

Enclosed please find the Release highlights for both **ClearTrack 200** and **RTI Edge**. These are enhancements and modifications to the system that can be accessed anywhere from within the product by clicking the new "8.07 Release Highlights" button. The enclosed tasks do not include everything from the release, but they are the tasks to be most aware of.

Some major changes include:

- New Tips and Tricks feature
- New Attendance and Behavior Referral Alerts
- Modified Assign Students to Groups in Teacher Interface
- New warning on Medicaid Providers screen if they have claims to sign
- New Preferred Name in Demographics
- New SEL Standard Area and RTI Skill Area, Skills and Goals in RTI Edge

Please read on for more details.....

Highlights

Table of Contents

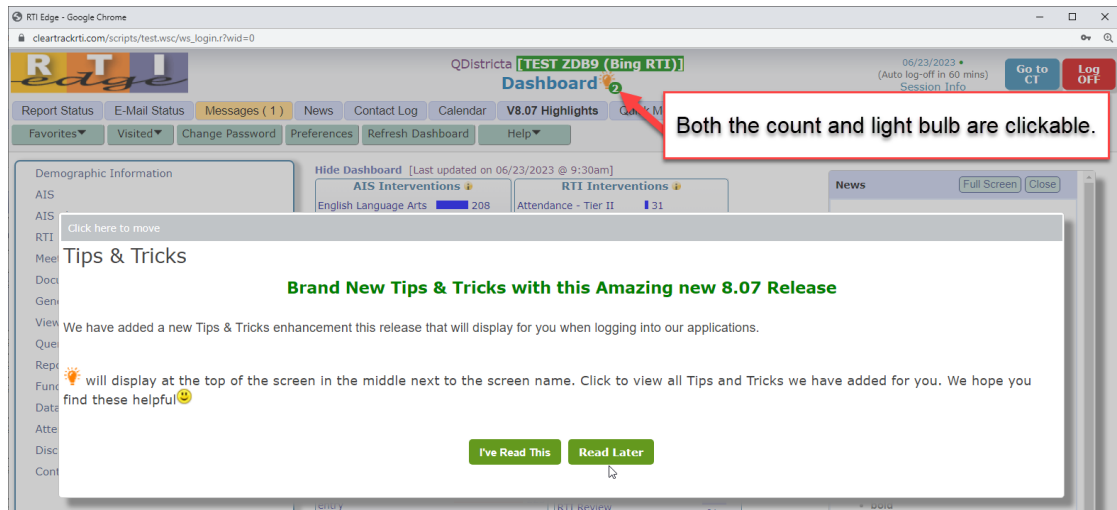
ALL	3
Attendance	4
BOCES/Agency	4
Canned Reports	5
Control	7
Control - Setup	7
Data Warehouse	8
Demographics.....	8
Generate Letters	9
Main Menu	9
Medicaid.....	10
Medicaid – Teacher Interface.....	12
Medicaid - Reports	13
Meeting.....	14
Parent Portal	16
Query Lookup/Custom Reports	17
Recommended Services	18
RTI	19
RTI Meetings	23
RTI Reports	24
Security.....	25
System	28
Teacher Interface	28
Utilities.....	30
Utilities - Imports	31
Variables	32
Variable Options.....	32
View Finalized IEPs/Documents	33
Web control App	34

Task 264220 – A brand new Tips and Tricks has been added.

Rationale: To provide useful tips or reminders to end users from the development team.

Submitter(s)/District: Development

- Main Menu or Specific Screen (if we specify) – Tips and Tricks window will display helpful information.
- This will display tips that the development team posts for end users. They will display on the Main Menu when users initially log in or may display from a specific screen, if we specify the screen name. The user will have 2 buttons available from the Tips and Tricks window (I've Read this or Read Later). At the top center of the screen, a new orange light bulb icon displays if there are tips available. In addition a green circle with the count of tips display. Both are clickable. The counter will count down if the user clicks the 'I've Read This' button. If they click the 'Read Later' button, the counter does not count down and the Tip will redisplay on return to Main Menu or next login. Clicking the orange light bulb icon will open a window displaying all Tips and Tricks available with a close and view all button. View All displays all tips available from Main Menu and specific screens.

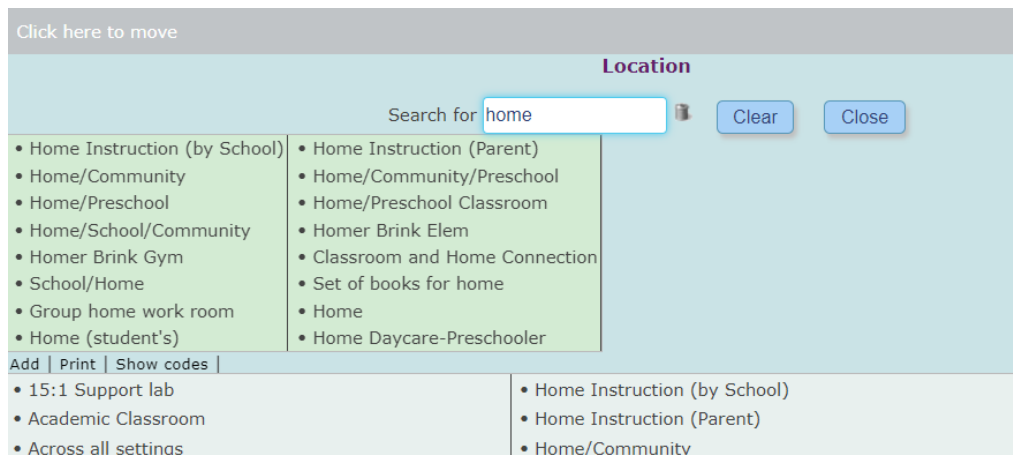


Task 267374 – Updated various other lookups to a more updated and efficient.

Rationale: Consistency and easy searches.

Submitter(s)/District: Development

- Various lookups
- A few other lookups (single lookups with many codes from All Other Tables) have been modified to be similar to the other lookup improvements. Now more efficient use of a floating lookup which has superior search skills, faster to display and can fit more descriptions on the screen by using the whole width of the window.



Attendance

Task 250843 – New alert added, Absent at least xx days.

Rationale: To help identify students that have excessive absence with an alert.

Submitter(s)/District: Development

- Main Menu | Control | Setup | Initial Setup
- New alert added, Absent at least xx days. Set the number of days.
- This looks at Daily Attendance records that have an Absence code and a duration of 1 full day.
- Also added new alert 'xx Behavior Referrals' in RTI Edge.

Use	Alert/Warning/Merit/Reminder
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Absent at least <input type="text" value="5"/> days (Alert)

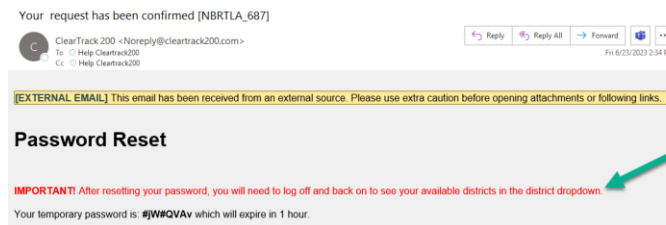
BOCES/Agency

Task 257444 – Modification for BOCES/Agency users who reset their own passwords.

Rationale: To prevent users from calling BOCES to load users after BOCES/Agency user resets their own password.

Submitter(s)/District: Tammy Dry, Connie Sue Lockwood/St. Mary's School for the Deaf

- Main Menu | Control | Utilities
- When BOCES user resets their password from the 'Forgot password' link, they will see an important note in their temporary password e-mail, "IMPORTANT: After resetting your password, you must log off and back on to see your available districts in the district dropdown."
- The message will also display when initially resetting their temporary password.



Task 215591 – New ability to update the disability/student type record at the BOCES/Agency from the mapped district.

Rationale: Would ensure accurate information in the BOCES CT database.

Submitter(s)/District: Deanna Durante/Madison-Oneida BOCES

- Main Menu | Control | Defaults | System Defaults
- If a student is mapped to a district, then every night it will check that district for current disability and student type information.

BOCES/Agency
<input type="checkbox"/> Turn off Billing fields on Recommended Services screen
<input type="checkbox"/> BOCES Signoff of District drafts NOT required
<input type="checkbox"/> Use new IEP screens
<input type="checkbox"/> Turn off auto-load of district IEPs/Docs
<input checked="" type="checkbox"/> Update Student's disability and student type from mapped Districts

Click here to move

With this option checked, if a mapped student has their disability updated at a district, it will be updated in this BOCES/Agency database too. The update process runs each evening after midnight.

Close

- A history icon will display on the Demographic browse and edit screen to show the changes. The user will be EOD - "End of Day".

Enrollment Date:	04/09/2021		
Grade:	12th Grade	Next Years Grade:	Beyond 12th
Alert:	No		
Exclude from DW processing:	No	Exclude from State Aid Form A processing:	No
Student Type:	School-age Special Ed	Disability:	Autism

From	To	Date & Time	User
50	AU	05/16/2023 12:44am	EOD

Close

Canned Reports

Task 221252 – When finalizing a document, Report Status will now show Student Name in addition to Student ID.

Rationale: Easier to identify when looking back.

Submitter(s)/District: Lake Placid

- Report Status

<input type="checkbox"/>	Report Name	Date	Time	Status
Tuesday, June 27th, 2023 (Today)				
<input type="checkbox"/>	IEP: STATE MANDATED IEP newest PDF(s) created for: 000999188 Astudentb, Leo 000802056 Astudenta, Milo	06/27/2023	12:34 PM	
<input type="checkbox"/>	STATE MANDATED IEP newest (03/29/2023) [Student: Astudenta, Milo] (538.7K) Copy to Portal	06/27/2023	12:34 PM	Ready for viewing
<input type="checkbox"/>	IEP: STATE MANDATED IEP newest	06/27/2023	12:34 PM	
<input type="checkbox"/>	All Selected Students (86.2K)	06/27/2023	12:34 PM	Ready for viewing
<input type="checkbox"/>	Student: 000999188 - Astudentb, Leo (86.5K)	06/27/2023	12:34 PM	Ready for viewing
<input type="checkbox"/>	Student: 000802056 - Astudenta, Milo (45.2K)	06/27/2023	12:34 PM	Ready for viewing

- Also made it easier to read.

Task 252098 – Recommended Services Report – the Teacher/Provider field is now multiple select.

Rationale: Enhanced functionality.

Submitter(s)/District: Jesse Todd/Cattaraugus-Allegany BOCES

- Main Menu | Reports | Recommended Services Report
- It will only print those services for the teacher/providers selected.

Task 265222 – Comments report - Select student filtering added.

Rationale: Currently no way to select multiple students for students on their class list.

Submitter(s)/District: RTI Teachers/ Oriskany Central School District

- Main Menu | Reports | Comments Report

Main Menu Favorites Visited Reports Menu Create Report

From 09/08/2022 To 06/30/2023

Type

☐ Include inactive Students
☐ Include inactive Comments
☐ Print one Student per page

Student Filtering (optional)
(NOTE: Any student filtering above will be ignored if specific students are selected.)

Select Students or select one Student only (Type in a Student ID and press Enter or click on the lookup arrow)

#	ID	Name	DOB	M/F/X	Grade	Student Type	Status
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Task 263322 – Meeting Timeline Report converted to Crystal Report.

Rationale: Part of the report conversion from Report Builder to Crystal.

Submitter(s)/District: Development

- Main Menu | Reports | Meeting Timeline Report

Meeting Timeline Report							
Referrals From 09/08/2022 To 06/30/2023							
EDistricta	Student Name	Student ID	Age	Meeting Type	Referral Date	Consent to Evaluate	Meeting Date
Bstudenth, Izack	000802262	15	New Referral	1/30/2023	2/8/2023	4/7/2023	4/4/2023
Notice of Meetings should be sent by: 3/24/2023				Public School placement completed by: 5/17/2023		Next Annual Review Due by: 4/4/2024	
Evaluations completed by: 4/7/2023				Private School placement completed by: 6/30/2023		Next Reevaluation Due by: 4/4/2026	
Bstudenth, Leonidas	000999672	6	Transfer Student/Intake	11/1/2022		12/19/2022	11/10/2022
Notice of Meetings should be sent by: 11/1/2022				Public School placement completed by: 2/9/2023		Next Annual Review Due by: 5/26/2023	
Evaluations completed by: 12/19/2022				Private School placement completed by: 1/23/2023		Next Reevaluation Due by: 11/10/2025	
Bstudentj, Jerry	000802433	14	504 Review	11/18/2022	2/26/2018	11/18/2023	1/23/2023
Notice of Meetings should be sent by: 1/11/2023				Public School placement completed by: 3/1/2023		Next Annual Review Due by: 2/21/2024	
Evaluations completed by: 11/18/2023				Private School placement completed by:		Next Reevaluation Due by:	

Task 246888 – New Sort By Grade in Program Modification/Supplementary Aids Report

Rationale: District would like to sort this report by grade level without running a custom report.

Submitter(s)/District: Danielle Duprey, Cheryl Laplant/Edwards-Knox Central School

- Main Menu | Reports | Program Modification/Supplementary Aids Report

ClearTrack 200

EDistricta [TEST ZDB3 (ME)]

Program Modification/Supplementary Aids Report

06/27/2023 (Auto log-off in 60 mins) Session Info Log Off

Report Status E-Mail Status Messages (0) News Contact Log Calendar V8.08 Highlights Quick Menu Query Log Sec Errors TM Forum Resources

F1 F2

Main Menu Favorites Visited Reports Menu Create Report

To print active as of a specific date, enter that date in both fields.
To print all active, including future, leave both dates blank.
Otherwise, entering a date range will print any active during range.

Active During: From [MM] To [MM]

School(s) []

Grade(s) []

Program Modification Codes []

☐ Run Report only for Teacher Aides and Assistants (sort by provider name)

Student Id [] List

Student Type [All Students]

Include Students ☒ Active ☐ Inactive ☐ Both

☐ Print one Student per page

Sort By ☐ School ☐ Student Name ☒ Grade

☐ Export to Excel

Task 261999 – Emergency Contacts Report converted to Crystal Report.

Rationale: Part of the report conversion from Report Builder to Crystal.

Submitter(s)/District: Development

- Main Menu | Reports | Emergency Contacts Report

EDistricta

Emergency Contacts Report

Placement as of 06/08/23

Student ID	Student Name	Address	City	State	Zip
000998545	Astudentt, Avery	3227 Education Drive	Part 200 Town	NY	55555
Guardian Name/Relationship		Home Phone	Address	City	State
Rparento*		(123) 557-1652	3227 Education Drive	Part 200 Town	NY
Mother		Work Phone: (123) 457-1652	Ext: 224		55555
Spouse Name/Relationship					
Rspouseo					
Guardian Name/Relationship		Home Phone	Address	City	State
Sparento		(123) 557-1653	3228 Education Drive	Part 200 Town	NY
Father		Work Phone: (123) 457-1653			55555
Spouse Name/Relationship					
Sspouseo					

Task 264969 – Results of New CSE Referrals converted to Crystal Report.

Rationale: Part of the report conversion from Report Builder to Crystal.

Submitter(s)/District: Development

- Main Menu | Reports | Results of New CSE Referrals Report

EDistricta

Results of New CSE Referrals Report

School	New Referrals	Non Disabled	Classified
Not Specified	1	0	1
KSchoola	9	2	7
LSchoola	1	0	1
Totale	11	2	9

Task 263608 – Disability Breakdown by School (CRDC Audit) converted to Crystal Report.

Rationale: Part of the report conversion from Report Builder to Crystal.

Submitter(s)/District: Development

- Main Menu | Reports | Disability Breakdown by School (CRDC Audit)

Control

Task 260220 – New System Default under Comments "Coded Comment Default Delimiter" where you can set a default for new users and force the option for all users.

Rationale: District wants to be able to default all users to using the Comma separator so data prints in a comma separated paragraph instead of separated by lines.

Submitter(s)/District: Lynn Esposito/Utica

- Main Menu | Control | Defaults | System Defaults | Coded Comment Default Delimiter

Comments ▾

☐ Hide Coded Comments Icon ⓘ

If users have edit own security set, they can only edit comment records

Coded Comments Default Delimiter: Period ▾ ☒ Set ALL users to default to this setting ⓘ

Goal Defaults ▾

☐ Include Criteria, Methods, and Schedule when creating Objectives

☒ Enable Progress Monitoring Goals ⓘ

Close

Click here to move

When a user is on the Coded Comment lookup, if they change the delimiter it remembers the setting across sessions.

If you check **Set ALL users to default to this setting** and **Save**, every User will have their last saved delimiter set to the value of Coded Comments Delimiter set here. Once changed, it will save what they last selected.

- New System Default under Comments "Coded Comment Default Delimiter" where you can set a default for new users. In addition, you can click "Set ALL users to default to this setting" at any time. That will push out the setting. If users change from there, it will keep their changes unless this is pushed out again.

Control - Setup

Task 260220 – Improved functionality added to the Scheduling Cycle by School and Grade.

Rationale: Enhanced and improved functionality.

Submitter(s)/District: Danielle Duprey/NERIC

- Main Menu | Control | Setup | Initial Setup | Scheduling Cycles by School and Grade
- New edit update column pencil has been added to the Instructional Time (minutes) and Full School Day columns. When clicked, this will prompt to update the selected records minutes from xxx minutes to xxx minute. If you do not select any records, then, ALL active records will be updated based on user input. Click the update button to update or cancel.
- Also, a new button 'Delete Selected Records' has been added to mass delete records no longer needed.

ClearTrack²⁰⁰ EDistricts [TEST ZDB3 (ME)] 06/23/2023 (Auto log-off in 60 mins) Log OFF

Scheduling Cycles by School and Grade

Report Status E-Mail Status Messages (0) News Contact Log Calendar V8.07 Highlights Quick Menu Query Log Sec Errors TM Forum Resources

F1 F2

Main Menu Favorites Visited Return to Initial Setup Menu Create Scheduling Cycles by School and Grade Inactivate selected records Delete Delete Selected Records Help

Refresh Browse STATUS Active Inactive Both

Total records found: 141 Reset Sort Reset Filter Top

School	Grade	Cycle Code	Cycle Description	Instructional Time (minutes)	Full School Day	Period Based	Inactive from	
ASchoolc	006	6	6 Day Cycle	01820	02340	Not Specified		<input type="checkbox"/>
ASchoolc	007	6	6 Day Cycle	01820	02340	Not Specified		<input type="checkbox"/>
ASchoolc	008	6	6 Day Cycle	01820	02340	Not Specified		<input type="checkbox"/>

Click here to move

You have not selected any records so ALL active records, with the field **Instructional Time (minutes)** matching the 'from' value, will be updated in the table.

Change the value of **Instructional Time (minutes)**, in Scheduling Cycles records, from 1820 to 1840

Update Cancel

GSchoolg	003	6	6 Day Cycle	01820	02340	Not Specified		<input type="checkbox"/>
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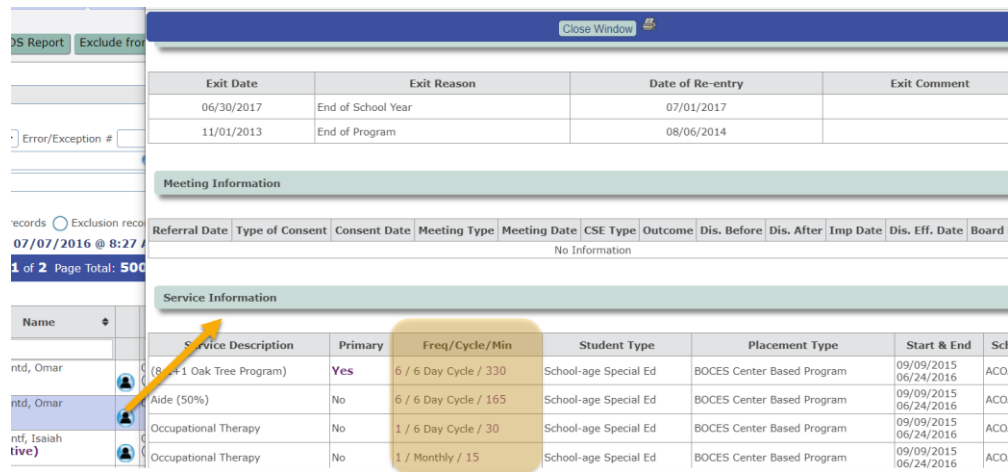
Data Warehouse

Task 223409 – Freq/Cycle/Min column added to the Service grid on all Data Warehouse browsers.

Rationale: If I want to check minutes I go to the pencil, but then I lose my sort when I come back.

Submitter(s)/District: Sweet Home

- Main Menu | Data Warehouse | any extract | demographic icon






Exit Date	Exit Reason	Date of Re-entry	Exit Comment
06/30/2017	End of School Year	07/01/2017	
11/01/2013	End of Program	08/06/2014	

Referral Date	Type of Consent	Consent Date	Meeting Type	Meeting Date	CSE Type	Outcome	Dis. Before	Dis. After	Imp Date	Dis. Eff. Date	Board
No Information											

Name	Service Description	Primary	Freq/Cycle/Min	Student Type	Placement Type	Start & End	Sc
ntd, Omar	(Rt. #1 Oak Tree Program)	Yes	6 / 6 Day Cycle / 330	School-age Special Ed	BOCES Center Based Program	09/09/2015 06/24/2016	ACO.
ntd, Omar	Aide (50%)	No	6 / 6 Day Cycle / 165	School-age Special Ed	BOCES Center Based Program	09/09/2015 06/24/2016	ACO.
ntf, Isaiah	Occupational Therapy	No	1 / 6 Day Cycle / 30	School-age Special Ed	BOCES Center Based Program	09/09/2015 06/24/2016	ACO.
ntf, Isaiah	Occupational Therapy	No	1 / Monthly / 15	School-age Special Ed	BOCES Center Based Program	09/09/2015 06/24/2016	ACO.

- Also added the ability to use the student list and up/down arrows on the Data Warehouse screens.

Refresh Browse

Student ID 800000967   

Demographics

Task 266706 – New Preferred Name field in Demographics.

Rationale: The district wants to be able to refer to the student by the nickname without removing the legal name. The district added the other name in parenthesis behind the legal name in ClearTrack however this is getting over written by the legal name from SMS.

Submitter(s)/District: Oneida

- Main Menu | Demographic Information | edit

Save Cancel History


Student Identifying Information

Last Name Astudentj First Name Donovan MI ☒ Male ☐ Female ☐ Non-Binary DOB 08/03/2008

Student ID 000802438 SSN - - Student's Preferred Name Donnie

- This is currently not brought in by the SMS but can be manually entered in ClearTrack/RTI Edge.
- The name will appear in brackets after the first name in headers and student lookups, e.g. Astudenta, Jameson (Jimmy). It will NOT appear on Reports or name variables (except the new one below).

Demographic Information

Student ID 000802438  Astudentj, Donovan (Donnie) M/F/X: M DOB: 08/03/2008 Disability: Other Health Impairment CSE Grade: 009

Last Scheduled Meeting: 06/21/2023 Annual Past Due, Missing Progress Notes for previous period, Open Meeting

Race/Ethnicity: White Language: English Interpreter needed: No Social Se ELL/LEP: No #Yrs ELL/LEP: Grade: Attendance ID: STAC ID: Mailing Address: 3279 Education Drive Residence: Family City: Part 200 Town State: NY Zip: 55555- Stud View Address History

Other residents of this address ▶

Student Information - Google Chrome

cleartrackrti.com/scripts/test.wsc/ws_000.r?#lastposition

Student: Astudentj, Donovan (Donnie) ID: 000802438 M/F/X: M DOB: 08/03/2008 (14 yrs 10 months)

Grade: 9th Grade Race/Ethnicity: White Address: 3279 Education Drive, Part 200 Town, NY, 55555 County: Broome

- There is a new variable that can be used: %[namepref]. If the field is blank, then First Name will appear.

Task 263919 – Rich Text Format added to the Comment Section in Demographics.

Rationale: Ability to change font/color, etc. so comments stand out more.

Submitter(s)/District: Deanna Durante

- In Demographics, you click the pencil icon to edit to bring up Comments. Here, the Rich text box does not appear until you click in the comment box.

Generate Letters

Task 265566 – New option under Student Selection filter for Board Date, "Do not include Tabled/Rescheduled Meetings".

Rationale: Tabled/Rescheduled meetings are typically excluded.

Submitter(s)/District: Deanna Durante

- Main Menu | Generate Letters | Select Students

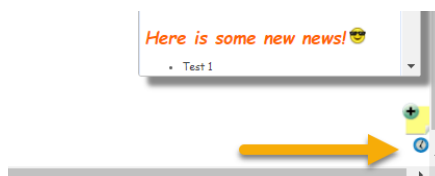
Main Menu

Task 266072 – New clock icon will show if there is a Sticky note set for the future.

Rationale: Noticed if you schedule a Sticky note in the future that is was no longer editable.

Submitter(s)/District: Tammy Dry

- Main Menu | Sticky Note
- If there are future notes, a clock icon will display. Click the new Clock icon to see the future notes. The note will temporarily display to be edited.

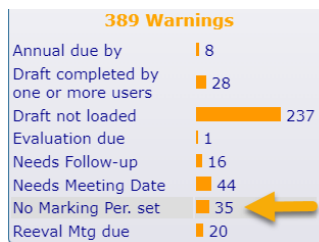


Task 254825 – New Dashboard Alert Warning "No Marking Per. Set".

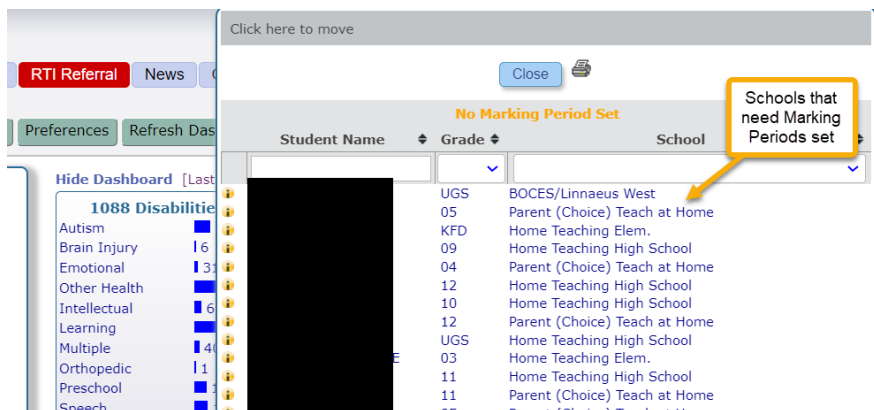
Rationale: Sometimes add a new School during a lookup in Recommended Services and forget to put in marking periods. It causes problems later on when teachers can't enter notes.

Submitter(s)/District: Tammy Dry

- Main Menu | Dashboard



- The alert will show a list of students with schools where the Marking Period is not set for the current year. The students will be hyperlinked to take you to the school missing the marking period dates.



Medicaid

Task 266062 – Outdated message removed for first time Medicaid users.

Rationale: Message removed due to outdated, unnecessary information.

Submitter(s)/District: Anna Fuller

- Removed outdated popup message that Medicaid users would have seen upon their first login to ClearTrack.

Task 266307 – Added last 10 dropdown for Medicaid Providers on Medicaid Calendar form.

Rationale: Quality improvement.

Submitter(s)/District: Development

- Main Menu | Medicaid Information | Medicaid Calendar
- Click in the Provider box for the last 10 dropdown to appear.

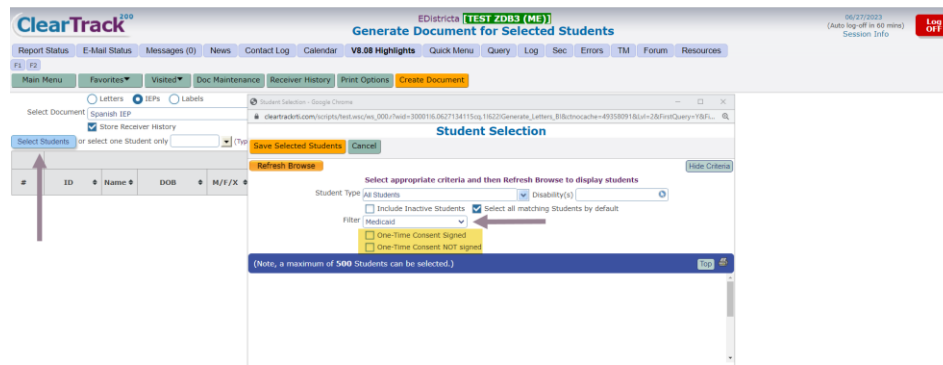


Task 230389 – New option for 'One-Time Consent Signed' and 'One-Time Consent NOT Signed' in Select Students.

Rationale: Helpful and efficient to differentiate the sort.

Submitter(s)/District: Anna Fuller

- Under Generate Letters, when using the Student Selection filter and choosing "Medicaid", there is now an option to select students with one-time consent signed and one-time consent NOT signed.

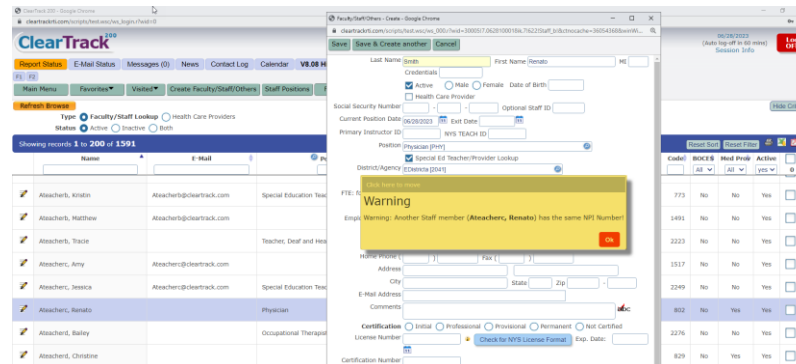


Task 224304 – Added warning if a duplicate NPI/license is entered for a new user.

Rationale: Helps prevent duplicate NPI/license entered.

Submitter(s)/District: Steve Quick/Brentwood UFSD

- Helpful when an existing staff member gets entered as a new user after they get married/change their name; or sometimes the same staff has two different positions in small districts and they have to make two staff records; or they may have inactivated a record when a staff left and made a new one when the staff returned years later.
- There is now a warning popup that will tell you a duplicate NPI exists and who has it.



- In eMedNY the license and NPI # will be the same. (Names are not sent in the Medicaid files, just the NPI# and license are used).
- When a provider changes their name, edit the Faculty/Staff table and Security from the old name to the new name (user name).

Task 237308 – Made wording more clear for From/To for Active Medicaid Billing Supervisors.

Rationale: More concise wording leads to less errors.

Submitter(s)/District: Karen Gill-Leighton

- Main Menu | Control | Setup | Security. From here, edit a user then edit to add a supervisor.
- In "From", you enter the start date that the individual will start supervising. It now notes: Leave "To" blank for supervision to be continuous or enter a date if supervision is going to end.

Medicaid – Teacher Interface

Task 264599 – There is a new button in the Medicaid Calendar "View Progress Monitor Data".

Rationale: Therapists have been asked to include progress data scores for the session (ex. 90%) in their session notes. Is it possible to link these scores to the progress monitoring area in the goal section so the scores will be automatically copied from the session notes with date and data to the progress monitoring boxes? This way the therapists wouldn't have to enter the same information twice.

Submitter(s)/District: Lori Wiseburn/Rome

- Teachers Interface | Work on Medicaid/Session Notes

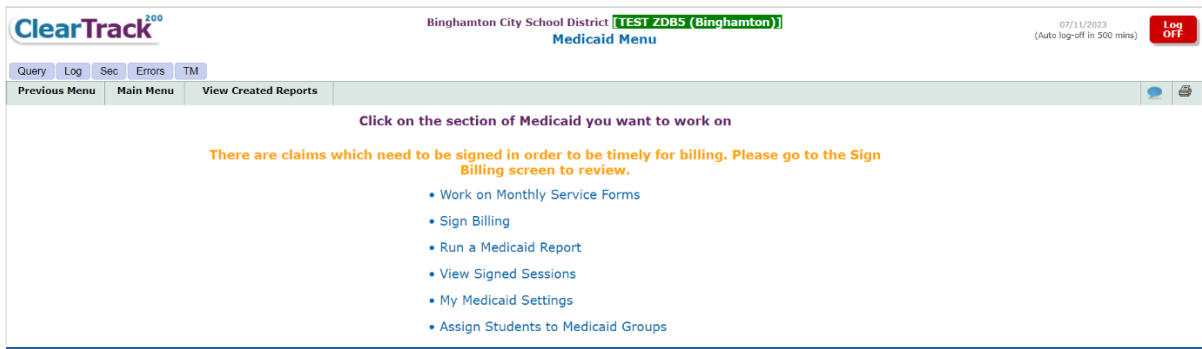
- When selected, the student's Progress Monitoring goals appear where they can view or enter.

Task 210738 – Warning message now displays for Medicaid users that have claims that need to be signed.

Rationale: Helps to ensure claims are signed before it is too late to bill for them.

Submitter(s)/District: Connie Sue Lockwood

- Teacher Interface Main Menu | Work on Medicaid/Session Notes
- The following message will display in orange on the Medicaid Menu if there are any claims that need to be signed. During the State of Emergency (SOE), cosigners had 90 days to sign. The SOE ended on 07/01/23 reverting the time to sign back to 45 days. Depending on when the claim was created, this message in orange will show up from 0-84 days to expiry (if created before 07/01/23) OR 0-39 days to expiry (if created after 07/01/23).



- The following message will display in red on the Medicaid Menu if there are claims that need to be signed within 6 days of being ineligible for signing.



Medicaid - Reports

Task 221868 – Medicaid Parental Consent History Report now shows “Invalid” for one-time parent consents that are no longer valid.

Rationale: Useful information to have on the report.

Submitter(s)/District: Anna Fuller/Waterville Central School District

- Main Menu | Medicaid | Reports, Imports, Exports, Other | Medicaid Parental Consent History Report
- “Invalid” now appears on report. The wording has also been updated on the Medicaid Info screen. It will also display in the Filed Document Report.

Student Name	Student Id	CIN	Gender	DOB	Parent Consent	Notification Date(s)
Ystudentc, Caden	000999337	FS13289T	M	06/02/2016	08/18/22	08/04/2022 Notification Date
Ystudentc, David	000804186	QU56460K	M	12/14/2006	10/12/17	07/11/2022 Notification Date 07/13/2021 Notification Date (Expired) 07/29/2020 Notification Date (Expired) 09/13/2019 Notification Date (Expired) 09/25/2017 Notification Date (Expired)
Ystudentc, Emily	000801969	EH70073S	F	12/27/2008	09/03/19	07/11/2022 Notification Date 07/13/2021 Notification Date (Expired) 07/29/2020 Notification Date (Expired)
Ystudentd, Ryan	000997311	EX99320P	M	03/20/2013	10/28/19 (Invalid)	07/11/2022 Notification Date 05/09/2022 Notification Date (Expired) 11/02/2020 Notification Date (Expired) 09/16/2019 Notification Date (Expired) 12/27/2018 Notification Date (Expired)

Task 265233 – The Next Annual Review Date is now included on the Medicaid Expired Orders Report.

Rationale: Since the prescriptions need to be updated upon the Annual Review Date, it is important to have on the report.

Submitter(s)/District: Connie Sue Lockwood/Wellsville Central School

- Main Menu | Medicaid | Reports, Imports, Exports, Other | Medicaid Expired Orders Report

EDistricta
Medicaid Expired Order Report

Student Name/Id	DOB	Gender	Disability	Grade	School
Bstudenth, Alora 000802263	6/30/2008	Female	Learning Disability	8th Grade	MSchoola
Document Name	Date Filed	Withdrawn/End	Expires	Ordering Practitioner	ICD10 Codes
Written Order or Referral for Speech Services Filed	9/6/2022	(E) 06/23/23	Expired	Itteacherj, Dalamy	F80.0
Next Annual Review Date: 11/1/2023					
Cstudentc, Ambrose 000997169	5/25/2009	Male	Other Health Impairment	8th Grade	MSchoola
Document Name	Date Filed	Withdrawn/End	Expires	Ordering Practitioner	ICD10 Codes
Counseling Written Referral	9/7/2022	(E) 06/23/23	Expired	Jteacherj, Vanessa	Z71.9
Next Annual Review Date: 11/1/2023					
Estudentz, Cullen 000998075	2/15/2014	Male	Other Health Impairment	3rd Grade	KSchoola
Document Name	Date Filed	Withdrawn/End	Expires	Ordering Practitioner	ICD10 Codes
Written Order for OT Services	9/8/2022	(E) 06/23/23	Expired	Steacherb, Robert L	F82
Written Order or Referral for Speech Services Filed	9/16/2022	(E) 06/23/23	Expired	Mteacherj, Sydney	F80.1
Next Annual Review Date: 12/8/2023					

Meeting

Task 265207 – From the Agenda, the CSEs and Chairs dropdowns have been changed to a multi-select.

Rationale: We have secretaries that cover committees for 4 different CSE chairs and would love to see all at once if possible.

Submitter(s)/District: Elmira

- Main Menu | Special Education/Meeting Information | Agenda

Refresh Browse

CSEs CSE KdCommittee, CSE LaCommittee, CSE LbCommittee Chairs Type Hide Tabled/Resched

Meeting Date < 06/27/2023 > All Show Meetings with no dates

Sort By Time & Meeting Click here to move

Total records found: 0

Agenda Meeting Date: 06/27

Print | Show codes | Search for Clear Close

<input type="checkbox"/> 504 AaCommittee	<input type="checkbox"/> 504 JcCommittee	<input type="checkbox"/> 504 ZbCommittee	<input type="checkbox"/> CSE EcCommittee	<input type="checkbox"/> CSE IbCommittee	<input type="checkbox"/> CSE MdCor
<input type="checkbox"/> 504 AbCommittee	<input type="checkbox"/> 504 MbCommittee	<input type="checkbox"/> 504 ZcCommittee	<input type="checkbox"/> CSE EdCommittee	<input type="checkbox"/> CSE JbCommittee	<input type="checkbox"/> CSE NcCor
<input type="checkbox"/> 504 BaCommittee	<input type="checkbox"/> 504 NbCommittee	<input type="checkbox"/> AcCommittee	<input type="checkbox"/> CSE FaCommittee	<input type="checkbox"/> CSE KbCommittee	<input type="checkbox"/> CSE OdCor
<input type="checkbox"/> 504 BbCommittee	<input type="checkbox"/> 504 ObCommittee	<input type="checkbox"/> CPSE UaCommittee	<input type="checkbox"/> CSE FbCommittee	<input type="checkbox"/> CSE KcCommittee	<input type="checkbox"/> CSE PbCor
<input type="checkbox"/> 504 CaCommittee	<input type="checkbox"/> 504 PcCommittee	<input type="checkbox"/> CSE BcCommittee	<input type="checkbox"/> CSE FcCommittee	<input checked="" type="checkbox"/> CSE KdCommittee	<input type="checkbox"/> CSE PdCor
<input type="checkbox"/> 504 CcCommittee	<input type="checkbox"/> 504 RcCommittee	<input type="checkbox"/> CSE BdCommittee	<input type="checkbox"/> CSE FdCommittee	<input checked="" type="checkbox"/> CSE LaCommittee	<input type="checkbox"/> CSE QbCor
<input type="checkbox"/> 504 DdCommittee	<input type="checkbox"/> 504 SbCommittee	<input type="checkbox"/> CSE CbCommittee	<input type="checkbox"/> CSE GaCommittee	<input checked="" type="checkbox"/> CSE LbCommittee	<input type="checkbox"/> CSE RbCor

- Because you can now multi-select, the last 10 dropdown was removed.

Task 265299 – Modified verbiage on Roster from "Role" to "Role/Notes" as it can be used for a comment.

Rationale: District were typing random things into the Person Attending field rather than adding a note in the Role section. A note can be typed here as well.

Submitter(s)/District: Development

- Main Menu | Special Education/Meeting Information | Agenda and Individual Meeting | Roster

Add Multiple Staff Members Copy Roster Attendees

Persons Attending	Position	Role/Notes	Chair	Invited	Attended	Excused
Legend: Student Parent/Guardians Chairperson Attendees						
Move an attendee up and down by clicking on the up/down arrow icon and holding down the mouse. Reset Sort						
Maximus Astudentg (Age 14)			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aparentm [P/G]	Parent [PP]		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vanessa Jteacherj	Director of Special Education S		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Also updated System Defaults and the Agenda report. Most of this was done pre-release.

Task 265032 – If a district does Spring Reviews, they can now schedule an Amendment no Meeting Held without a meeting date.

Rationale: When creating an Amendment w/out a Meeting (AWOM) to get the PWN to request consent the district doesn't have a meeting date but are forced to enter one to create the meeting.

Submitter(s)/District: Lynn Esposito and Pam Smoulcey/Utica

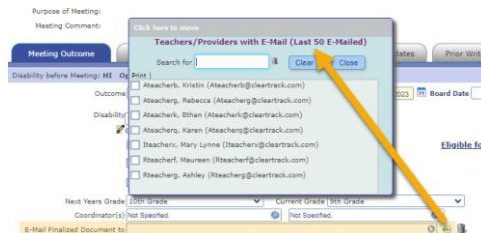
- Main Menu | Special Education/Meeting Information | Agenda and Individual Meeting
- It will NOT create a draft. A draft can be added after a meeting date is scheduled. This is only available for individual meetings and not scheduling in mass.

Task 266108– New history icon next to the 'E-Mail Finalized Document to' field which will remember up to the last 50 providers selected.

Rationale: If emailing the same people this would make it easier to select them.

Submitter(s)/District: B. Nickerson/Pioneer

- Main Menu | Special Education/Meeting Information | Agenda and Individual Meeting | edit meeting



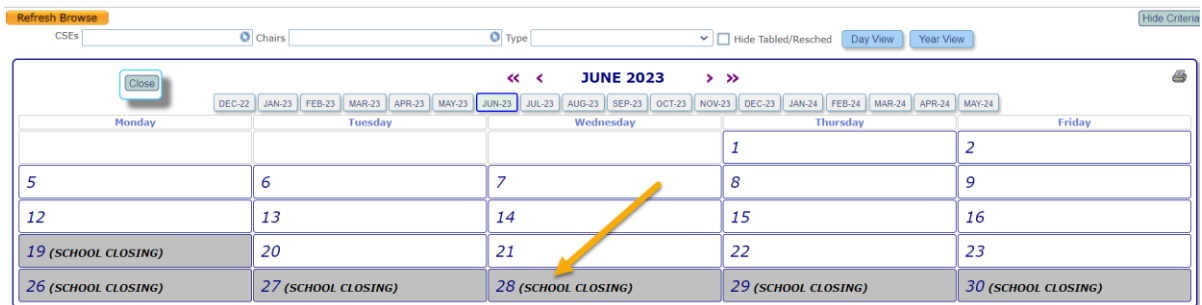
- For the 'Also Email field', it will create a new history icon where it will store your last 50 staff used.

Task 265402 – When viewing Agenda by month, added feature to grey out days for school closings.

Rationale: To prevent meetings from being scheduled on days the school is not open.

Submitter(s)/District: April Krug/Elmira Heights Central School District

- Main Menu | Special Education/Meeting Information | Agenda | Month View



Task 265919 – New option in System Defaults to "Allow Safety Net checkbox to be edited".

Rationale: "We cannot uncheck the safety net option, even for elementary students. According to the regulation they are only eligible if they receive a low score on the regents test.

Submitter(s)/District: Scott Rudnicki/Franklinville

- Main Menu | Control | Defaults | System Defaults | Allow Safety Net checkbox to be edited

Meetings

- ☐ Backfill Notice of Recommendation information
- ☐ Allow editing of Next Annual/Next Reevaluation Dates
- ☐ Hide Coordinator field
- ☒ Allow Safety Net checkbox to be edited
- ☐ Enable Follow-Up Tab
- ☐ Enable PWN and NOR tabs for 504 Student

Progress Notes

- ☒ Report on Goals ☐ Report on Goals & Objectives
- ☐ Disable editing of Progress notes with a date
- ☐ For TI Progress Notes entry & report (Select)
- ☒ Include Electronic Signature on Progress Report
- ☐ Hide Note creator on Progress Report

Click here to move

Option Allow Safety Net checkbox to be edited

When NOT selected, the Safety Net checkbox in the Meeting Outcome screen is available for checking and unchecking for declassified and 504 students only. When selected, the Safety Net checkbox will be enabled for school-age classified students as well. (Otherwise, it is automatically set to Yes once the student is classified and the checkbox disabled.) Some areas do not like to see this box checked for elementary school students.

Close

- If set, then the checkbox is editable in the Meeting screen.

Parent Portal

Task 243109 – If the Parent portal is enabled, from Parent/Guardian update, there are 4 new optional fields to track 'Opted out of paper notices' and 'Opted out of electronic notices' for both the primary guardian and spouse.

Rationale: A way to document that parents have opted out of paper notices or electronic notices.

Submitter(s)/District: Tammy Dry/Cuba Rushford CSD

- Main Menu | Demographics | Parent/Guardian update
- If the Parent portal is enabled, from Parent/Guardian update, there are 4 new optional fields to track 'Opted out of paper notices' and 'Opted out of electronic notices' for both the primary guardian and spouse. If a date is entered into the 'Opted out of electronic notices' field, then 'opted out' will backfill to the Parent/Guardian Portal Maintenance screen and the student information overlay.

Save Cancel Help

Parent/Guardian Identifying Information

Student: 000800880 Astudentm, Laurel M/F/X: F DOB: 06/11/2007 Disability: Emotional Disability CSE Grade: 010

Parent/Guardian: Nparenta Relationship to Student: Father

☒ Active ☒ Primary Guardian ☐ Emergency contact

☒ Send Correspondence to this person ☒ Send the IEP to this person(s)

Portal Status: **INACTIVE**

Opted out of paper notices ☐ Opted out of electronic notices 05/15/2023

☒ Same address as the Student

Spouse/Other Details

Name: Nspousea

Spouse Portal Status: **INACTIVE (No E-Mail)**

Opted out of paper notices ☐ Opted out of electronic notices

E-Mail: Relationship to Student:

This field will backfill 'opted out' to Portal maintenance and student info icon

- To see the list of parents opted out of electronic notices, typed "Opted" in the student column.

Refresh Browse The Parent Portal is **ENABLED** and is **ACTIVE** and is **RUNNING**

Showing records 1 to 3 of 3

PG Name	E-Mail	Portal Status	Last Access	Students
Epenth (2)	Epenth@cleartrack.com	INVITED		000997521 Astudentg, Kellan [M 09/03/2014 3rd Grade] (P/G) (Opted Out) 000801865 Astudentb, Kessiah [M 07/08/2005 11th Grade] (P/G) (Opted Out) 000998261 Astudentg, Rocco [M 11/17/2015 1st Grade] (P/G) (Opted Out) 000800466 Natudentg, Kendal [F 09/19/2004 12th Grade] (P/G) (Opted Out)
Lparentk (2)	Lparentk@cleartrack.com	NO ACCESS		000998261 Astudentg, Rocco [M 11/17/2015 1st Grade] (Spouse) (Opted Out) 000800466 Natudentg, Kendal [F 09/19/2004 12th Grade] (Spouse) (Opted Out)
Lspousek (Spouse) (2)	Lspousek@cleartrack.com	NO ACCESS		

Query Lookup/Custom Reports

Task 248368 – Query Meetings - New option "Show only Preschool to School-age Transition Meetings".

Rationale: Helpful to see both of the meetings that are linked to a Transition meeting.

Submitter(s)/District: Deanna Durante

- Main Menu | Query Lookup/Custom Reports | Query Meetings
- New option "Show only Preschool to School-age Transition Meetings". If checked both meetings that have Preschool transition will appear (Preschool review and School-age review).

Student ID	Name	Meeting Type	Meeting Date	Disability at time of meeting	New Disability	Outcome	Committee Name
000999418	Bstudentd, Sheamus	Program Review	04/12/2023	PD	PD		CSE BbCommittee
000999418	Bstudentd, Sheamus	Annual Review	04/12/2023	PD	PD		CPSE UaCommittee

Task 266312 – Query Evaluations - Evaluations lookup will now use the newer sort/select feature.

Rationale: Newer feature and great for narrowing specific tests.

Submitter(s)/District: Development

- Main Menu | Query Lookup/Custom Reports | Query Evaluations | Test lookup

Evaluation Lookups

Test Name	Evaluation Types
All State Tests & Districtwide Assessments	State Tests
All State Tests	State Tests
-Grade 3 ELA, Mathematics Student is Ungraded for purposes of participation in State Assessments (State Test)	State Tests
-Grade 4 ELA, Mathematics, Science Student is Ungraded for purposes of participation in State Assessments (State Test)	State Tests
-Grade 5 ELA, Mathematics, Social Studies Student is Ungraded for purposes of participation in State Assessments (State Test)	State Tests

Task 228986 – Student Totals – Intervention and Standard are lookups changed to multi-select.

Rationale: Helpful to select multiple interventions or standard areas.

Submitter(s)/District: Gitty Guttman/Kiryas Joel UFSD

- Main Menu | Query Lookup/Custom Reports | Student Totals
- The Intervention and Standard Area Lookup have been changed to a multiple select. Also, added the selected criteria to the top of the student detail display.

Can now select multiples

Task 265982 – Query Evaluations - Added the Browse layout button.

Rationale: to customize the browse and add RTI Ranking description to the browse when looking at Universal Test data.

Submitter(s)/District: Development

- Main Menu | Query Lookup/Custom Reports | Query Evaluations
- Added the Browse layout button to Query Evals with the option to add 'Ranking' to the browse. Ranking will pull the RTI Universal Test default ranking description that is set for the test in the Universal Screening Test Table. Also made the test date from field mandatory.

The screenshot shows the 'Query Evaluations' interface. At the top, there is a navigation bar with buttons: Main Menu, Favorites, Visited, Query AIS, Query Demographics, Query Meetings, Browse Layout (highlighted with a red arrow), Custom Reports, Generate Letters, and Help. Below this is a 'Refresh Browse' button. The main area contains filters for Test (All Tests), Gender (M, F, X, All), Student Status (Active, Inactive, Both), Regular Ed. District, Test dates from (09/01/2022), Current School, Current Grade(s), Standards Met, and Sort Options (Date Descending). A 'Total Records found: 0' and 'Expand All' button are at the bottom left. On the right, a 'Browse Defaults' dialog box is open, titled 'Query Evals Column settings'. It has buttons for 'Use Defaults', 'Save Changes', and 'Cancel'. Below these are sorting options: 'Sort by' (Demograph.LNAME), 'then by' (Demograph.FNAME), and 'then by' (Demograph.LNAME), each with 'Ascending' and 'Descending' radio buttons. A table lists fields and their labels: 1. Demograph.Student_ID (ID), 2. Student Name (Name), 3. Grade (Grade), 4. School (School), 5. Date (Date), 6. Test Name (Test Name), 7. Score & Error/Alt Assessment (Score & Error/Alt Assessment), 8. Standard Met (Standard Met), 9. Comments (Comments), 10. Ranking (Ranking, highlighted with a red arrow), 11. (empty). At the bottom right of the dialog, there are 'Top', 'View All', and a print icon.

Recommended Services

Task 259151 – Modified the View IEP services grid for 504 Students.

Rationale: 504 services or regular ed service types that print on the 504 plan are not included on this tab.

Submitter(s)/District: Development



- Main Menu
- The verbiage for 504 students on the View IEP Service Grid tab from Recommended Services has been modified to 'View Service Grid'. Services that have a Regular Education (RE) service type will display under a 'Services' heading. In addition the IEP_Rec_serv2 variable has been updated.

The screenshot shows the 'View IEP Service Grid' interface for a student named Natalie Astudentc. At the top, there is a header with the student's ID (000801919), name, DOB (06/26/2007), Grade (010), and Disability (Section 504 Disability 504). Below this is a 'Last Scheduled Meeting: 06/23/2023' and a '2022-2023' tab. A table shows 'BEDS Day' and 'Today' for 'Time in regular class setting' (100%) and 'Time out of regular class setting' (0%). There are checkboxes for 'Residential Placement', 'High Cost', and 'Full Time BOCES'. Below this is an 'Implementation date' dropdown (06/26/23 504 Amendment No Meeting Held). A navigation bar contains buttons: Special Education Services, Supplementary Aids/Program Modifications, Assistive Technology, Personnel Supports, Test Accommodations, and View Service Grid (highlighted with a red arrow). Below the navigation bar is a table with columns: Special Education Program/Services, Service Delivery Recommendations, Frequency, Duration, Location, and Projected Beginning/Service Date(s). The table has a 'Special Education Program' section and a 'Related Services' section. Under 'Related Services', there is a 'Services' section with a red arrow pointing to a row: 504 Accommodation Plan, 0 days / 6 Day Cycle, 0 minutes, General education academic program, 09/07/2023 - 04/24/2024.

Task 201916 – New Social Emotional Learning as an AIS Standard Area and RTI Skill Area in RTI Edge.Rationale: NEW SED SEL Goals available - <https://www.p12.nysed.gov/sss/sel.html>.

Submitter(s)/District: Development









- Main Menu | Control | Tables | All Other Tables – Standard Area

Table Name: **Standard Area**  



Status: ☒ Active ☐ Inactive ☐ Both Sort By: ☒ Code ☐ Alternate Sort Code ☐ Description

Please note, Alternate Sort Codes can be entered to bring certain entries to the top of user lookups

Total records found: **7**

Table Name: Standard Area			
	Code	Alternate Sort Code	Description
	1		English Language Arts
	2		Mathematics
	3		Science
	4		Social Studies
	6		Career Education
	7		Second Languages
	8		Social Emotional Learning 




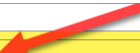

- Main Menu | Control | Tables | All Other Tables – RTI Skill Area and RTI Skills
- Linked SEL skill area code to Behavior Subject. Also added 3 new RTI Skills = Self-awareness, Social awareness and interpersonal skills, and Decision-making. New SED SEL goals available to import, if needed.

Table Name: **RTI Skill Area (Locked)**  

Status: ☒ Active ☐ Inactive ☐ Both Sort By: ☒ Code ☐ Alternate Sort Code ☐ Description

Please note, Alternate Sort Codes can be entered to bring certain entries to the top of user lookups in the order specified by

Total records found: **18**

Table Name: RTI Skill Area				
	Code	Alternate Sort Code	Description	Subject
	AT		Attendance	B
	B		Behavior	B
	SEL		Social Emotional Learning 	B
	SL		Speech/Language	ELA

Task 201916 – New option added to RTI Defaults - 'Hide DIBELS Composite score for grades'.

Rationale: District does not use all DIBELS tests for all kids, we find that it just confuses people.


Submitter(s)/District: Jim Lucenti/Afton


- Main Menu | Control | Defaults | RTI Defaults
- New option added to RTI Defaults - 'Hide DIBELS Composite score for grades'. If a grade is entered, no composite scores created or displayed if grade matches grade in RTI defaults.


Save **Cancel**


RTI School Year **2022 - 2023**


Instructional Needs


Number of Instructional Needs Rankings to use: **3** 

☒ Display Weighting on Review Universal Scores 

☐ Hide the Instructional Needs column on RTI Class List 

Hide DIBELS comp score for grades: **001,002** 

Universal Screening Schedule 

 Click on the arrow to display a lookup list.

Task 258445 – New RTI class List option added to 'Update Case Manager'.

Rationale: Would like a way to mass update the RTI Case Manager field for RTI records copied to the next school year.

Submitter(s)/District: Teachers/Maine-Endwell

- Main Menu | RTI | RTI Class List –
- From RTI Class List - New option added to 'Update Case Manager' from the Create/Copy/Update button.

Click here to move

Update Case Manager

Current Case Manager: Ateacherc, Raina (6) New Case Manager: Ateachero, Lisa

Student	Grade	Case Manager	Action
Fstudentb, Kinzly	Gd 003	Operations and Algebraic Thinking (II)	Case Manager: Ateacherc, Raina
Gstudentt, Yesmi	Gd 003	Operations and Algebraic Thinking (II)	Case Manager: Ateacherc, Raina
Hstudenta, Byron	Gd 003	Operations and Algebraic Thinking (II)	Case Manager: Ateacherc, Raina
Mstudenti, Treyvion	Gd 003	Operations and Algebraic Thinking (II)	Case Manager: Ateacherc, Raina
Pstudenty, Malia	Gd 003	Operations and Algebraic Thinking (II)	Case Manager: Ateacherc, Raina
Zstudentl, Remie	Gd 003	Operations and Algebraic Thinking (II)	Case Manager: Ateacherc, Raina

Update Case Manager Cancel

Task 261470 – Referring Teacher name will now backfill when saving their work'.

Rationale: would save time on data entry and ensure that all who've entered into it are included as referring teachers.

Submitter(s)/District: Lianne Nimey / Utica City School District

- Main Menu | RTI | RTI Class List – RTI Referral Form (pink paper icon)
- When RTI Referral record is 1st crated it will backfill users name if they have an associated staff record into the referring teacher field. If another user then updates the record it will add them once the RTI referral record is saved.

Save Save No Exit Cancel

Student 500059324 Zstudentl, Remie M/F/X: M DOB: 06/03/2014 Grade: 003

Referral Date 03/18/2020 Delete this Referral

No Meeting required

Ready to generate/e-mail 'Referral Made - Schedule Meeting' alert

Reasons for Referral Learning: Low academic performance, Learning: Math difficulties, Learning: Reading difficulties, Learning: Writing difficulties

Referral Types Referral to Response to Intervention Team (RTI)-ELA, Referral to Response to Intervention Team (RTI)-Math

Referring Teacher(s) Uteacherb, Marjorie; Ateachero, Jean;

School DSchoola [07]

Target Concerns

Teacher Concerns slow progress with foundational reading, writing and math skills Still working on writing his name with all letters legibly. Some times refuses to do any academic tasks.

Student Strengths & Talents Likes to be read to, likes to play, likes adult attention., Is proud of skills learned.

Student Weaknesses lack of regular attendance. sometimes moody and refuses to do work

Academic Reasons/Functions for Behavior

Task 213579 – New Team Decision comment field added with security.

Rationale: Looking for an easy way from the Review Universal Scores screen to easily go down through and notate soft notes and team decisions from a grade level review.

Submitter(s)/District: Data Review Team/ Fairport Central School

- Main Menu | RTI | Review Universal Scores
- New Team Decision comment field added. The user will need security access to this comment to see or edit. This can be updated from Review Universal scores screen using the screening notes icon.

User ID: **admin - BOCES Admin**
 Parent Module: **RTI** Legend: ■ - Off ■ - Can Modify ■ - On

Module	Can Access	Can Create	Can Edit All	Can Edit Own	Edit Inactive	Can Delete All	Can Delete Own	Change Browse	Change Status
Can view ALL RTI Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Universal Screenings	<input checked="" type="checkbox"/>								
Review Universal Scores	<input checked="" type="checkbox"/>								
Team Decision Comment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Tier Assignment	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>						
Other Assessments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Parent/Teacher Grade Level Report	<input checked="" type="checkbox"/>								
State Test Predictor	<input type="checkbox"/>								

End of year

Comments: Yellow Rush Flag

Team Decision: This is a new Team note, which requires security to access or update.

Created 05/19/2023 16:45 by System

Task 243746 – BIP icon in RTI Edge will now display a finalized BIP if it exists.

Rationale: To have same functionality that Cleartrack has.

Submitter(s)/District: Deanna Durante/Utica City School district

- Main Menu | Any student screen that displays a BIP icon.
- BIP documents when finalized in RTI Edge will be viewable when clicking the BIP icon.
- From document maintenance, the document must be set as a BIP type.

Save **Cancel**

Document Type **PDF**

Description: Behavior Intervention Plan for use in RTI

Active ☒ State Document ☐

Word document type: ☒ DOC ☐ DOCX

Document used for: ☐ AIS Plan ☐ RTI Plan ☒ BIP ☐ Other Documents

Document can be copied to Portal ☒

Automatically copy Finalized document to Portal ☐

A signature is required by Parent/Guardians who view this document on the Parent Portal ☐

Document Variable Options

Meeting Option Used: ☐ Last Scheduled Meeting ☐ Last Closed Meeting

Finalized PDF options

☒ Document can be Finalized

☒ SMS users can view the Finalized PDF

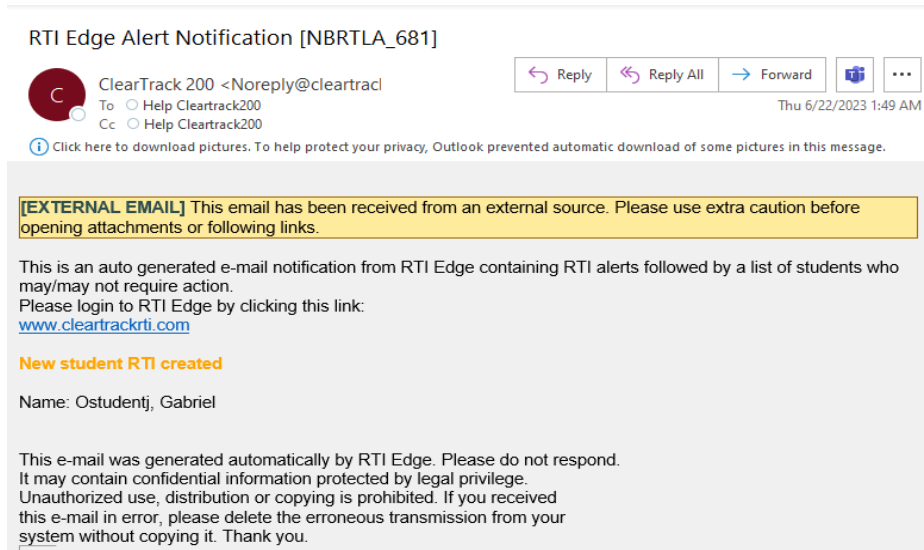
☐ Do not send automatic e-mails when finalized documents are created (IEP/PDFs only)

Task 203910 – New RTI alert/warning 'New student RTI created' added.

Rationale: if RTI records are created by another staff member and Teacher A is attached as the Provider, alert the provider.

Submitter(s)/District: Multiple Teachers/Utica City School district

- Main Menu | Control | Setup | Initial Setup | RTI Alerts
- Will be generated when the RTI provider is not equal to the creator of the RTI student record or one the 4 conditions are met: 1. The RTI creator has no associated staff record, 2. The Case Manager does not match the associated staff record, 3. An Intervention exists with a provider 1 that does not match the associated staff record or 4. An Intervention exists with a provider 2 that does not match the associated staff record.



Task 260445 – RTI alerts setup has new grade filter for each alert.

Rationale: Some districts do not do Progress Monitoring at the higher grades (7-8) but still want the RTI records in the system. If they can have the option to not use the alerts regarding Progress Monitor tests and scores but still have them active for other grades, that would be great.

Submitter(s)/District: Amie Orzell/Rome City School district

- Main Menu | Control | Setup | Initial Setup | RTI Alerts
- RTI alerts setup has new grade filter for each alert.

RTI Edge QDistricts [TEST ZDB9 (Bing RTI)] Alerts Setup

06/26/2023 (Auto log-off in 60 mins) Session Info Go to CT Log Off

Report Status E-Mail Status Messages (1) News Contact Log Calendar V8.07 Highlights Quick Menu Query Log Sec Errors TM Forum Resources

Save Save & Rebuild Alerts/Warnings Cancel

E-Mail Frequency Each Weekday

Use	Alert/Warning/Merit/Reminder	Grades	Students will display in xx days	E-Mail Teachers xx days	E-Mail Admins xx days
<input checked="" type="checkbox"/>	Absent at least 5 days (Alert)	All Grades	0	0 after	0 after
<input type="checkbox"/>	AIS Progress Notes Due (Warning)	All Grades	0	0 after	0 after
<input checked="" type="checkbox"/>	ELA intervention required based on level 1 (Alert)	3rd Grade, 4th Grade, 5th Grade, 6th Grade, 7th Grade, 8th Grade	0	0 after	0 after
<input type="checkbox"/>	ELA intervention required based on level 2 (Alert)	All Grades	0	0 after	0 after
<input type="checkbox"/>	Open Meeting (Alert)	All Grades	0	0 after	0 after
<input checked="" type="checkbox"/>	PM Test requires score entry (Alert)	1st Grade, 2nd Grade, Kindergarten (Full Day)	0	0 after	0 after
<input type="checkbox"/>	Refer to Special Ed (Warning)	All Grades	0	0 after	0 after
<input checked="" type="checkbox"/>	Referral Made - Schedule Meeting (Alert)	All Grades	0	0 after	1 after
<input checked="" type="checkbox"/>	Requires Meeting (Alert)	All Grades	0	0 after	0 after
<input type="checkbox"/>	Review Intervention (Alert)	All Grades	0	0 after	0 after
<input type="checkbox"/>	ROI above benchmark goal 6+ weeks (Merit)	All Grades	0	0 after	0 after
<input type="checkbox"/>	RTI Progress Notes Due (Warning)	All Grades	0	0 after	0 after
<input type="checkbox"/>	Tier ----- Assigned (Alert)	All Grades	0	0 after	0 after
<input checked="" type="checkbox"/>	50 Behavior Referrals (Alert)	All Grades	0	0 after	0 after

RTI Meetings

Task 210550 – New comment field added to the RTI Plan e-mail.

Rationale: to send a customized note when e-mailing the Student Plan.

Submitter(s)/District: Jill Coleman/Binghamton City School District

- Main Menu | Meeting/Other Information | Meeting Individual Student OR Agenda - edit meeting – Student Pan tab

Created 06/09/2023 @ 1:37 pm by BOCES Admin, Last modified 06/14/2023 @ 2:51 pm by BOCES Admin

Minutes Follow-Up **Student Plan** Full Screen

E-Mail RTI Student Plan - Google Chrome

cleartrackrti.com/scripts/test.wsc/ws_000.r?wid=860111.0626120047og.51114!Meeting_Summary_UI&ctnocache=43346118&winWidt...

Send Cancel

E-Mail status **The automatic e-mail system is in test mode. All e-mails will ONLY be sent to help@cleartrack200.com**

E-Mail RTI Student Plan for Dstudentj, Amirah

Comments **NEW**

Name	E-Mail Address	Last E-Mail Sent	
Parent/Guardians			
Eparentc (Not invited)	Eparentc@cleartrack.com		<input type="checkbox"/>
Providers			
Tammy Kteacherb	Kteacherb@cleartrack.com		<input checked="" type="checkbox"/>
Andrew Steacheri	Steacheri@cleartrack.com		<input checked="" type="checkbox"/>
Other Attendees			
Kelly Nteacherb	Nteacherb@cleartrack.com		<input checked="" type="checkbox"/>
Sharon Wteachero	Wteachero@cleartrack.com		<input checked="" type="checkbox"/>
Annette Xteacherh	Xteacherh@cleartrack.com		<input checked="" type="checkbox"/>
Dorine Yteacherd	Yteacherd@cleartrack.com		<input checked="" type="checkbox"/>

Also E-Mail to

mhatala@btboces.org

Task 210045 – Modified Student RTI plan e-mail to work like the meeting agenda e-mail.

Rationale: Rather than adding them to the roster as invited, would like an Also Email To option.

Submitter(s)/District: Deanna Durante

- Main Menu | Meeting/Other Information | Meeting Individual Student OR Agenda - edit meeting – Student Pan tab
- Now has the option to uncheck/check providers/other attendees with the option to also e-mail to.

See screen cap above for task 210550.

Task 261791 – Meeting event checklist added to RTI Edge.

Rationale: District wants to be able to track things like Outcome Entered, Roster Updated, Parent Letter sent home (they should be able to link their own letter), Minutes Entered. We would also need the Pending on Checklist added to the Query Meetings browse so they can query based on the pending list.

Submitter(s)/District: Teresa Lynch/Utica City School District

- Main Menu | Meeting/Other Information | Meeting Individual Student OR Agenda
- Meeting event checklist added to RTI Edge. Items include: Update Roster, E-Mail Agenda, Outcome entered, Minutes entered, Services entered, Parent Notified, Follow-Up meeting created, Follow-Up Recommendations Created, Follow-up Interventions/Strategies Entered, Goals Entered, Student RTI Plan Finalized. All items will auto update to completed except for the Services (AIS or RTI). This will need to be manually checked once all student services have been entered.
- Setup from Main Menu | Control | Setup | Initial Setup

Total records found: 3 Expand All

Agenda Meeting Date: 06/21/2023 (Wednesday)

Student ID	Student Name	Grade	Meeting Checklist - Google Chrome	Follow up	HR Teacher
500058970	Pstudentz, Jace	00	Save Save No Exit Cancel		Teacherw, Jessica
500059246	Ostudenttj, Amirah	00			Teacheri, Andrew
500062459	Ostudenttj, Gabriel	00			

Student: Pstudentz, Jace DOB: 02/15/2016
Meeting: Informal Conference Date: 06/21/2023
Legend: Completed Not Completed Not Applicable

Event	Completed Yes No N/A	Last Updated
Referral date	○ ○ ○	
Update Roster	○ ○ ○	
E-Mail Agenda	○ ○ ○	
Outcome entered	○ ○ ○	
Minutes entered	○ ○ ○	
Services entered	○ ○ ○	
Parent Notified	○ ○ ○	
Follow-Up meeting created	○ ○ ○	
Follow-Up Recommendations Created	○ ○ ○	
Follow-up Interventions/Strategies Entered	○ ○ ○	
Goals Entered	○ ○ ○	
Student RTI Plan Finalized	● ○ ○	06/21/2023 @ 12:52 pm by BOCES Admin

Comments:

RTI Reports

Task 265970 – Class Universal Scores Progress Report – added the export to excel option.

Rationale: to have the option to export the test, score, period and ranking description from this report.

Submitter(s)/District: Dansville

- Main Menu | Reports | Class Universal Scores Progress Report
- Added the 'export to excel' option to the RTI Class Universal Scores Progress Report, which includes the Ranking description for the student.

Skill Area: Literacy School Year: 2022 - 2023

Student ID: List

Grade: 1st Grade Teacher: All Teachers Class Group: No Class Groups found

Student Type: All Students

School:

Sort By: Student Name ☒ View in Excel friendly format

Fountas & Pinnell Reading iReady Comprehension Informational Text iReady Comprehension Literature iReady High Frequency Words iReady Phonological Awareness iReady Phonics iReady Reading Overall iReady Vocabulary All Tests

Binghamton RTI

RTI Class Universal Scores Progress Report

2022 - 2023

Skill Area: Literacy Grade: 1st Grade School: All Schools Teacher: All Teachers

Student Type: All Students

Fountas & Pinnell Reading

Student Name	Student ID	Teacher	Test Name	Score (Beginning)	Goal	Rank	Teacher	Score (Middle)	Goal	Rank	Teacher	Score (End)	Goal	Rank
M	500061567	Megan K...	Fountas & Pinnell Reading	D	D	Low Risk	Megan K...	F	G	Some Risk				
R	500060897	Jessica J...	Fountas & Pinnell Reading	H	D	Above-Beyond	Jessica J...	I	G	Above-Beyond				
	500060723	Shilo H...	Fountas & Pinnell Reading	C	D	Some Risk	Shilo H...	D	G	At Risk				

Task 257567 – Next Year's School field added to the RTI Yearly Universal Scores report.

Rationale: This is more for secondary schools to see the Next Year School field as there is more than one middle school.

Submitter(s)/District: Amy Sessler / Fairport Central School

- Main Menu | RTI | RTI Review Yearly Scores Report
- Next Year's School field added to the RTI Yearly Universal Scores report when option is checked to view in excel friendly format

Refresh Report

Skill Area: Literacy School Year: 2022 - 2023

Student ID: List

Grade: 5th Grade Teacher: All Teachers Class Group: No Class Groups found

Student Type: All Students Include end of year score from previous year

School:

Sort By: Student Name Hide Tests with no scores View in Excel friendly format

QDistricta
RTI Review Yearly Universal Scores Report
2022 - 2023

Skill Area: Literacy Grade: 5th Grade School: All Schools Teacher: All Teachers
Student Type: All Students

(Please note that depending on the number of Tests, Landscape mode may need to be selected in printer options when this report is printed.)

Student Name	Student ID	Teacher	Next Yr School	School	Indicators	FP	FP	FP	IRCIT	IRCIT	IRCIT	IRCL	IRCL	IRCL	IRHFW	IRHFW	IRHFW	IRRO
Astudentf, Darion	500058350	Bteacherj, Jeffrey	Not Specified	FSchoola	IEP	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg
Astudentg, Haylee	500053047	Xteacherw, Zoe	Not Specified	ISchoola	RTI	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg
Astudenth, Aleesha	500056121	Oteacherj, Marchea	Not Specified	ESchoola		Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg

Task 253057 – Teacher name and student indicator added to the RTI Yearly Universal Scores report.

Rationale: to include additional information from Review Scores on the Review Yearly Scores report.

Submitter(s)/District: Amy Sessler / Fairport Central School

- Main Menu | RTI | RTI Review Yearly Scores Report
- New columns added to the RTI Review Yearly universal scores report for the teacher name and student indicator (IEP, 504, ELL, RTI, or AIS).

Sort By: Student Name Hide Tests with no scores View in Excel friendly format

QDistricta
RTI Review Yearly Universal Scores Report
2022 - 2023

Skill Area: Literacy Grade: 5th Grade School: All Schools Teacher: All Teachers
Student Type: All Students

(Please note that depending on the number of Tests, Landscape mode may need to be selected in printer options when this report is printed.)

Student Name	Student ID	Teacher	Next Yr School	School	Indicators	FP	FP	FP	IRCIT	IRCIT	IRCIT	IRCL	IRCL	IRCL	IRHFW	IRHFW	IRHFW	IRRO
Astudentf, Darion	500058350	Bteacherj, Jeffrey	Not Specified	FSchoola	IEP	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg
Astudentg, Haylee	500053047	Xteacherw, Zoe	Not Specified	ISchoola	RTI	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg
Astudenth, Aleesha	500056121	Oteacherj, Marchea	Not Specified	ESchoola		Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg	Mid	End	Beg

Security

Task 265015 – New alert when inactivating user linked as active Homeroom Teacher for student(s).

Rationale: Currently, the user is reset to active in nightly process.

Submitter(s)/District: Rhiannon Hart/Acoca Central Schools

- Main Menu | Control | Setup | Security | Inactivate User
- New alert added in security when inactivating a user that is linked as a an active Homeroom Teacher for active students. Alert, The following users are the Homeroom Teacher for active students and cannot be inactivated. Oteacherj, Shannon The inactivation was cancelled.

RTI edge QDistricta [TEST ZDB9 (Bing RTI)] 03/28/2023 (Auto log-off in 60 mins) Session Info Go to CT Log Off

Report Status E-mail Status Messages (1) News Contact Log Calendar V8.07 Highlights Quick Menu Query Log Sec Errors TM Forum Resources

Main Menu Favorites Visited Create Group/User Groups User Options Login History Functions Change Password Student Access Delete Help

Refresh Browse

User ID begins with STATUS Active Inactive Both

User Name contains shann Show only Medicaid Providers

Sort By User ID Last Login Date before

Total records found: 3

User ID	User Name	Group (if any)	Email/SSO ID	Import ID	Expiry Date	Staff Table Name	Student Access # Students	Active	1
allmontis	Oteacherj, Shannon	%RTIJEFF - RTI/AIS	Oteacherj@cleartrack.com			Oteacherj,	Group Restricted	Yes	<input checked="" type="checkbox"/>
stouts	Zteacherp, Shannon						Restricted	Yes	<input type="checkbox"/>
swalker	Zteacherj, Shannon						Group Restricted	Yes	<input type="checkbox"/>

Alert

The following users are the Homeroom Teacher for active students and cannot be inactivated.

Oteacherj, Shannon

The inactivation was cancelled.

Ok

Task 246569 – The User Security Report now has fields for Disallow Account Inactivation, Disallow Password Reset, and Allow Emulation of another User.

Rationale: Added fields make report more useful.
Submitter(s)/District: Deanna Durante

- Main Menu | Control | Setup | Security | Functions | User Security Report

EDistricta

User Security Report

Description: Mteacher, Amanda

Account Expiration:

Allow Student Schedule import to overwrite current security: Yes

Email Address: Mteacher@cleartrack.com

Can access PDFs remotely: Yes

Disallow password Reset: No

User Name: abuchak

Member of Group: %teachers - teachers special ed

Import ID: 08090

Staff Table Name: Mteacher, Amanda

SMS User ID: abuchak

Disallow Account Inactivation: No

Allow Emulation of another User: No

PROGRESS NOTES: Electronically Sign: No

MEDICAID: Electronically Sign: No

Comments:

Initial Login Screen: Teachers Interface

PDF Access: View last 2 PDFs

Attachment Security: None

Menu access to Control menu: No

Allow use of Student navigation buttons: No

Student Lookup includes: Alerts are Alerts are displayed

User has access to the following comment groups: All

Open for Entry Status: This User can create/edit information for Students with a last scheduled meeting that is, from days before to days that meeting. If the meeting is a New Referral, Transfer Student/Intake, or 504 Meeting, then the User also has an additional days at the end of the above day range as long as the meeting is Open/Closed.

Use Group Student Access Settings, or users own Student Access Settings: User Settings

This user can access Students that satisfy all of the following criteria:

Countersign: No

Countersign: No

Inactivity Timeout (Mins): 30

PDF Security: Use System Defaults (Password required, cannot print)

Contact Log Security: Public & Private

User can send messages to other Districts: No

Overwrite record lock if in use by some user: Yes

Task 267258– Last 10 added to User ID begins and User Name contains in security.

Rationale: I'm often selecting a specific user all the time in security when debugging and to speed things up I use the ID begins with field.
Submitter(s)/District: Development

- Main Menu | Control | Setup | Security

Refresh Browse

User ID begins with

User Name contains

Sort By

Last 10 ...

ann

test

STATUS

Active

Inactive

Both

Include BOCES/Agency Users

Show only Medicaid Providers

Login Date before

11

Total records found: 5

Reset Sort

Reset Filter

Top

Hide Criteria

User ID	User Name	Group (if any)	E-Mail/SSO ID	Import ID	Expiry Date	Staff Table Name	Student Access # Students	Active	0
aosterhout	Wteacherf, Anna	%RegEd - Regular Ed Teachers View IEP's	Wteacherf@cleartrack.com			Wteacherf, Anna	Restricted	Yes	
joanne	Joanne Demetry (BOCES USE)		jdemetry@btboces.org			No Staff associated	Full (-Historic)	Yes	
jperrino	Bteacher, Julianne	%RegEd - Regular Ed Teachers View IEP's	Bteacher@cleartrack.com			Bteacher, Julianne (Inactive)	Group Restricted	Yes	

Task 228377– New field to Mass Update Account Expiration Date and Student Expiration Date in Student Access. Also update the categories and look of both the Mass Update screen and the Security screen.

Rationale: Districts are really trying to tighten up their security and using the expiration dates on user accounts and/or student access can help greatly with this. Having the ability to assign/update these in mass would be very helpful and a huge time saver.
Submitter(s)/District: Westmoreland

- Main Menu | Control | Setup | Security | Mass Assign User Security Settings

Save Cancel

Note: If you selected a group i.e. a user name beginning with %, any changes you make here will also apply to all members of that group too.

Account Access

- ☐ Allow Student Schedule import to overwrite current security ☐ YES ☐ NO
- ☒ Set Account Expiration Date 06/30/2023
- ☒ Set Student Expiration Date in Student Access 06/30/2023
- ☐ Student Access - Include Future Students ☐ YES ☐ NO

Attachment & Contact Log Security

- ☐ Attachment Security ☐ None ☐ Private ☐ Public & Private
- ☐ Contact Log Security ☐ None ☐ Private ☐ Public & Private
- ☐ Receive Attachment Notification ☐ YES ☐ NO

Document Access

- ☐ Document Access Select Documents
- ☐ Document Access for 'Generate Letters' Select Documents
- ☐ Document Access for 'Other Documents' Select Documents
- ☐ Document Sign-off is required ☐ YES ☐ NO

Login

- ☐ Assign temp pwd & force change on login (excludes BOCES users) Temp password Retype
- ☐ Force user to change password on next login (excludes BOCES users)
- ☐ Login to
- ☐ Set SMS Password

Medicaid

- Categorized the fields as prior they were just a laundry list of items.
- Also updated the main Security screen.

User ID: admin - admin

Account Details & Access

Name ☒ Active Work Phone () Ext Account expiration date(if any)

E-Mail Address ☐ The user does not have an E-Mail address

Single Sign-on ID Copy E-Mail Address

Inactivity timeout minutes (if set to 0 the system or group default is used) ☐ Disallow account inactivation for user ☐ Disallow password reset for user

Import ID ☒ Allow Student Schedule import to overwrite existing student access

☐ Force User to change password on next login

☒ Allow emulation of another User

Staff Table name

Comments

Copy Another User's Security Settings

Copy from

Login To

Main Menu ☐ User can change their password

Electronic Signatures

☒ Can Electronically sign Progress Notes under the Supervision of:
 Currently no active supervisors.
Apply to Notes with a date after

☒ Can Electronically sign Medicaid Billing under the Supervision of:
 Currently no active supervisors.

☐ Can Countersign Progress Notes ☐ Can Countersign Medicaid Billing

General Security Settings

On Student Lookup, display ☒ Alerts and ☒ Disability

☐ No menu access to Control ☒ User can send messages to other Districts

☒ Give existing user full access to all existing modules

☐ OR give existing user full access to new modules if the user already has access to the module's parent

☒ Delete record locks created by the same user in a different session

Can access all, or the following Comment Groups:

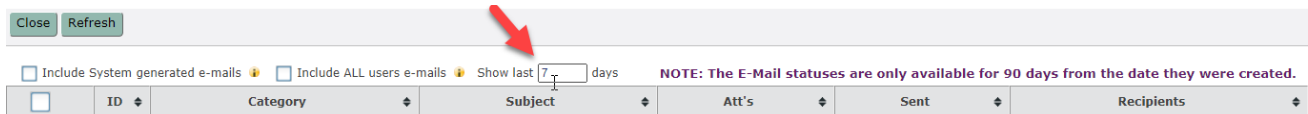
System

Task 265015 – New option from e-mail status to show e-mails from the last 7 days.

Rationale: It is taking a long time for all e-mail status records to display.

Submitter(s)/District: Erie 1

- Any Screen | E-mail Status
- There is a new option from e-mail status to show e-mails from the last 7 days. The default is 7. If needed, can go back 90 days to view e-mails.



Close Refresh

☐ Include System generated e-mails ☐ Include ALL users e-mails Show last 7 days NOTE: The E-Mail statuses are only available for 90 days from the date they were created.

<input type="checkbox"/>	ID	Category	Subject	Att's	Sent	Recipients
--------------------------	----	----------	---------	-------	------	------------

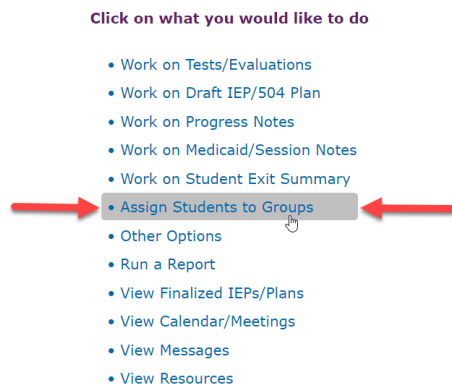
Teacher Interface

Task 216375 – Can now select a student group when creating contact logs from the Teacher Interface.

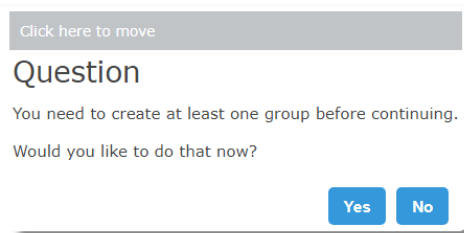
Rationale: Since teachers do not have access to the Class List screen from the Teacher Interface, other than to create a report, the Mass Create Contact Log function is useless to them.

Submitter(s)/District: Deanna Durante

- Teacher Interface Main Menu | Assign Students to Groups



- Can now select a student group when creating contact logs from the Teacher Interface. We modified the Medicaid - Assign Students to Groups to allow the same functionality for both Medicaid and Contact Logs. Assign Students to Groups has been moved to the TI Main Menu and users will only have access if they have security to Work on Medicaid and/or Work on contact Logs.
- We left the menu option 'Assign Students to Medicaid Groups' on the Work on Medicaid Menu, when clicked, this takes the user to the newly updated screen 'Assign Students to Groups' where student group setup can also be done. Now, instead of setting up group names from Work on Medicaid | My Medicaid Settings, the user will access one screen 'Assign Students to Groups'. From My Medicaid Settings, a note displays, "NOTE: Assign Students to Groups has been moved to the Main Menu".
- If no groups have been setup, the user is prompted, 'Question – You need to create at least one group before continuing. Would you like to do that now? If they click Yes, a form opens where they can setup the group names.



Click here to move

Question

You need to create at least one group before continuing.

Would you like to do that now?

Yes No

Main Menu **Create/Update Groups**

Refresh Browse

Current Group: No Groups have been setup yet

STATUS: ☒ Active ☐ Inactive ☐ Both

Last name begins: First name begins:

Grade(s): School:

Students are automatically saved as they are added or removed.

Save Save (No Exit) Cancel

Group Name: Speech - Monday 10 AM session

Group Setting (Medicaid Only): ☒ Use Default Setting

Group Name: Speech - Tuesday 11 AM session

Group Setting (Medicaid Only): ☒ Use Default Setting

Group Name: My Grade 1 Speech Students

Group Setting (Medicaid Only): ☐ Use Default Setting

Group Name: My Grade 2 Speech Students

Group Setting (Medicaid Only): ☐ Use Default Setting

- The Create/Update Groups button replaces the My Medicaid Settings – Setup Groups
- If only one group setup for the user, this will automatically display, otherwise a green message displays – to first select a group before continuing. The current group dropdown is mandatory.

ClearTrack **EDistricta [TEST ZDB3 (ME)]** 06/26/2023 (Auto log-off in 30 mins) **End Emulation**

Query Log Sec Errors TM

Main Menu **Create/Update Groups**

Refresh Browse

Current Group: Select a Group

STATUS: ☒ Active ☐ Inactive ☐ Both

Last name begins: First name begins:

Grade(s): School:

Students are automatically saved as they are added or removed.

You need to select a group before continuing.

ClearTrack **EDistricta [TEST ZDB3 (ME)]** 06/26/2023 (Auto log-off in 30 mins) **End Emulation**

Query Log Sec Errors TM

Main Menu **Create/Update Groups**

Refresh Browse

Current Group: My Grade 1 Speech Students

STATUS: ☒ Active ☐ Inactive ☐ Both

Last name begins: First name begins:

Grade(s): 001 School:

Students are automatically saved as they are added or removed.

You are working on group: My Grade 1 Speech Students

Click on the Students you want to add/remove from the Group. You can assign student groups here to be used for Contact Logs and Medicaid.

Student	Student
Astudentf, Luca 000999633	Kstudentu, Robert 000996183
Bstudentw, Stefanos 000998863	Lstudenta, Chloe 000999247
✓ Cstudenta, Carter 000999210 • My Grade 1 Speech Students	Lstudentk, Grayson 000997857
Cstudento, Daniel 000998194	✓ Mstudentb, Kristian 000999325 • My Grade 1 Speech Students
Cstudentu, Abraham 000998759	Mstudentx, Kaydan 000998977
Dstudentf, Mason 000999640	Pstudentf, Kaiser 000999690
Dstudentl, Leon 000997942	Pstudento, Flynn 000998218
✓ Estudentu, Madilyn 000998710 • My Grade 1 Speech Students	Qstudentf, Alice 000997460
Fstudentr, Grayson 000998453	Qstudentx, Blake 000803834
Gstudentl, William 000997947	Sstudentl, Parker 000998000
Gstudentm, Liam 000998063	Tstudentb, Caden 000999337
Gstudento, Karmelo 000998201	✓ Tstudente, Tiernan 000997397 • My Grade 1 Speech Students
Gstudentp, Siena 000998255	Ustudentn, Travis 000998175
Hstudentd, Ella 000999428	✓ Ustudentt, Mackenzie 000998691 • My Grade 1 Speech Students

Clear All Students From Group

Students selected for the Group

- ✗ Cstudenta, Carter 000999210
- ✗ Estudentu, Madilyn 000998710
- ✗ Mstudentb, Kristian 000999325
- ✗ Tstudente, Tiernan 000997397
- ✗ Ustudentt, Mackenzie 000998691

- From Work on student's contact Log, the user will now have the option to select one of their student groups.

Click on one of the last Students you have selected

- Astudentb, Claire
- Astudentb, Kessiah

Or

- Select another Student

Or select one of the following Groups

- My Grade 1 Speech Students

Utilities

Task 266895 – New Year End Processing option to set Current/Next School year User options from one to the other. Also updated Meeting Options button to Orange and show when an IEP Implementation Date is not set.

Rationale: Users that may have "Current School Year" options for IEP Implementation, for example, may forget to change it as they are working on Next Year Meetings.

Submitter(s)/District: Corin Bonsick/Downsville

- Main Menu | Control | Utilities | Year End Processing

- Affects settings like IEP Implementation Dates, Comment Start Date Defaults, Draft Start Dates. This is optional and can be used at any time when a district wants to change the dates. July 1 is the start of the Current School Year. For example on June 30, Current is 9/1/22 (or whatever date is set in Calendar Maintenance). On July 1, Current is 9/1/23.
- Also made Options button stand out more in the Meeting screen and show where Implementation Dates are not set.

Utilities - Imports

Task 208695 – New SMS import settings option 'Only send an e-mail if errors or mappings are required'.

Rationale: Same e-mail is received daily and thrown into a folder and never read.

Submitter(s)/District: Dan Coistek/Fairport

- Main Menu | Control | Utilities | SMS Load/Import/View SMS Students – Functions – SMS Settings
- New option added to SMS import settings, 'Only send an e-mail if errors or mappings are required'. If checked, then an e-mail status report is sent to the e-mail addresses entered, only when an error occurs or if mappings need to be addressed.

Task 259897 – New test added to Map to i-Ready dropdown 'Reading Comprehension: Overall Scale Score'.

Rationale: New score exported in the i-Ready ELA file.

Submitter(s)/District: Development

- Main Menu | Control | Tables | Tests | Universal Screenings
- For the i-Ready import, there is a new entry in the Map to i-Ready dropdown 'Reading Comprehension: Overall Scale Score'.

Variables

Task 263896 – Added Test Variable EVAL_RESULTS6.

Rationale: Districts currently use EVAL_RESULTS2 but wanted less spacing.

Submitter(s)/District: Deanna Durante

- The variable EVAL_RESULTS6 was added which has the criteria of EVAL2 and the spacing of EVAL4.

Variable Name	Print Options	Description
EVALS	Evaluations	Listing of evaluations given to the student. The way this variable expands (i.e.
EVALUATIONS	Evaluations	Listing of scheduled (not completed) evaluations assigned to the student.
EVAL_RESULTS	Heating	Uses the 'Years to Display Tests' default in Teacher Interface Tests and State Tests to determine how many years back to search for tests. Will only pull active tests with dates prior to implementation date. Will pull the most recent test within that timeframe of each Evaluation Type. Will pull multiple tests of the same Evaluation Type, if given within a 60 day period of each other. Additionally, variable will not pull subtests if no score has been entered. Sorts by By Evaluation Type and then by Alternate Sort code (if used). You may also modify the 60 day period by using EVAL_RESULTS:99.
EVAL_RESULTS2	Evaluations	Variable will only pull active tests and will not include tests/evals with dates after the implementation date (evols in the future). Additionally, variable will not pull subtests if no score has been entered. Sorts by By Evaluation Type and then by Alternate Sort code (if used).
EVAL_RESULTS3	Heating	Uses the 'Years to Display Tests' default in Teacher Interface Tests and State Tests to determine how many years back to search for tests. From those, will only pull active tests. Additionally, variable will not pull subtests if no score has been entered. Sorts by By Evaluation Type and then by Alternate Sort code (if used).
EVAL_RESULTS4	Heating	Just like Eval_Results but with less spacing.
EVAL_RESULTS5	Heating	Like Eval_Results4 but without the Sub-Tests label.
EVAL_RESULTS6	Heating	Just like Eval_Results2 but with less spacing.
EVAL_SUMMARY		Prints a 5 Column Table that displays a students Evaluation information. Table contains the Type of Evaluation, Assigned Date, Evaluator, Due Date, and Consume (Eval Comments).

Variable Options

Task 252287 – Made the Receiver variable options individual. Also added help to all variable options.

Rationale: So if an individual changes their print options, it doesn't affect all users of the document.

Submitter(s)/District: Martina Hartigan, April Krug/Elmira City School District

- Main Menu | Generate Letters | Print Options (this change applies to the current user)
- Receivers can now be updated individually.

Date Style ☒ Use global defaults

Date Style ☒ 1 English - month day year (Eg November 15,2004)
☐ 2 English - day month year (Eg 15 Nov 2004)
☐ 3 Numerical - mm/dd/yy (Eg 11/15/04)
☐ 4 Numerical - dd/mm/yy (Eg 15/11/04)
☐ 5 Numerical - mm/dd/yyyy (Eg 11/15/2004)
☐ 6 English - Day of week (Eg Monday, Nov 15)

Receivers ☐ Use global defaults

- ☒ Adults (Parents/Guardians/Contacts)
- ☐ Board of Education
- ☐ Invitees
- ☐ Meeting Attendees
- ☐ Other
- ☐ Outside Agencies
- ☐ Physician
- ☐ Principal
- ☐ Student
- ☐ Student (Transition only)
- ☐ Teachers

- Added a lightbulb to all variable options to remind you what will be changed.

View Finalized IEPs/Documents

Task 266647 – New System Default for "Document Sign-off message".

Rationale: District wanted to use something other than the word sign. Would like some flexibility in the verbiage.

Submitter(s)/District: C. Hershey/Iroquois

- Main Menu | Control | Defaults | System Defaults

- Districts can enter up to 80 characters of what they would like the document sign-off message to display. This would display when viewing an IEP/PDF in ClearTrack and from the SMS.

Task 265214 – Security Option added to toggle on/off "Document sign-off is required".

Rationale: Not every staff member or support personnel has to sign-off; therefore, having it on for everyone is not necessary.

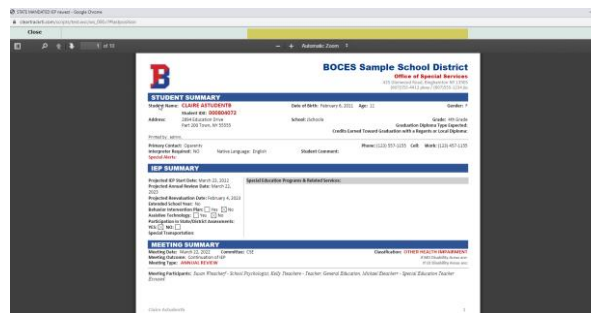
Submitter(s)/District: Martina Hartigan/Elmira City School District

- Main Menu | Control | Setup | Security. Edit a group and scroll down to Document Access to toggle "Document sign-off is required" on or off.

- When it is on, you will see the check box message at the top.



- When it is off, nothing will appear.

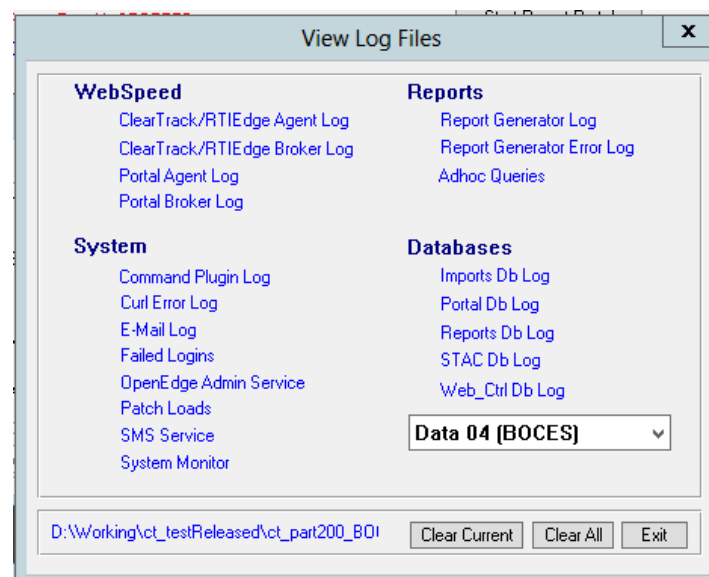


Web control App

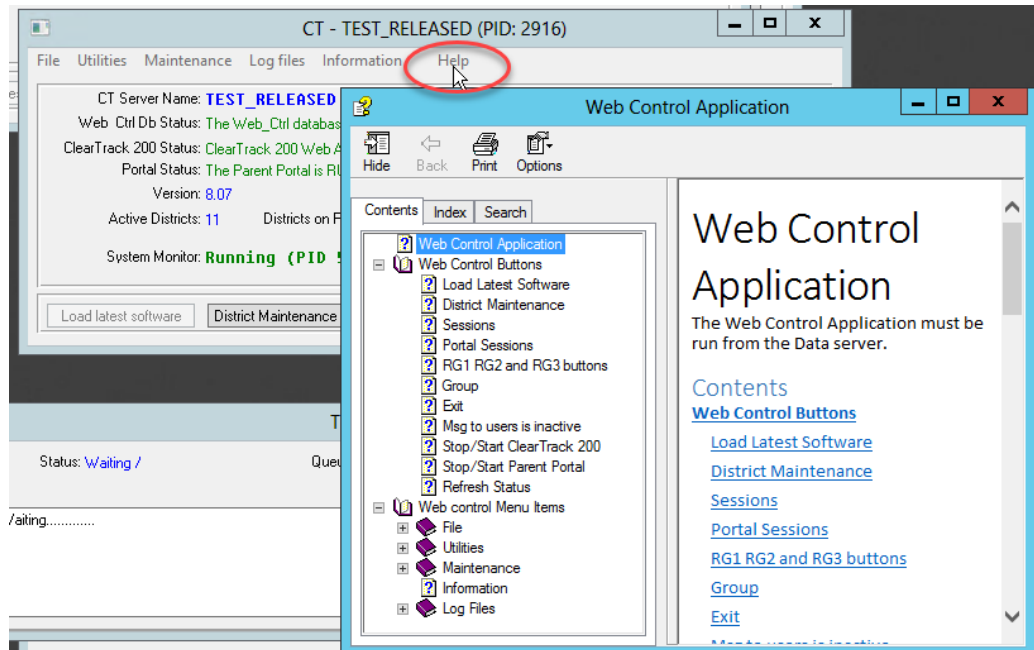
Task 265468 – Web control log files menu updated and NEW help menu option.

Rationale: Over the years we have added more log files and the WControl | Log Files dropdown menu is getting too big.
 Submitter(s)/District: Development

- From Data Server – Web Control App | Log Files
- Log Files has been updated from a drop down list to a list of log file names under categories. Categories include: WebSpeed, Reports, System, Databases. Click on the log file to view and it will open on the server. Databases display in a dropdown list allowing an easy way to view the part200.lg file. System log files include: Command Plugin Log, Curl Error Log, E-mail Log, Failed logins, OpenEdge Admin Service, SMS Service, and System Monitor. There is also a button to Clear Current or Clear All log files.



- In addition, we have added a Help menu option to Web control. This contains help specific to the Web Control Application.



Task 267081 – Removed the email server and port fields from Menu | File | Settings.

Rationale: No longer required as all e-mails are sent with our AWS SES.

Submitter(s)/District: Development

- From Data Server – Web Control App | Files | Settings

