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ST. MARY'S ARMENIAN APOSTOLIC CHURCH
VAHAN & ANOUSH CHAMLIAN ARMENIAN SCHOOL

4444 Lowell Avenue, Glendale, California 91214 Tel: (818) 957-3398 Fax: (818) 957-1827

**2020-2021 SCHOOL YEAR
REGISTRATION INFORMATION
2nd-8th Grades**

Dear Parent(s),

On behalf of the administration, faculty and staff, we welcome you to Chamlian Armenian School. We are confident your child will thrive at Chamlian, which has been an integral part of the community for over four decades, as an exemplary school serving grades K-8.

The 2020-2021 registration for 2nd – 8th grade students of Vahan and Anoush Chamlian Armenian School will begin Thursday, February 27, 2020, and will end on Friday March 20, 2020.

A **late fee of \$100** will be charged for those registering during the March 23, 2020 - March 27, 2020 period. After the late registration window, your student enrollment status is no longer guaranteed for the 2020-2021 academic year. Enrollment will depend on availability.

To begin the registration process, click on the link below:

<https://cas.focusschoolsoftware.com/focus/auth/index.php>

Once the registration application is filled out, birth certificate and immunization forms uploaded, be sure to click **submit to complete the online portion of the registration process.**

REGISTRATION REQUIREMENTS:

Please note the following important information:

1. Registration Fee

- The registration fee is **\$875**, which includes emergency preparedness, facilities, science lab, library as well as technology usage fees.
- There is an additional fee of \$100 per student that should be made out to Chamlian Armenian School, which will be transferred to Prelacy Schools Board of Regents. Therefore the total fee due for registration is $\$875 + \$100 = \$975$.
- The registration fee must be turned into the school accounting office within 2 business days by either mailing or personally dropping it off at school: 4444 Lowell Ave., Glendale, CA 91214.
- Please note that your child's registration is not complete until the fee has been submitted.
- Registration will be canceled if the check is returned unpaid by the bank.

The registration fee is non refundable.

2. Immunization

Parents are required to upload proof of immunization when enrolling their child at Chamlian Armenian School. As per the new California School Immunization Law (SB277), parents or guardians of students in any school or child-care facility, whether public or private, will no longer be allowed to submit a personal beliefs exemption to a currently required vaccine.

3. Birth Certificate

Parents are required to upload a copy of the birth certificate when enrolling their child at Chamlian Armenian School.

4. Tuition

Tuition:

- Kindergarten: \$920 (includes breakfast, lunch and afternoon snack)
- First – Eighth Grade: \$805
- \$250.00 discount for the third child per year.
- Tuition payment is due on or before the 7th of each month for 10 months.

5. Text Books

Information on purchasing the textbooks will be provided by mid July. Additional information may be obtained by visiting our website www.chamliau.org.

6. School Operating Hours

- Chamlian school hours are 7:40 a.m. to 4:00 p.m. Monday through Friday.
- Supervision is available from 4:00p.m. - 5:00 p.m. for a fee of \$10 per hour.
- Additional \$10 from 5:00p.m.-5:30 p.m. per half hour.

7. Classroom material fund

The classroom material fund is \$90 per student which will be billed at the beginning of the academic year.

8. Parent Involvement Program (PIP)

The Parent Involvement Program was established to further strengthen the parent-student-school connection through participation in various events and activities throughout the academic year. Each family is required to complete 40 service hours from beginning of the academic year in August through the end of the month of May. Any unfulfilled service hours will be billed at \$10.00 per hour and will be added to the June statement.

9. Scrip Program

The Scrip Program was established to provide an opportunity for parents to earn tuition credit through purchasing gift cards from various retailers participating in the program. For additional information on the Scrip Program, please visit our website www.chamliau.org.

The following are the key provisions of the program:

- A deposit* of \$200 (per family) is collected at the beginning of the year.
- A percentage of eligible purchases are credited back to your account throughout the year.
- Credits beyond the \$200 deposit will be allocated towards tuition.

** The \$200 deposit is non-refundable.*

10. School-Home Communication

It is imperative for the school to have your current e-mail address on file. All school-home communication will be conducted via E-mail.

11. More information

Additional information for the 2020-2021 academic year, including the school calendar, will be emailed and posted by mid July.

**Thank you,
School Administration**