

# South St. Paul Small Business Relief Grant Program

**Up to \$7,500 available for eligible businesses**

**Apply online at <https://www.southstpaul.org/795/Relief-Grant>**

The City of South St. Paul has received an allocation of CARES Act Funding. The CARES Act provides that Cities may allocate a portion of this funding toward Small Business Grants towards eligible expenditures. These funds will be distributed through the South St. Paul Small Business Relief Grant Program.



## To qualify, an applicant must:

- Be a for-profit, non-franchise, independently-owned businesses.
- Have a business address in the South St. Paul
- Be in good standing with the State, County, and City

## Other eligibility includes:

- An applying business cannot have had more than 25 full-time employees as of March 1, 2020.
- An applying business must be operational as of August 1, 2019 and must be open at time of application.
- Eligible expenses must have been incurred (or anticipated to be incurred) between March 1, 2020 and October 31, 2020.

**Applications accepted  
September 8, 2020  
through September 23,  
2020.**

## Questions?

Contact Ryan Garcia  
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## Eligible Expenses:

- Salaries of employees or sole proprietors who were on the payroll on March 1, 2020 and will be on the payroll through October 31, 2020.
- Business property rent, lease, or mortgage payments
- Utilities, including gas, electric, and water
- Equipment Lease/Finance Payments
- Business Loan payments



# South St. Paul Small Business Relief Grant Program FAQ

## ⇒ How do I apply?

Applicants can apply online at <https://www.southstpaul.org/795/ReliefGrant>

## ⇒ If I have already received funding from Dakota County or another government agency, am I still eligible to apply?

Applicants may not “double dip” if they have already been reimbursed for specific expenses fully. South St. Paul will not reimburse those expenses specifically. Applicants can request funding to be reimbursed for other expenses that have not been fully funded by other government dollars

## ⇒ What does it mean to be “in good standing” with the City, County, and State?

“In good standing” means that a registered business has no tax liens and does not have any legal judgements against the business or the principal owner.

## ⇒ If I am a home-based business, am I eligible? If I am mobile business am I eligible?

Yes, both home-based and mobile businesses are eligible as long as they have an address in South St. Paul.

## ⇒ If I am the only employee, am I eligible?

Yes, sole proprietors are eligible.

## ⇒ How long after notification of award can I expect to receive funding?

Successful applicants may expect to receive their funds within a month of notification of their award.

## ⇒ What documentation will I need to submit if I am selected for a grant?

- Business W-9 Tax ID and Certificate
- Copy of Lease (if renting space and requesting grant funds for lease payments)
- Proof of eligible expenses:
  - Payroll documentation
  - Mortgage/rent statement
  - Utility Statement
  - Insurance statement/invoice
  - Other (loan statements/lease statements)

Any business who files a fraudulent grant application or misuses grant funds will be obligated to return any funds improperly received or misused plus interest at the rate of 1% per year

