



## MINUTES of the CDS BOARD OF DIRECTORS

MARCH 15, 2019 MEETING (5 to 7 p.m. CDT North America)

### Participants present:

- Caitlin Bletscher
- Daniela Mattos
- Eric Trevan
- Huston Gibson
- Jane Leonard
- Jim Cavaye
- Justin Dollard
- Lisa Gilchrist
- Margaret Stout
- Michael Fortunato
- Wilson Majee

### Not present:

- Kurt Mantoya
- Leanne Avery
- Maryam Ahmadian

### Excused:

- Cindy Banyai
- KP Williams

Meeting minutes taken by Jane Leonard, CDS VP of Programs

### Meeting Minutes

Jane Leonard called the Board of Directors meeting to order at 5:07 p.m. when a quorum was present (Central Time - North America).

- Welcome & Introductions
- Approve February Board Meeting Minutes
  - Michael Fortunato moved to approve the February Board meeting minutes; seconded by Margaret Stout. Unanimously approved.

- **Staff Search Ad Hoc Committee report** – KP Williams, Jane Leonard, Daniela Mattos & Eric Trevan
  - Jane, Eric, and Daniela presented the updates in the Staff Search Ad Hoc Committee's report. Eric asked that the language in the report be further updated to reflect that we are seeking a half-time Interim Exec. Director, but that the candidate selected could be considered for full-time employment once CDS finances can support the shift to FT.
    - **Jim Cavaye moved to approve the report with suggested edit and begin the search process as soon as possible. Wilson Majee seconded. Unanimously approved.**
- **2019 Conference Updates** – Jane Leonard and guests, Mary Simon Leuci & Janie Dunning, 2019 Local Host Committee Co-Chairs
  - Mary & Janie gave a detailed briefing on the current status of local host arrangements, logistics, etc. The registration site and lodging links are up and running, as is the CDS Website pages regarding the conference, including details on pre-conference workshops, Mobile Workshops, and plenary speakers. (Lisa Gilchrist is going to feature this info in the March Vanguard, too.) The Committee has raised over \$35,000 in sponsorships. Doing a great job!
  - Jane noted that all the invitations have gone out to presenters and official letters of invite are going out from the University of Missouri to non-USA presenters so they can obtain travel visas. Jane is working on a list of all invited/accepted presentations so people can see this summary as they consider registering for the conference. Should be available by first week in April.
  - Board discussed where/when we might be able to fit in a board orientation session for new (and returning) members.
 

*Note: Post meeting, Margaret suggested an afternoon training/retreat at the Saturday board meeting, July 13. Jane has been checking this proposal out with the Exec Comm members. Margaret & Jane would organize the training.*
- **2020 Conference Proposal from GP-IDEA** – guest and former CDS board member
  - Gary Goreham presented the proposal details for the 2020 CDS Annual Conference, to be held in Fargo, ND, USA. Target date: July 11-13, 2020 at the Fargo Radisson. In addition to hotel (\$119?) campus housing is \$29 US Dollars per night –  $\frac{3}{4}$  mile shuttle ride. Fargo has an International airport and is easily accessible on land by Interstate Highways 94 & 29 (they intersect in Fargo/Moorhead area).

- Working Theme: “Global Challenges – Local Resilience” – being assisted by the CDS International Committee (and Gary noted there will be a CD Journal on the topic as well). MLWs will use the Community Capitals Framework blended into the conference theme. Have raised \$3,000 thus far. Some discussion of sponsorship sources – for example, they will pick speakers then seek funds, versus seeking sponsors who want a certain speaker in exchange for sponsorship.
  - **Margaret Stout moved to approve the proposal to host the 2020 conference in Fargo, with the GP-IDEA consortium of higher ed institutions. Seconded by Jim Cavaye. Unanimously approved.**
- **Bylaws and POG** – Margaret Stout – update on status of updates. We’ll put another plea out via the Vanguard for any comments on the revised Bylaws, and Margaret & team continue on POG revisions.
- **Scholarships** – Michael Fortunato - updates on Scholarship committee work. (*Post-meeting: scholarship announcement is up with \$7,000 available across several scholarship sources. April 8 deadline for applications via a Google Form.*)
- **Committee Realignment Plan** – Will take this up in the April meeting
- **Fiscal Plan Communiqué to Membership** – Jim Cavaye and Lisa Gilchrist discussed getting the Communiqué out to the membership via the March Vanguard (*and this occurred post meeting*).
- **Other Business**
  - No other business
- **Meeting adjourned at 6:30 p.m. Central Time**

**Next Board Meeting is Friday April 19, 2019**

**at 5 to 7 p.m. Central Time, North America.**