

UKG Security Updates

Big news! UKG is implementing a set of new security measures this year to keep our organization safe and protected 24/7.

Security updates include the introduction of Multifactor Authentication (MFA) and updates to password policies. **You can expect these updates to be enabled for Payroll 2.0 on May 19**

So, what are these changes?

MFA is a layered approach to securing data and applications where a system requires a user to present a combination of two or more credentials to verify their identity for login. We will be required to use MFA on all devices connected to our UKG solution (including mobile devices).

As a manager or administrator, you'll have **two** options for MFA:

- Voice
- TOTP Authenticator app

Employees will have **four** options:

- Voice
- Email
- Text
- TOTP Authenticator app

For the authenticator app option, you will need to download an authenticator app, such as Google Authenticator or Microsoft Authenticator, to your mobile device. These apps are available in the Apple Store or Google Play Store.

Longer, more complex passwords will also be required for all employees logging in to our UKG solution. When you log in on May 19 if your password does not meet the requirements of having at least 15 characters and at least one uppercase letter, one lowercase letter, one numeral, and one special character, you will be required to change it.

Your payroll administration will be receiving more information from your payroll processor to help guide you through the changes.

Remember, data security is everyone's responsibility.