

## **The Supreme Court of Appeals of West Virginia Position Announcement**

### **Staff Attorney (Law Clerk)**

Justice Beth Walker of the Supreme Court of Appeals of West Virginia is accepting applications for a term Staff Attorney (Law Clerk) in Charleston, West Virginia beginning on August 1, 2021. The term is 2 years. The successful candidate will join Justice Walker's team of staff attorneys who perform complex and high-quality legal research and writing in a fast-paced, collaborative environment. Applicants must be admitted to or become admitted to the West Virginia State Bar. Recent or rising law graduates (classes of 2020 or 2021) strongly preferred.

**Criminal Background Check:** Successful candidates must submit to criminal background check.

### **West Virginia Courts**

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at [www.courtswv.gov](http://www.courtswv.gov).

### **Equal Opportunity in Employment**

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

### **Application Process**

To apply, please submit cover letter, resume, law school transcript, writing sample and two professional references to Sarah Loftus ([sarah.loftus@courtswv.gov](mailto:sarah.loftus@courtswv.gov)).

**Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.**