



WELCOME TO TMAC'S NEW WEBSITE – FOR MEDIA MEMBERS ONLY

Here are the detailed instructions to assist you in creating your new TMAC profile. Please follow these instructions carefully. Your TMAC profile is a key component of this site and once completed will be accessible to all other members on the site.

With this site, media members will be able upload individual portfolio pieces as a URL or a PDF (or both) to showcase their current work (January 1, 2016 and beyond). You also have the option to upload a thumbnail image to accompany the portfolio item listing.

If you run into an issue that you cannot resolve with your personal profile, please e-mail me at elizabethkerr@travelmedia.ca.

Please note that with any website, combined with a community of nearly 400 users, some issues will likely crop up even although we have done everything we could to prevent this. Please let us know if you see an issue that needs to be addressed. It is always helpful to share:

- The page you were on
- The action you were taking
- The issue that occurred.
- Screen shots are always very useful to help detect and diagnose issues.

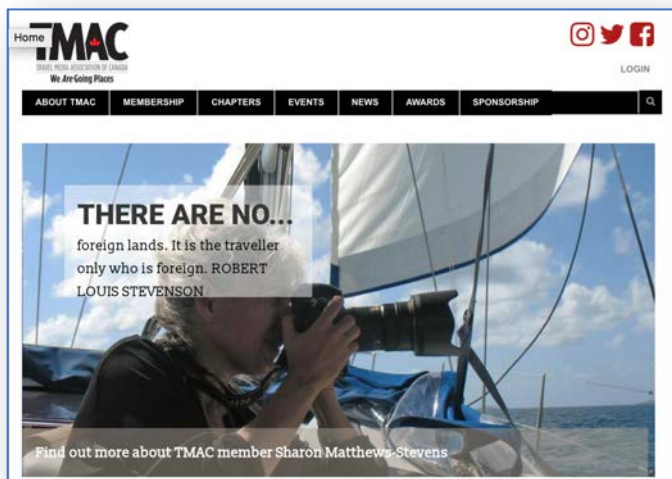
Thank you.



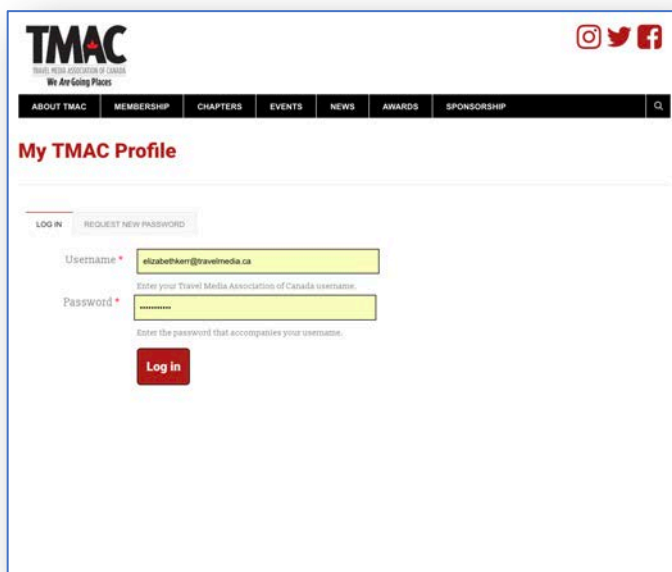
The first thing you must do is reset your password.

STEP ONE: GO TO <https://www.travelmedia.ca>

Click on LOGIN button in top right-hand corner!



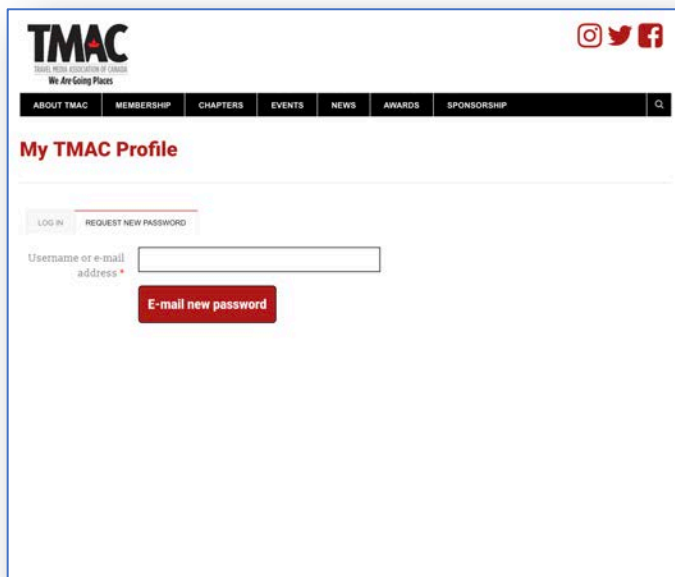
It will take you to this page.





STEP TWO: Click on RESET PASSWORD.

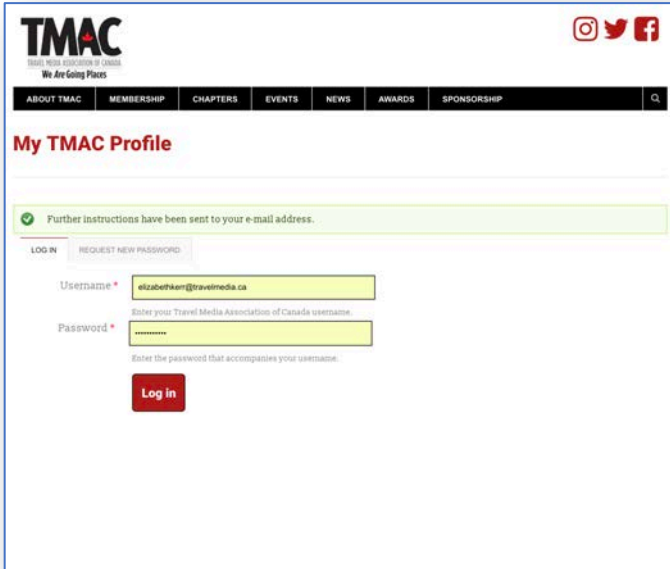
It will take you to this page.



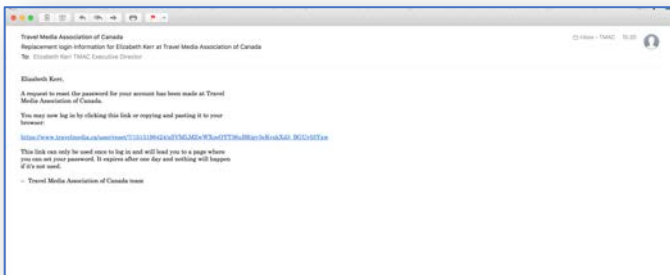
STEP THREE: Please enter your e-mail associated with your TMAC profile.

STEP FOUR: Click on E-mail new password.

You will then see a message that confirms that a new link has been sent.



Please check your e-mail. It may take a few minutes. You should receive a message that looks like this.



Included in this e-mail is a link to your personalized TMAC website LOGIN page.

STEP FIVE: Please click on the link provided.

The link will take you to a page that looks like this. Please note that this link will expire in 24 hours.

Reset password

This is a one-time login for elizabethkerr@travelmedia.ca and will expire on Sat, 12/16/2017 - 07:52.

Click on this button to log in to the site and change your password.

This login can be used only once.

Log in

STEP SIX: Click on Log in button.

It will take you to this page.

Industry Member

VIEW EDIT DESTINATIONS HELP

Current password
[Redacted]

Enter your current password to change the E-mail address or Password. Request new password.

E-mail address *

elizabethkerr@travelmedia.ca

A valid e-mail address: All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password [Redacted] Password strength: [Redacted]

Confirm password [Redacted]

To change the current user password, enter the new password in both fields.

Picture

Upload picture

Choose File No file chosen

Your virtual face or picture. Pictures larger than 1024x1024 pixels will be scaled down. Upload a "portrait" shaped photo of yourself, at least 220px high.

STEP SEVEN: Please enter your NEW Password in the box labelled Password. **You do not need to enter Current password.**

STEP EIGHT: Please re-enter your NEW Password in the box labelled Confirm password.

STEP NINE: Please scroll to bottom of page and press SAVE.

If you would like to add a profile picture, please choose a file from your own library. This picture will be used for your online profile.

STEP TEN: Choose File (your picture). Press SAVE (at the bottom left of the screen). Your picture will automatically upload.

STEP ELEVEN: You may now enter your Social link(s).

Please use the complete URL or it will not be accepted and you will receive an error message.

The image shows a screenshot of a web form titled "Social links". The form contains ten rows, each representing a different social media platform. Each row has a small icon of the platform's logo on the left, a plus sign to its left, and a "Remove" button on the right. The platforms shown are Twitter, Google+, Facebook, LinkedIn, Blogger, Vimeo, YouTube, SoundCloud, Instagram, and Nextdoor. The form is currently empty, with no URLs entered in the input fields.

Only the ones you complete will be displayed. You can always add more later.

Your Personal Biography

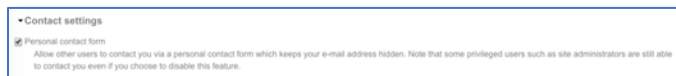
STEP TWELVE: Please tell us about yourself in 150 words or less.



A screenshot of a web browser window titled "Biography". The window contains a rich text editor with a toolbar at the top showing icons for bold, italic, underline, bulleted list, numbered list, link, and unlink. The main area of the editor is empty. At the bottom left of the editor, there is a small link that says "Disable rich-text".

Contact Settings

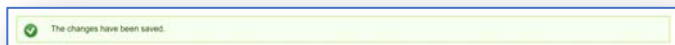
STEP THIRTEEN: Please check the box below to give consent to other members to contact you within the website through this contact portal.



A screenshot of a "Contact settings" form. It features a checkbox labeled "Personal contact form" which is checked. Below the checkbox, there is a small line of text: "Allow other users to contact you via a personal contact form which keeps your e-mail address hidden. Note that some privileged users such as site administrators are still able to contact you even if you choose to disable this feature."

STEP FOURTEEN: Please scroll to bottom of page and press **SAVE**.

You will receive a message on the screen confirming that changes have been saved.



A screenshot of a green confirmation message box with a white border. It contains a green checkmark icon on the left and the text "The changes have been saved." on the right.

STEP FIFTEEN: Click View to review your current Profile.

Industry Member

- Add or update a picture, your personal bio, and your social media handles.
- Modify information about the industry organization that you represent
- Add a new destination

VIEW EDIT DESTINATIONS HELP

f in y

While the mid-1980s spin-off series *The Flintstone Kids* depicts Fred as a child, the series may be apocryphal due to its presenting Wilma as a childhood friend of Fred and Barney; the original series asserts that they first met as young adults. [3] Still, the series' depictions that Fred is the only child of Ed and Edna Flintstone (a handyman and a homemaker, respectively) might be taken as canon.

As young adults, Fred and Barney worked as bellhops at a resort. There, they meet and fall in love with Wilma and Betty, who were working there as cigarette girls. Fred and Wilma's mother, Pearl Slaghoople, also met and took an instant dislike to each other, starting a long-lasting rivalry between the two. [3] An unspecified amount of time later, Fred married Wilma.

Fred is a typical blue-collar worker, who works as a "bronto crane operator" at Slate Rock and Gravel Company (also known as Rockhead and Quarry Cave Construction Company in earlier episodes). Fred's job title in the second-season episode "Divided We Sail" is "geological engineer". [4]

During the original series' third season, Wilma gives birth to the couple's daughter, Pebbles. Years later, when Pebbles is a teenager, Fred and Barney join the Bedrock police force for a time as part-time police officers. [1] Eventually, Fred becomes a grand dad to the adult Pebbles and Bamm-Bamm's twins, Chip and Roxy. Fred's family grew again in *A Flintstone Family Christmas*, when he and Wilma adopted an orphaned caveboy named Stony, and despite a rough start, Fred and his new son bonded well.

To continue to update your profile, refer to the three options at the top in the GREEN BOX.

- Add/update your basic profile
- Complete or update your media profile
- Add a new portfolio item

If you click on Add/update your basic profile, it will take you (back) here.

Content Tester


VIEW EDIT HELP PORTFOLIO

Current password
[Redacted]
Enter your current password to change the *E-mail address* or *Password*. Request new password.

E-mail address *
test@civicm.ca
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password [Redacted] Password strength: _____

Confirm password [Redacted]
To change the current user password, enter the new password in both fields.

Picture


Delete picture
Check this box to delete your current picture.

Upload picture
 No file chosen
Your virtual face or picture. Pictures larger than 1024x1024 pixels will be scaled down. Upload a "portrait" shaped photo of yourself, at least 220px high.

STEP FOURTEEN Click on • Complete or update your media profile.

It will take you here.

Your Profile

Media Organizations Select all media organizations of which you are a member.

- APME - Associated Press Managing Editors Association
- ASJA - American Society of Journalists and Authors
- ASMP - American Society of Media Photographers
- BWI - Boating Writers International
- CAJ - Canadian Association of Journalists
- GJAC - Golf Journalists Association of Canada
- FIJET - World Federation of Journalists and Travel Writers
- IFWTWA - International Food Wine & Travel Writers Association
- NASJA - North American Ski Journalists Association
- NATJA - North American Travel Journalist Association
- NPC - National Press Club
- SATW - Society of American Travel Writers
- PWAC - Professional Writers Association of Canada
- SPJ - Society of Professional Journalists
- TJG - Travel Journalists Guild

Media Role(s) Choose as many as apply (at least one). This information will be displayed in the online directory. If a category is missing, please contact elizabethkerr@travelmedia.ca.

- Blogger/Digital Influencer
- Book Author/Editor
- Freelance Photographer
- Freelance Print Journalist and/or Travel Website Writer
- Radio/TV Broadcaster
- Radio/TV Producer
- Professional Travel Website Owner/Editor
- Staff Writer
- Staff Writer/Photographer

Media Categories

- Books
- Internet
- Magazine
- Newspaper
- Photography
- Radio
- Television
- Travel Guides
- Other (email details to admin@travelmedia.ca)

Interests

- Accommodations
- Adventure
- Arts/Entertainment
- Attractions
- Best Value & Packages
- Cruise
- Cuisine & Wine
- Culture & Heritage
- Ethnic
- Family Travel
- Fishing/Hunting

On this page, you will be selecting all of the boxes that apply to you.

STEP FIFTEEN Select all of the boxes that apply to you in each of the following categories.

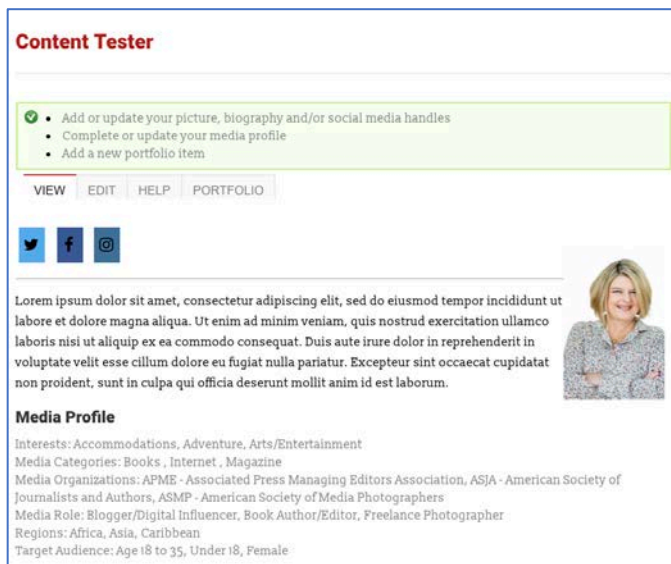
- Media Organizations
- Media Role(s)
- Media Categories
- Interests
- Regions of Interest
- Target Audience(s)



If there is a category and/or selection that you feel should be added, please let us know.

STEP SIXTEEN When you have completed these checklists, click **SAVE** in the bottom left corner.

Your updated profile will display again and look something like this.



STEP SEVENTEEN Click on Add a new portfolio item in the green box.

It will take you here.

For each portfolio item, you must include:

- Title
- Outlet
- Month and Year

You may also include a thumbnail image (cover, screen shot or photo) to appear beside your portfolio listing.

For each portfolio item, you may also include:

- A URL
- A PDF
- Or both a URL and PDF

STEP EIGHTEEN Enter Title, Outlet, and Month and Year of Publication

STEP NINETEEN (Optional) Enter a thumbnail image to be displayed with your portfolio item.

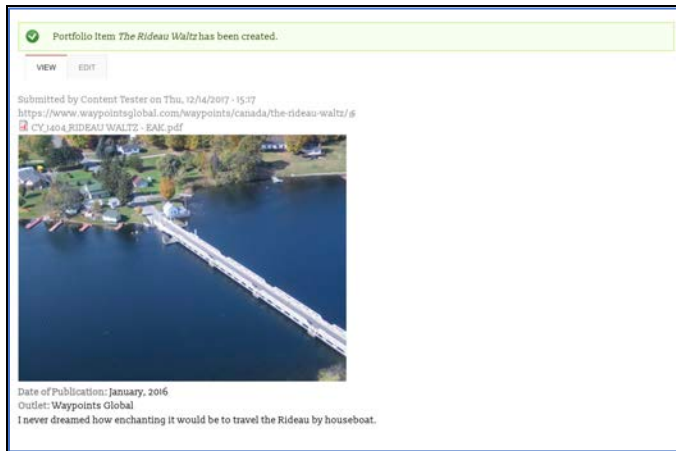
STEP TWENTY Enter URL and/or PDF.

Please make sure it is the complete URL or you will get an error message.

STEP TWENTY-ONE (Optional) Please include any comments here you feel are important about this portfolio item.

STEP TWENTY-TWO Click on SAVE.

You will receive a message saying Portfolio Item [TITLE] has been created/updated.



STEP TWENTY-THREE Click on VIEW to see your Portfolio Items listed.



You can edit, add and delete as required.