

## CDS Board Minutes – January 8, 2020.

The CDS Board of Directors met January 8, 2019 from 12:30 to 2:30 p.m. Central Time USA via Zoom videoconference with 9 directors & officers in attendance (Anthony Cook, Justin Dollard, Huston Gibson, Cornel Hart, Jane Leonard, Kurt Mantonya, Margaret Stout, Eric Trevan, and KP Williams) along with Vanguard editor Lisa Gilchrist and Interim Executive Director Bonnie Chandler.

Thanks to Justin Dollard & Eric Trevan for researching and preparing the annual budget, editorship proposal, and Executive Leadership Fellow proposal; and also thanks to the Local Host Team for the 2020 annual conference for preparing the draft conference budget.

Note that the Executive Committee (Chair Leonard, Vice Chair of Programs Williams, Vice Chair of Operations Dollard, Secretary Cook, and Treasurer Trevan) met on December 20, 2019 to keep momentum moving on key operational responsibilities between full board meetings. Full board on January 8, 2020 reviewed and ratified Executive Committee analysis and action.

**A quorum was present and Chair Leonard called the meeting to order at 2:32 p.m. Central Time USA**

### **Actions taken January 8, 2020:**

1. **CDS 2020 Budget approved** (Operations & Annual Conference) – *(Motion by Hart, second by Stout) passed unanimously.* Lower numbers of CDS membership still a concern (currently at 230 members). Increasing membership is number one priority to help steady operating budget. However, we are out of the red and we currently anticipate overall net revenue for 2020 to be approximately \$14,000. Discussion on conference budget resulted in approval of \$325 (U.S. dollars) early bird rate and \$375 regular registration rate for 2020 annual conference in Fargo, North Dakota, USA, July 12-15, 2020.
2. **Journal Editorship transition plan approved:** Complete existing contract term with Cornell University July 2020 & begin Interim Plan for/with *Community Development* journal & *Local Development & Society Journal* August 2020-July 2021 *(Motion by Stout, second by Mantonya) passed unanimously.* Current contract with existing editorial team ends July 2020 and they do not seek renewal. Transition plan is to contract with editors of the *Local Development and Society* journal to handle the *Community Development* journal August 2020-July 2021 while Board and selection committee appointed by the Chair seek candidates for Journal editorship.
3. **Interim Managing Director Contract extended to February 2020 & Executive Leadership Fellow proposal approved** *(Motion by Stout, second by Hart) passed unanimously.* Request for Proposals for (and more information on) an Executive Leadership Fellow to provide operational & fundraising support to CDS has been posted in the Vanguard.

### **Items discussed – no action required:**

- **Committee recruitment** update – Williams & Dollard – we still seek volunteers for the standing committees and other committees. The International Committee is going strong.
- **Conference/Program update** – Williams – 66 proposals have come in for review and consideration for the concurrent sessions presentations.
- **2020 Board elections & candidate recruitment** – Treasurer & Vice Chair of Operations positions will need candidates for those offices in the 2020 Board elections, and also candidates to fill two board of directors seats.

*Board meeting concluded at 2:30 p.m. Central Time USA. Next meeting planned for April 2020, date & time to be determined.*