**Program Management Leadership Academy**

**2017-2018**

**PARTICIPANT APPLICATION**

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| **Information** (please complete in full) |
| Name:      |
| Title:      |
| Organization Name:      |
| Organization Address:      |
| City:      | State:FL | Zip:      |
| Site/Office Address (if different than Organization Address):      |
| City:      | State:FL | Zip:      |
| Work Phone:      | Mobile Phone:      | Email:      |
| Indicate the best way to reach you: [ ] Work # [ ] Mobile # [ ] Email | **Please include one (1) copy of your job description.** |

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| Which Trust-funded initiative funds your program? [ ]  Parenting (PAR) [ ]  Youth After-School (YAS) [ ]  Youth Enrichment (YEN) [ ]  Health (HSB/HIE) [ ]  Child Care Quality Improvement (ECQ)  [ ]  Early Intervention (EEI) [ ]  Family & Neighborhood Supports [ ]  Family Strengthening (SFS)  |  |
| How many participants do you serve?               |  |
| How many staff members do you supervise?          If you do not supervise, how many staff members do you directly manage or influence?        |  |
|  |
| Which of the following describes your current situation? (check all that apply) [ ]  Supervise direct-line staff (those who work with youth or families) [ ]  Supervise supervisors of direct-line staff [ ]  Serve as site coordinator (YAS or YEN) [ ]  Work directly with youth and/or families in providing services [ ]  Work as a support position (e.g., coach, trainer, technical assistance) for supervisors  [ ]  Work as a support position (e.g., coach, trainer, technical assistance) for direct-line staff (but do not  supervise) [ ]  Other (please explain):       |
| **PLEASE SUBMIT A COPY OF YOUR JOB DESCRIPTION WITH THIS APPLICATION.****Submit Application as a Word document. Other formats, such as PDF, will not be accepted.** |
| What do you hope to accomplish through your participation in the Leadership Academy? (please limit your answer to 250 words; approximately ½ page)         |
| How would you define leadership? How is leadership different than management? (please limit your answer to 150 words; approximately ¼ page)         |
| What area(s) do you consider to have the biggest challenges with? (please rate your top three)       Staffing (e.g., scheduling, retaining regular staff, etc.)       Establishing and maintaining consistency of quality across staff members       Maintaining enrollment       Understanding financial accounts and budgets       Family/parent relationships       Supervision of staff       Other:       |
| In your current position, are you responsible for making staffing decisions in your program? [ ]  Yes [ ]  No  |
| In your current position, are you responsible for making programmatic decisions in your program? [ ]  Yes [ ]  No |

**PARTICIPANT COMMITMENT**

My commitment to the program will be as follows:

* I will attend all workshop sessions.
* I will complete independent and group assignments that have been created specifically for my development.
* I will be a contributing team member of my small group to support the leadership development of all.
* I will reflect upon my practices and identify my areas of strengths and challenges to incorporate into my own professional improvement plan.

Application and Acknowledgement Signature:       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Electronic Signature Acceptable in Field Box

Applicant Name: