

Saint Vincent de Paul Parish School

BANK WITHDRAWAL AUTHORIZATION

Please complete form and **ATTACH A VOIDED CHECK.** (DO NOT attach a deposit slip)

Family Name: _____

		Please initial the authorized item deduction				
Student Name	Grade	Tuition	EDP	EDP PK	Nano	Other
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bank 1 information: _____ **% or item to be charged to this account**

Financial Institution

Name as shown in bank account

☐ Checking

☐ Savings

Routing number (ABA - 9 digit)

Account Number

Address

City

State

Postal Code

Telephone: _____

Email: _____

Signature _____

Date _____

Bank 2 information: _____ **% or item to be charged to this account**

Financial Institution

Name as shown in bank account

☐ Checking

☐ Savings

Routing number (ABA - 9 digit)

Account Number

Address

City

State

Postal Code

Telephone: _____

Email: _____

Signature _____

Date _____

By signing this document, I authorize Saint Vincent de Paul Parish School to automatically withdraw Tuition & Fee payments as shown above from the designated Account. I understand this authorization will remain in effect until I provide written notice of termination in such time and in such manner as to afford Saint Vincent de Paul Parish School a reasonable opportunity to act on it (minimum of 7 business days notice prior to effective date). I understand that it is my responsibility to notify Saint Vincent de Paul Parish School of any change in account information and student(s) enrollment status. I understand that Saint Vincent de Paul Parish School reserves the right to terminate this service at any time.

Terms of service: Tuition & Fee debits will be made as follows: School Tuition and NNCC - on the dates indicated on the Enrollment Contract; EDP and EDP PK - on the 15th of the month following attendance; this will be so unless the debit day falls on a weekend or other bank holiday. In the event that the withdrawal date falls on a non banking day, the debit will be processed on the next available business day. Saint Vincent de Paul Parish School is not responsible for bank account charges, NSF or other bank fees, or overdrafts caused by automatic transactions. Saint Vincent de Paul Parish School will assess a \$25.00 NSF FEE ON ALL transactions returned for insufficient funds.