

Dear Chamlian Families,

The health of our students and families is our premier priority as the world is grappling with both a large scale issue and human impact. Our hearts go out to all who have been affected by the outbreak of COVID-19. We have been vigilant about making decisions informed by the latest science-based information.

After careful deliberation, the school will close its campus to students starting tomorrow, March 13, 2020 until March 27, 2020 and we will transition to virtual and remote learning to practice social distancing per CDC guidelines. We strongly believe that this is the most prudent course of action to help contain the spread of the virus and protect every member of our community. Before March 27, the extent of the school closure will be reevaluated based on direction from the Board of Regents.

Changes to our daily routine of this caliber may cause uncertainty, confusion, and anxiety. Let us work together to work on this transition as best as we can. Let us help and look out for each other especially our students and children. Remember, LET'S ALL BE FLEXIBLE.

The school will continue its commitment to providing an outstanding curriculum to our students and services to our families during this developing public health impact. The school will continue its operation remotely and provide the expected Chamlian's learning experience as much as possible. All faculty and staff will be available during working hours of 8:00 AM to 4:00 PM to respond to students and families. Therefore, there will not be an interruption of service to the extent possible. In order to continue this service, we appreciate tuitions being paid on time.

All students should take their textbooks, notebooks, workbooks, and any other learning materials needed to continue their studies remotely.

We realize that students learn best while being at school. However, our faculty and staff is fully qualified and prepared to teach through our educational technology and online platforms and resources which we are accustomed to using during regular daily instruction. Our teachers will be following up with their students with additional emails to our families explaining how they will continue to provide instruction to our students during the coming weeks. We will be resuming instructions through online or alternative modality starting March 18, 2020.

Teachers will provide students and parents with age-appropriate schedules for student distance learning. Each core teacher will contact both parents and students through parent emails and student assigned Google accounts. To ensure that your children continue to learn and maintain a consistent schedule, we suggest that parents set up a simple daily routine.

The mental and emotional health of our children is of utmost importance at this time of transition. Our student Counselor and Dean are available via email at keosseian@chamlian.org and batmanian@chamlian.org. They will also be following up with additional information.

Our IT Department is available to assist you with technology accommodations. Please email Mr. Andre Aghazaryan at aghazaryan@chamlan.org and he will respond to your needs as quickly as possible. If you need access to a computer, we will gladly provide a Chromebook to you; please contact Mr. Andre Aghazaryan.

We are deeply grateful for your collaboration and understanding during this time of transition. We are very committed to this new learning endeavor as we continue to pursue outstanding learning, whether at home or at school.

Sincerely,

Chamlan School Administration