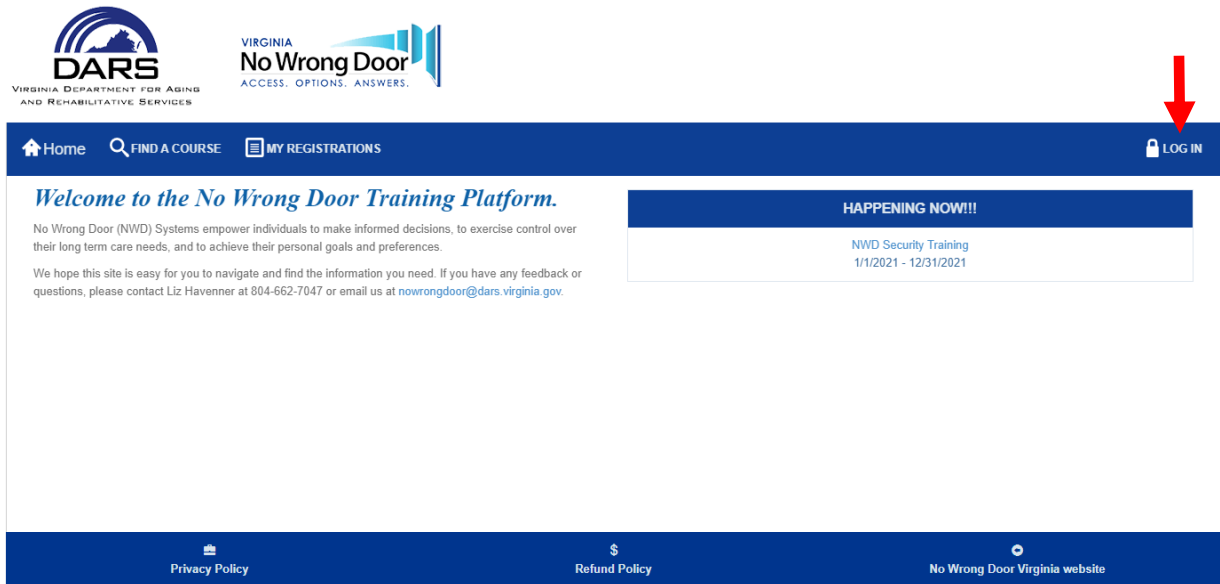
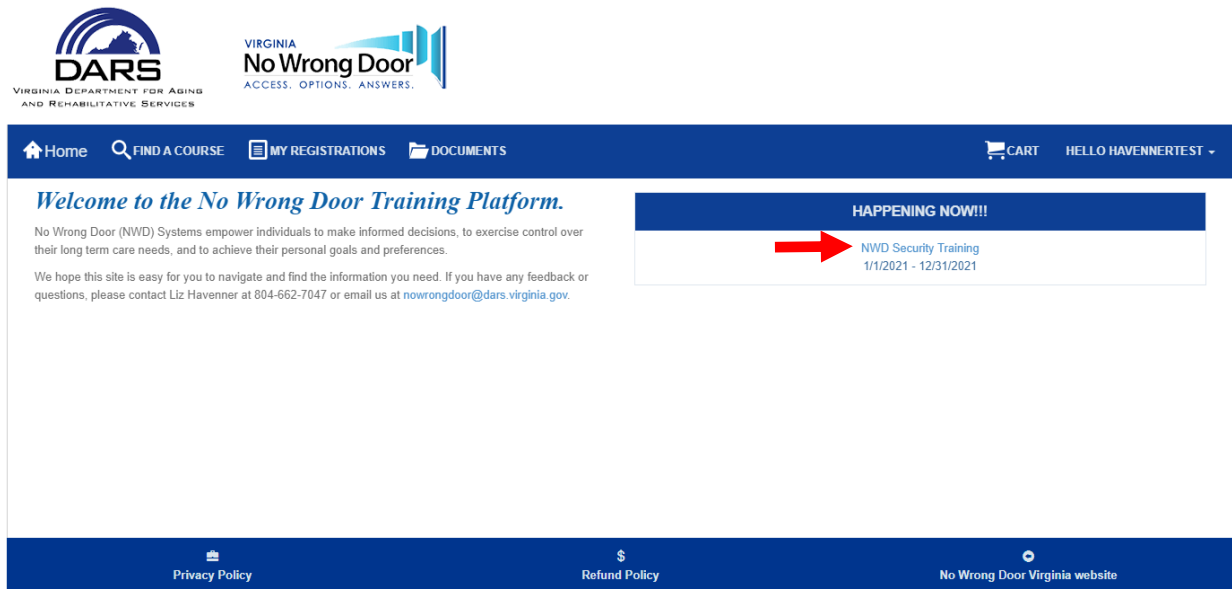


REGISTERING FOR COURSES

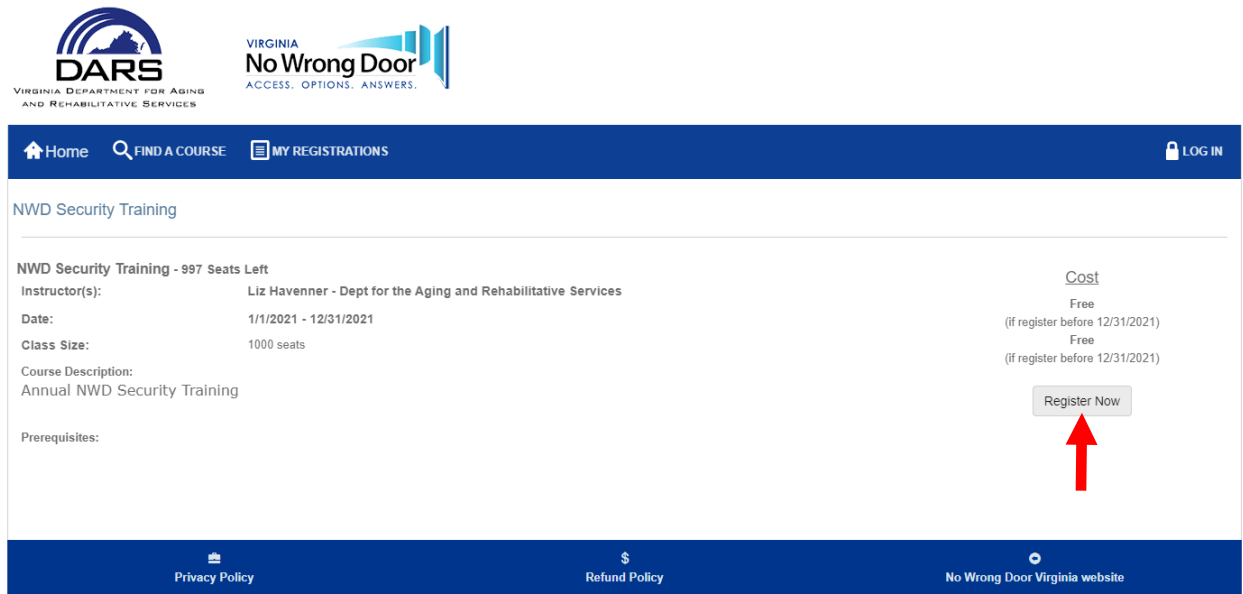
1. Log on to the NWD training platform: <https://dars-events.virginiainteractive.org> **LOG IN**



2. Click the **course link** located in the “HAPPENING NOW” box. Alternatively, you may click “FIND A COURSE” at the top of the page.



3. The course description page displays. Click **Register Now**



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Home FIND A COURSE MY REGISTRATIONS LOG IN

NWD Security Training

NWD Security Training - 997 Seats Left

Instructor(s): Liz Havenner - Dept for the Aging and Rehabilitative Services

Date: 1/1/2021 - 12/31/2021

Class Size: 1000 seats

Course Description: Annual NWD Security Training

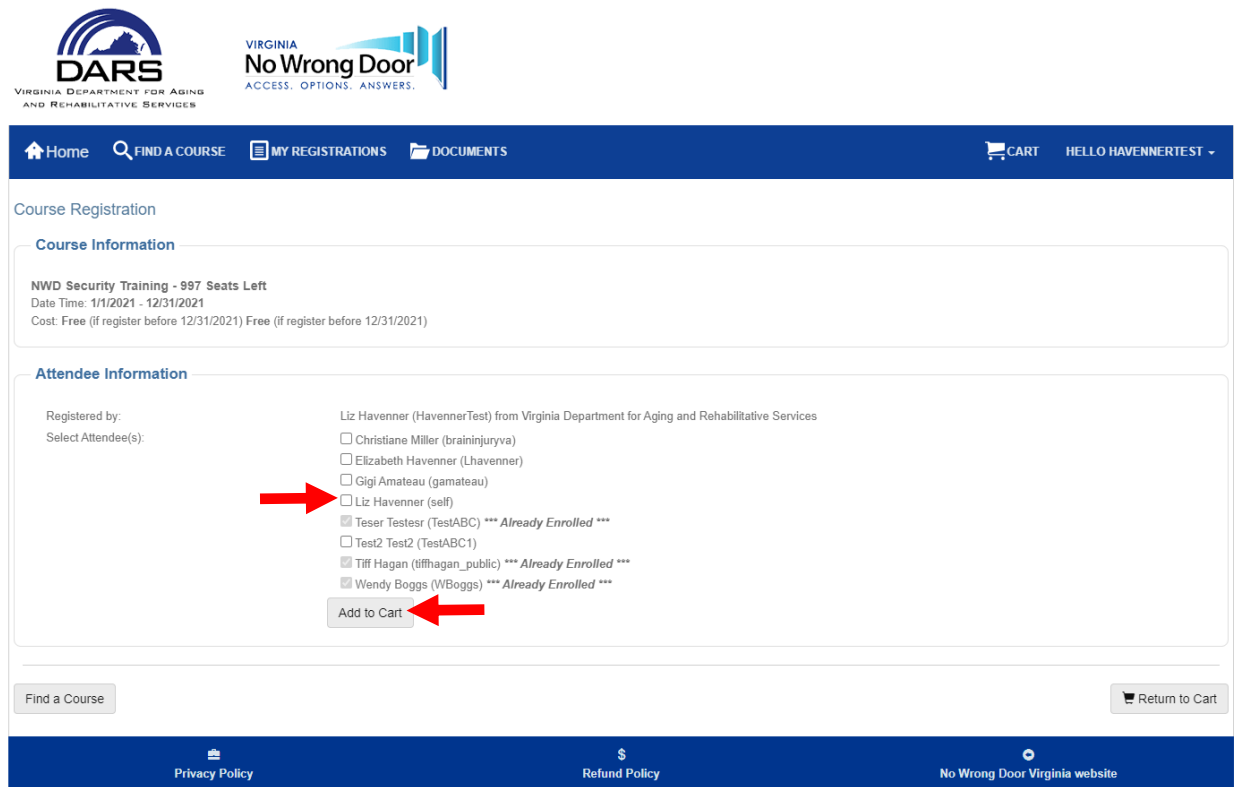
Prerequisites:

Cost
Free
(if register before 12/31/2021)
Free
(if register before 12/31/2021)

Register Now

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4. The “**Course Registration**” page displays. Select your name from the list by clicking on the box. Click “**Add to Cart**”



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Course Registration

Course Information

NWD Security Training - 997 Seats Left

Date Time: 1/1/2021 - 12/31/2021

Cost: Free (if register before 12/31/2021) Free (if register before 12/31/2021)

Attendee Information

Registered by: Liz Havenner (HavennerTest) from Virginia Department for Aging and Rehabilitative Services

Select Attendee(s):

- ☐ Christiane Miller (braininjuryva)
- ☐ Elizabeth Havenner (Lhavenner)
- ☐ Gigi Amateau (gamateau)
- ☐ Liz Havenner (self)
- ☒ Teser Testesr (TestABC) *** Already Enrolled ***
- ☐ Test2 Test2 (TestABC1)
- ☒ Tiff Hagan (tiffhagan_public) *** Already Enrolled ***
- ☒ Wendy Boggs (WBoggs) *** Already Enrolled ***

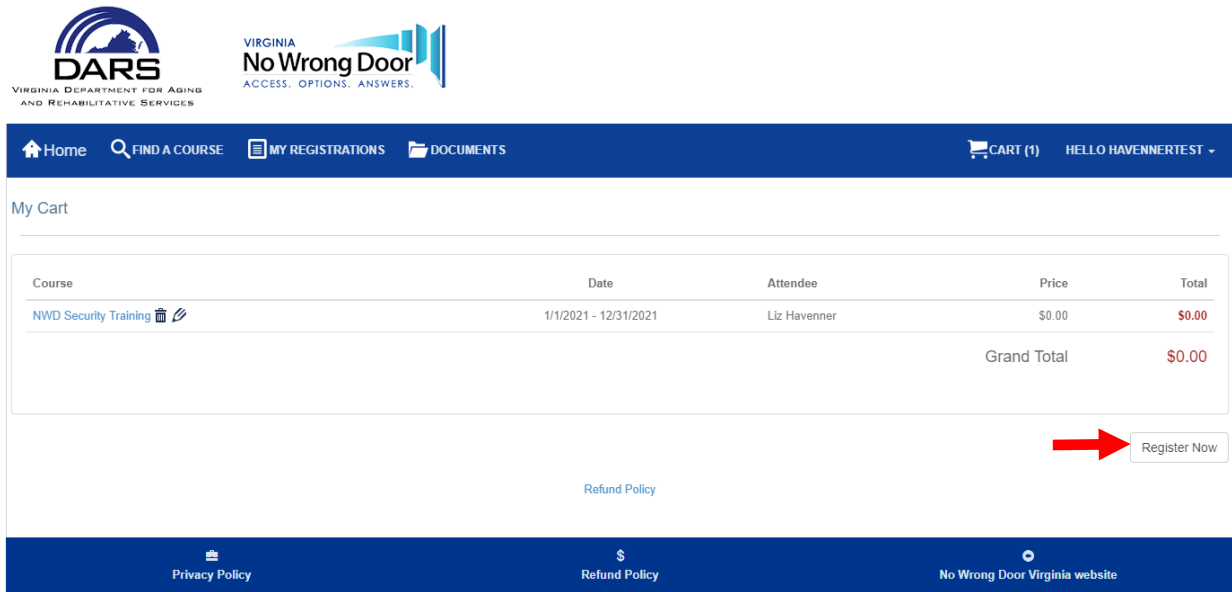
Add to Cart

Find a Course Return to Cart

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5. “My Cart” page displays. Click “Register Now”

NOTE: If you click the course link on the left hand side, in this example “NWD Security Training,” you will return to the “Course Registration” page and will need to click “Update” to return to this page.



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Home FIND A COURSE MY REGISTRATIONS DOCUMENTS CART (1) HELLO HAVENNERTEST

My Cart

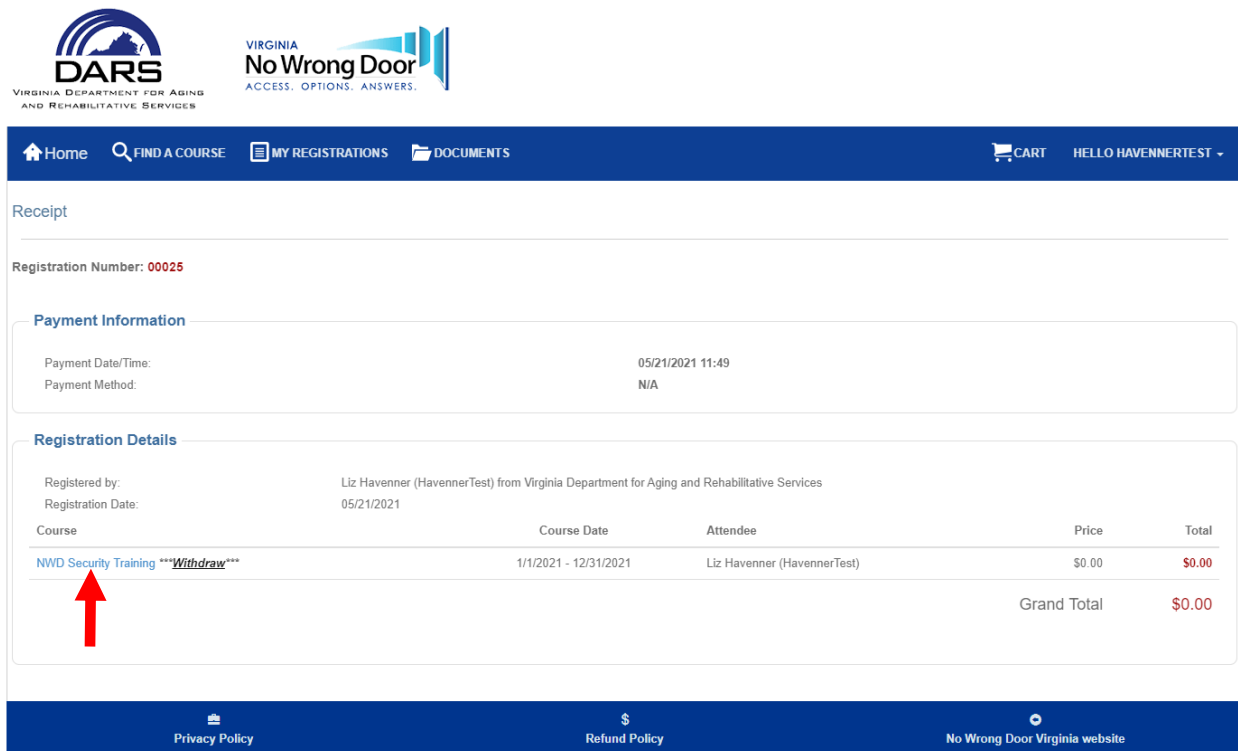
Course	Date	Attendee	Price	Total
NWD Security Training	1/1/2021 - 12/31/2021	Liz Havenner	\$0.00	\$0.00
Grand Total				\$0.00

Refund Policy

Register Now

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6. The “Receipt” page displays indicating you are now enrolled and can access the course by clicking on the course link, in this example “NWD Security Training”



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Receipt

Registration Number: 00025

Payment Information

Payment Date/Time: 05/21/2021 11:49
Payment Method: N/A

Registration Details

Registered by: Liz Havenner (HavennerTest) from Virginia Department for Aging and Rehabilitative Services
Registration Date: 05/21/2021

Course	Course Date	Attendee	Price	Total
NWD Security Training ***Withdraw***	1/1/2021 - 12/31/2021	Liz Havenner (HavennerTest)	\$0.00	\$0.00
Grand Total				\$0.00

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