Master Association

ACCESS CONTROL – DRIVER IDENTIFICATION POLICY

Adopted April 9, 2026

PURPOSE: The Driver Identification Policy (ID Policy) provides guidance and authority to the Master Association's Managing Agent and Gates & Patrol Contractor to establish driver identification procedures at any manned entry gates for individuals entering the PGA WEST community.

SCOPE: This ID Policy applies to all visitors, vendors, contractors, residents, homeowners and non-resident drivers seeking entry into the PGA WEST community, as well as Gates & Patrol personnel and HOA staff responsible for access control. **This ID Policy does not apply to those vehicles that have a valid and operational transponder travelling through the transponder lanes.**

SUMMARIZED ENTRY PROCEDURE:

1. Driver Identification Requirement
    - All non-resident drivers and vendors must present a valid, government-issued driver's license upon request.
    - Owners using the guest lane may use their passcode/Pin number at the gate or their government-issued identification.
    - Emergency responders will not be required to show identification to enter the community when responding to an emergency situation.
2. Acceptable Identification (provided they appear authentic and unexpired)
    - Valid U.S. state-issued driver's license, passport
    - Valid foreign government-issued licenses (including Mexico and Canada),
    - Military ID
3. Verification Guidelines
    - Gate personnel shall verify identity for access control purposes only
    - Gate personnel shall not inquire about citizenship or immigration status
    - Gate Personnel shall not store/document driver's license information
4. Grounds for Denial of Entry
    - Name does not match name listed on guest list for entry and unable to verify with homeowner
    - No license is presented
    - License appears altered
    - Driver refuses to comply
    - The driver exhibits suspicious or unsafe behavior
5. Attempt for Resolution

- Gate personnel will make an attempt to resolve the matter if it is believed the individual is authorized to enter the community. If no contact is made with the owner (Gate attendants must call the owner's number listed in the system and request access. Must verify passcode/pin) access will be denied.

6. Uniform Application
    - The above procedures must be applied uniformly and without discrimination.

ENFORCEMENT: Failure to comply with this policy may result in denied access privileges. Exceptions to this policy will be reviewed by the PGA WEST Master Association Board and/or the Managing Agent.

NOTE: *This ID Policy is intended as a general guideline and does not cover every possible scenario that may arise. It is not a substitute for the official Post Orders for Gates & Patrol Staff, but rather serves to help homeowners better understand the identification and entry process.*