

# Saint Vincent DePaul Parish School

## **\*\*SCHOOL TUITION & FEES BANK WITHDRAWAL AUTHORIZATION\*\***

Please complete form and ATTACH A VOIDED CHECK. (DO NOT attach a deposit slip)

☐ **School Tuition & Fees 2019/2020**

☐ **Change Prior Authorized Account**

☐ **Use Same Account as Previous Year**

☐ **I Will Pay Tuition in Full by July 20, 2019**

**Choose one of the following payment options:**

☐ **I will pay by check or credit card** (complete name, signature and date)

☐ **I will pay by automatic bank withdrawal** (complete bank information as well)

\_\_\_\_\_  
Name (as shown on bank account)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Daytime Phone #

\_\_\_\_\_  
Email

\_\_\_\_\_  
Student Name/Grade

\_\_\_\_\_  
Student Name/Grade

\_\_\_\_\_  
Student Name/Grade

\_\_\_\_\_  
Student Name/Grade

\_\_\_\_\_  
**Financial Institution**

☐ **Checking**

☐ **Savings**

\_\_\_\_\_  
**Transit Routing Number (9 digit bank #)**

\_\_\_\_\_  
**Bank Account Number**

I authorize Saint Vincent DePaul Parish School to automatically withdraw my **School Tuition & Fee payments** from the above referenced account. I understand this authorization will remain in effect until I provide written notice of termination in such time and in such manner as to afford Saint Vincent DePaul Parish School a reasonable opportunity to act on it (**minimum of 7 business days notice prior to effective date**). I understand that it is my responsibility to notify Saint Vincent DePaul Parish School of any change in student(s) enrollment. I understand that Saint Vincent DePaul Parish School reserves the right to terminate this service at any time.

\_\_\_\_\_  
**Signature (required for validation)**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

**Terms of service:** Tuition & Fee Debits will be made on the dates indicated on the school contract, beginning July and ending May of each school year the student(s) is enrolled unless that day falls on a weekend or other bank holiday. In the event that the withdrawal date falls on a non banking day, the debit will be processed on the next available business day. Saint Vincent DePaul Parish School is not responsible for bank account charges, NSF or other bank fees, or overdrafts caused by automatic transactions. Saint Vincent DePaul Parish School will assess a **\$25.00 NSF FEE ON ALL** transactions returned for insufficient funds.