

# NATIONAL FEDERATION OF MUSIC CLUBS

**MICHAEL EDWARDS**

*Insurance Chair*

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July 6, 2022

Dear State Federation Presidents/Liability Insurance Chairs:

One of my responsibilities as Interim NFMC First Vice President is the coordination of general liability insurance coverage for NFMC events that occur annually throughout the United States.

Our liability insurance is available only for Federation-sponsored events, and event sponsors must be Federation members in good standing!

Our Liability Insurance request deadlines are:

**August 15, 2022** for events September 1, 2022 – December 31, 2022

**December 1, 2022** for events January 1, 2023 – August 31, 2023

Late fees apply after these dates. All fee information is detailed on the attached request form.

Attached is a copy of our NFMC Child Protection Policy/Form. A signed Child Protection Form is required by our insurance company for each event. If the signed form is not returned with a request, you will not have insurance! A web link for a guide published by the CDC is also included on the Policy/Form. This booklet is included as a guide only—it contains good information about protecting our children, but is intended for your review only.

<http://www.cdc.gov/violenceprevention/pdf/preventingchildsexualabuse-a.pdf>

**ATTENTION:** The following must be signed by each state president and returned to Jennifer Griffin in order to obtain liability insurance through NFMC.

The state of \_\_\_\_\_ is in good standing with NFMC and will be participating in NFMC activities

in 2022-2023. \_\_\_\_\_

Signature of state president

Remember that you will NOT have coverage until all requests, payments, signed Child Protection forms, and state participation declaration are sent to Jennifer at NFMC headquarters.

**Jennifer Griffin**

**1646 West Smith Valley Road**

**Greenwood, IN 46142**

Thank You,

Michael R. Edwards

Interim NFMC First Vice President