

Trinity Presbyterian Church Youth Director Job Description

Revised 1/14/26

Job Summary

This position is a 12 -15 hour per week position at Trinity Presbyterian Church located at 4501 Rahling Road in Little Rock, Arkansas. Most of the work would be done on Sundays. The person in this role should be able to attend Sunday morning activities including Worship and able to lead Youth activities on Sunday afternoons and/or evenings. Ideal candidates should demonstrate theological openness, an approach to faith that aligns with our congregation as well as the Arkansas Presbytery, and be comfortable creating a welcoming, inclusive, and thoughtful space for questions, growth, and diverse perspectives.

Job Duties

1. Lesson & Activity Planning (2.5 hours per week)
 - Sunday Night Youth Group
 - Sunday Morning Youth Education (variable depending on overall Sunday School schedule)
2. Coordination (<0.5 hours per month)
 - Coordinate people/groups providing dinner and send reminders and thank you notes
 - Coordinate having a second adult present at Youth Group
3. Sunday Youth Group Execution (4 hours per week)
 - Leading Youth group (including setup, dinner & clean-up)
4. Youth Communication (2 hours per week)
 - Weekly check-ins with families
 - Reminder calls/messages
5. Youth Volunteer Engagement (0.5 hours per week)
 - Psalm reading & coaching
6. Education Committee/Staff Meetings (3 hours per week)
 - Monthly updates/planning: 1 hour/week (Once a month 2-hour meeting with 2-hour prep)
 - Weekly 2-hour meeting with staff
 - Monthly meeting with Youth Committee and/or Education Committee
7. Event Planning and Execution (3 hours per month)
 - Monthly special events (lock-ins, field trips, parties, service projects)

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8. Promote summer camp and Presbytery activity advocacy (<1 hour per quarter)
 - Promote and coordinate participation in summer camps (e.g., Montreat, Mo Ranch, Ferncliff, etc.) and Presbytery activities (e.g., Youth Quake, Confirmation Camp, etc.)

Interested persons should contact the Trinity Presbyterian Church Office by phone at (501) 868-5848 or by email at Trintypreslr@gmail.com for more information and an application.