

Interim Town Manager's Report

Greensboro Street Lift Station

- Meeting between engineer, contractor, and town staff held on June 26
- Fourth application for payment submitted to EPA
- State still lags in sending payments and now they are doing a computer system changeover
- Projected for next 30 days: vinyl sheet piling anchors and top wall cap, standing seam metal roofing, exterior painting, saw-cutting of existing concrete for roof scuttle, storm piping for roof drains, timber piling for mechanical equipment deck

Block Q Restrooms & Parking

- Contractor struggled early to meet expectations but staff has engaged in several meetings and things appear to be improving
- Deliverable for completion remains optimistic for end of August but money will need to be reallocated for contract at July meeting
- Pouring concrete week of July 1st

Ocean Boulevard Stormwater

- The Letter Report that Bob Keistler mentioned had the financial certification completed by finance officer.
- Wilmington District was submitting the Draft Letter Report for review

Pier Site

- Third meeting with staff and HDR was held July 10th
- Draft report ready and on agenda for consideration

GO Bond Referendum

- Required advertising took place in newspaper on 6/27/25
- Staff submitted LGC application July 8th
- Met with bond attorney and financial advisor on June 24th to discuss application

Employee Updates

- Several employees in public works received collections certifications to include the following:
Chris Benton-Operator 2 - sewer
Shane Barton-Operator 1- sewer
Mark Thomas-Operator 2- sewer
- It is with much sadness that I pass along that Chris Clemmons has announced his retirement after 29 years with the Town at the end of this month.
- Austin Bell was sworn in on 6/30/25 as our newest officer.
- Raqueel Archibald started as a technician in the Public Works Department on 7/7/2025

Rank	Objective	Status	Timeline	Area of Responsibility
#2	ADA Self Assessment	In House Evaluation Planning and Inspections Dept working on outline and timeline	Looking at October for deliverable	P&I Department
#6	ADA Bathroom (Block Q)	Pouring concrete; Contractor back on track	Late August completion	Staff/Architect
#7	Fire Station Upgrades	Size and potential costs evaluated by planning department; doing house counts Planning and Inspections Director Evans met with fire department and narrowed needs assessment.	Planning Department continuing to work on project and anticipates August presentation	Staff/ Fire Dept
#14	Block Q site plan-concert venue	Potential concert venue location on July agenda	Next step more advanced renderings	Staff/BOC
#18	Update Town Website	Update completed a few years ago; project page added Accessibility being evaluated as part of ADA assessment above	see ADA self assessment above	Staff
#19	Pier Replacement	30% design and life cycle analysis before BOC for July agenda	August deliverable of a summary report	BOC
#26	Investigate vacuum bypass system	Not in 24/25 budget/ PW recommendation/research needed	TBD	PW Dept
new	Repair and Maintenance W/S	added as part of budget review process	begin tracking needs and costs	PW Dept