taxes	400.00	373.34	93%	410.00
5740 Allocated Utility Expenses		4,638.06		
Total 5700 Space Use Expenses (-5)	\$ 1,000.00	\$ 5,321.40	532%	\$ 1,110.00
5800 Non-Operating Expenses				
5820 Outreach-Mission Activities (16)	100.00		0%	100.00
5840 Outreach-Mission Gifts (18)	150.00	932.00	621%	150.00
Total 5800 Non-Operating Expenses	\$ 250.00	\$ 932.00	373%	\$ 250.00
Total Expenses	\$198,420.00	\$175,942.67	89%	\$196,150.00
Net Operating Income		-\$ 7,273.14		-\$ 19,470.00
Other Income				
6000 Fund Receipts				
6010 Transfers from Funds		55,000.00		
6040 Capital Projects		1,210.00		
6020 Hall-Parish Grounds				
6050 Pass Thrus		100.00		
6060 Together Now		3,374.63		
6070 Walpole Churches Youth Group		1,650.00		
6080 Prepaid Pledges				
Total 6000 Other Fund Receipts		\$ 61,334.63		
Total Other Income		\$ 61,334.63		
Other Expenses				
7000 Fund Disbursements				
7010 Dutton Scholarships				
7050 Pass Thrus				
7070 Walpole Youth Group		78.87		
Total 7000 Other Fund Disbursements		\$ 78.87		
Total Other Expenses		\$ 78.87		
Net Other Income		\$ 61,255.76		
Net Income		\$ 53,982.62		