Holden Beach Public Works Monthly Report
Date: 11/09/2026
To: Board of Commissioners
From: Public Works Department

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1. Department Overview

The Public Works Department continues to focus on maintaining the quality of life for residents and visitors to Holden Beach through consistent operations and upkeep of town infrastructure. Our activities this month included routine maintenance, repairs, and preparedness for weather events.

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2. Key Activities and Accomplishments

a) Maintenance & Repairs

- **Holiday Prep:** Crew is checking our holiday decorations to make sure everything is in working order.
- **Vac Station maintenance:** Crew cleaned up all stations.
- **Dirt streets**: Crew is still working on the dirt streets.
- **Potholes**: Crew is actively identifying and repairing holes throughout the island.
- **Training**: Archie, Shane, Brice, And Gage all passed the C distribution exam.
- **Trash**: Crew is actively running our off-season trash runs every Monday Wednesday and Friday.
- **General Maintenance**: Crew has started and will continue doing general maintenance routines including running all of our small engines, pumps, generators and exercising water and sewer valves.
- **Access Maintenance**: Crew is going through the accesses and cutting down any overgrowth and screwing down any loose boards.
- **Station 4**: Remote monitoring has been installed as well as a few automatic air controllers which has eliminated our waterlog issue. Crew worked extremely hard completing this.
- **Main Vac Sewer leak**: Crew worked very vigilantly identifying and fixing a leak we had at Station 1 area. Found a hole in a 90 about the size of a golf ball that was causing our low vac issues we had chased for a few days.

b) Seasonal Prep

- **Mosquito Spraying: Crew is actively spraying problem areas. If you would like to request your street to be done, please email me at Pworks@hbtownhall.com**

c) Water and Sewer

- **Water Meters:** Crew is actively going through a zero-consumption list and making sure meters are working properly and switching out bad meters.
- **Water Leaks:** We had 2.
- **Sewer Pits:** 1 new sewer service installed.
- **Water Taps:** We installed 8 new water services this month.
- **Service Calls:** Crew ran close to 50 service calls this month. This included calls just to speak with a customer or cut the water on and off, sewer pit calls, etc.
- **Vac Stations:** Crew is actively checking and maintaining the stations.
- **Meter rereads: We had 45 rereads this month. A lot of those were new meters we had just replaced just not into the system.**

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3. Capital Projects & Long-Term Maintenance

a) Ongoing Projects

- **Meter Maintenance**: We are continuing to repair and replace meters in effort to get the reread numbers down.
- **Station 3**: There are still a few repairs needed at station 3 due to the car crashing into the transformer. Parts should be coming in this month.
- **Station 1 AC**; The electrical panel has come in and should be finalized this month.

b) Upcoming Projects

- **Eoc:** I'm looking into getting the building and sidewalks washed hoping that will happen this coming month.

4. Conclusion

The Public Works Department remains committed to serving the Holden Beach community with quality, timely services. Our team is focused on ensuring safety, cleanliness, and effective infrastructure. We continue to work diligently on ongoing projects and are prepared to tackle any issues that arise in the future.

I just would like to say that we have some of the hardest working most caring employees that work for the town in every dept from top to bottom it truly makes it an enjoyable experience working here.

Submitted by:
Chris Benton
Director of Public Works
Holden Beach