ANAC2022 Abstract Submission Instructions

ANAC2022 Objectives:

1. Identify effective approaches to prevention, diagnosis, treatment, &/or supportive care of people with or at risk for HIV &/or co-occurring conditions across the lifespan.

2. Build capacity of nurses and other healthcare professionals to effectively engage in health policy and advocacy to improve health and create health equity in support of people living with or affected by HIV.

3. Describe nurse leadership opportunities and the impact on healthcare and society.

4. Illustrate the impact of nurses and other healthcare professionals in addressing HIV &/or co-occurring conditions in global settings.

5. Discuss research innovations in HIV biomedical, psychosocial, behavioral, and care and delivery research.

6. Provide updated analysis of emerging health and related issues that impact people living with or at risk for HIV and their care team.

The conference will address international and domestic issues related to HIV and AIDS for nurses new to the specialty as well as experienced nurse clinicians, researchers, administrators, advocates, and other members of the interprofessional team. Various learning activities, expert speakers, symposia, roundtable discussions, and presentations will address HIV nursing issues related to the conference objectives.

Call for Abstracts

The Association of Nurses in AIDS Care is seeking abstracts for oral, poster, and student poster presentations as well as panel discussions (oral symposia) for the ANAC2022 Conference in Tampa, FL. All abstracts must be submitted using our online abstract submission process. No other method of submission will be accepted. Authors are encouraged to submit abstracts on topics that align with ANAC2022 conference objectives.

Abstract Guidelines

Abstracts should reflect original work in the areas of nursing practice, administration, policy and advocacy, research, or education. Abstracts describing interprofessional work in these same areas will also be considered. Abstracts should contain underline:concise statements that follow the approved abstract format. Please carefully review the formatting requirements specific to your abstract type. A blinded review process is used. Please follow the Oxford Abstract instructions. If the name of any author appears in the title or anywhere in the body of the abstract, it will not be reviewed. **There is a 350-word limit for the abstract text. ALL ABSTRACTS MUST BE SUBMITTED BY April 18, 2022 at 11:59 pm EST. Abstracts will not be accepted after that date.**

Resubmission Policy

An abstract which has been previously published or presented at a national, regional, or international meeting can only be submitted provided that there are new methods, new findings, updated information or other valid reasons for submitting that can be provided by the author. If preliminary or partial data has been published or presented, the author is required to indicate the details of the publication or presentation as well as the reasons for submitting the abstract to ANAC2022. This information will be considered by the Conference Committee when making final decisions. The conference organizers regard plagiarism as serious professional misconduct If the author neglects to indicate the details of when and where the preliminary or partial data has been published or presented, and the reasons for resubmitting (new methods, new findings, substantially updated

information or other valid reasons), and if evidence of previous publication or presentation is found, the abstract may be rejected.

Authorship
The first author listed is the presenter. Up to three abstracts may be submitted for review. Each first author can be selected for up to one oral presentation and one poster presentation (i.e., one in each category). There are no limitations on the number of presentations for second and subsequent authors. All selected presenters are responsible for conference registration fees, travel, and all other conference related expenses. All abstracts with author names and affiliations will be posted on the ANAC website.

Student Poster Session
Students (baccalaureate, master's and doctoral) are encouraged to submit posters of original research projects and studies in progress. The Research Committee will review student poster abstracts using the general criteria for poster presentations. All accepted student posters will be invited to be displayed at the conference. During the conference, ANAC Research Committee members will review and rate the student posters, selecting one poster to receive the Student Poster Award. The author of the winning poster will receive a certificate of recognition. <u>Students should indicate if they want to their abstracts to be reviewed in the student poster category as abstracts selected presentation in the regular poster session are not eligible for this award.</u> The abstract **deadline** for student posters is the same as for the other abstracts; it must be **received by 11:59 pm EST, April 18, 2022. Students must be paid registrants to the conference to be accepted for display and the competition.**

Presentation form
Authors shall rank their preference for presentation format(s) as requested on the Abstract Form. Ranking presentation formats in the order of preference will allow abstract reviewers to accept abstracts in alternate formats as needed and may increase the chance of being accepted for a presentation. **If no preference is noted, the reviewing committee shall determine presentation format.**

- **Oral presentation –** Oral abstracts will be presented during 120 minute concurrent abstract sessions. The 2022 Research Committee will group the accepted abstracts together for each presentation session. Oral presentations are reserved for reporting on programs, projects, and **completed** research. **Presentations should be no more than 20 minutes long** and will be followed by a question-and-answer period.

- **Poster presentation–** Posters are a visual way to display state-of-the art clinical, administrative, and education projects; evaluation measures; and research studies (including pilot studies, studies in progress, and completed studies). Posters will be on display at the conference with dedicated "poster viewing" times when authors are available for discussion with participants. Specific information on poster design and display requirements will be sent to the authors whose work is selected for presentation. Poster presentations may be used for reporting completed research, research in progress, projects, and programs.

- **Symposium presentation –** A symposium session is a 120 minute oral presentation from a panel of experts related to a specific topic. An introductory presentation is given by the symposium leader, with 3 to 5 experts presenting a set of planned papers/oral presentations related to the specific topic. Suggestions for the symposia sessions may include (1) completed research and/or completed projects, (2) community intervention and/or projects, (3) patient and/or clinic interventions, and (4) best practice guidelines and/or evidence-based practice review (5) approaches to a shared policy issue Methodological, theoretical or interprofessional papers/presentations may be included. **The symposium leader is responsible for selecting and organizing the group into a coherent whole, writing the symposium overview, collecting the abstracts from each expert, and submitting all materials.** All

communications will be sent to the symposium leader. The symposium leader is responsible for communicating with symposium abstract authors. Text limit for all symposium session abstracts is 350 words.

Late Breaker Abstracts
Late breaker abstracts present data analyzed after the regular abstract submission deadline closes that is of significance. Late Breaker Abstracts should only be submitted if the topic clearly fits into the Conference objectives and offer significant relevance to the Conference attendees. A small number of late breaker abstracts will be accepted to be presented orally at the Conference. There will only be three to four abstracts selected as late breakers and final selection will depend on the number of submissions. Selection will be subject to more rigorous review by Research Committee members to qualify as late breaker.

The same submission rules apply for the late breaker abstracts as for the regular abstracts, however each presenting author may only present one late breaker abstract at the conference. Late breaker abstract submissions will be open in late July.

Abstract Categories and Suggested Topics
Abstract submissions will be identified as one of four types: practice, research, education and administration, or policy and advocacy. **Authors must select the appropriate category on the submission form, with the exception of those submitting a symposium; symposia may be a combination of any/all of the 4 types.**

- **Practice** – Presentations should focus on the complex realities of providing care for people with and at risk for HIV. Topics could include updates on new drug therapies; issues with antiretroviral therapy (sequencing, resistance, when to switch, complications, treatment failure, etc.); physical assessment, diagnostic workup, and treatment of specific symptoms/diseases; coinfections; updates on pathophysiology (such as metabolic complications of drug therapy); strategies for symptom management; strategies for improving adherence to medication regimens; evidence based prevention; best practice and clinical pathways/algorithms/standards of care;case studies to illustrate complex patient management and case management issues (especially good for roundtable discussions); clinical issues with special and hard-to-reach populations; impacting stigma, clinical situations; quality improvement projects; or nursing interventions in a variety of practice settings.

- **Research** – Presentations should consider the stage of the research project. **Only <u>completed</u> research projects will be considered for oral presentations.** Presentations should be scholarly, systematic investigations. Works in progress, preliminary results, methodology issues, and pilot studies are appropriate for poster presentations. Also consider developing research roundtable discussion sessions in the areas of methodology, research focus, general research problem solving, and legal or ethical issues.

- **Education/Administration** – Presentations may include staff development projects; workforce development, new models of care; educational interventions for clients, health care providers, or the general public; educational interventions for specific populations; teaching tools; resource development; HIV/AIDS nurse entrepreneurs and nurses as team leaders; development of new skills, such as grant writing or quality improvement development and implementation, writing for publication; or curriculum development at the undergraduate and graduate education levels.

- **Policy/Advocacy-** Presentations may include emerging and historic roles for nurses in policy and advocacy; nurse roles in the development, implementation, and evaluation of global, national, state or local HIV/AIDs related policies and laws (e.g., PEPFAR, NHAS, Ryan White program planning, local boards, etc.); impact of the ACA; HIV criminalization, and other human rights issues; practice authority; other relevant issues.

Abstract Deadline
Abstract submissions MUST BE RECEIVED via the online abstract submission process by 11:59 pm EST on April 18, 2022. Abstracts will be typed directly into the Oxford online system.

Abstract Review Process
All abstracts will be peer reviewed through a blind review process. All authors' names and affiliations will be removed prior to submission to the review committee. No information from the reviews is made available to the authors. Abstracts receiving the highest ratings will be selected for presentation. The Research Committee will make all final decisions about presentation formats, times, and settings. **Be sure to indicate the abstract category and order of presentation format preferences on the application form to facilitate this process.** Separate and specific review criteria (based on the Rating Criteria outlined below) are used for each type of presentation.

Accepted Abstracts
Authors will be notified by email of abstract acceptance in **June 2022**. Presentation format will be communicated at that time (oral, symposium, poster or student poster session). Full instructions on how to prepare presentations will be sent via email after notification of acceptance. **All presenting authors will be required to register for the conference, and assume responsibility for transportation, lodging, and annual conference fees. All required forms required for continuing nursing education purposes must be submitted by the presenting author via our online system by July 1st.**

Submission implies consent to present and publish the abstract along with all authors' names and affiliations on the ANAC website and/or any other venue ANAC sees fit.

Rating Criteria All submissions will be reviewed for **significance, appropriateness, clarity, and relevance** to practice, education/administration, research or policy/advocacy implications for HIV nurses and other members of the interprofessional team