



**ROYAL CANADIAN LEGION**  
**CENTENNIAL CALGARY BRANCH #285**  
9202 Horton Road SW, Calgary, AB T2V 2X4  
p: 403-255-5772 f: 403-255-0331  
w: rcl285.ca e: frontoffice@rcl285.ca



SEPTEMBER 2024

APPENDIX 'B'

## **Presidents Report**

**As per the past couple of years, the Field of Crosses is requesting chili lunch for volunteers:**

Saturday, Oct 19 – 9 AM – 4 PM – Site Prep

HOT CHILI LUNCH – 100 SERVINGS – INCLUDING SOME VEGETARIAN PLEASE – arrive 11:45 ish

Saturday, Oct 26 – 8 AM – 4 PM – cross install

HOT CHILI LUNCH – 150 SERVINGS, INCLUDING SOME VEGETARIAN PLEASE – arrive 11:45 ish

Tuesday, November 12th - 7 AM – 3 PM - Cross takedown

HOT CHILI LUNCH – 150 SERVINGS, INCLUDING SOME VEGETARIAN PLEASE arrive 11:45



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SEPTEMBER 2024

APPENDIX ' '

## Secretary Report

### CORRESPONDENCE:

May 23, 2024. - NHSP Grant – Midterm Update – completed and filed with Government

July 17, 2024 – Bill McClintock Resignation

July 24, 2024 – AGLC List of Executives Update – Done

June 20, 2024 – Jim Perry Pipe Master – wants to use space and be the Centennial  
#285 Branch Band – assuming the name and practicing on Wednesday Evenings.  
Not the Calgary and District Pipe Band. – Brought to the floor of June 2024 meeting.

### ALL BRANCH EMAIL

CC: PEC

ATTENTION Branch President/Secretary,

Legion Week (September 15-21) is just around the corner, and it is a wonderful opportunity for us to reconnect with our communities and show appreciation to our Veterans in meaningful ways.

I'm reaching out to see what plans you have in place for Legion Week.  
If you have a flyer or other promotional materials for your planned activities, please send them my way so that we can help promote them and ensure that more members of our community are aware of the opportunities to participate.

Thank you for your hard work and dedication in coordinating Legion Week activities for your communities!

We look forward to hearing from you.

Best,

**Donna Ganzon**

Communications Coordinator | Admin Assistant  
Alberta-NWT Command  
2020 – 15 Street NW Calgary, AB T2M 3N8



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Date Sept 11 2024

MEMBERSHIP REPORT

Appendix J

Sept is beginning with a bang after a quiet summer.

It was approved at the Dominion convention that a per capita increase of \$1.25 and an increase for the Legion magazine of \$3.00 take effect January 1, 2025. As of January 1, 2025, membership in our branch will still cost \$60 and we will eat the increase.

Early bird Renewal Sept 01 - Nov 30 2024. Renew now and get an entry into one of 5 free membership for 2026. Draw on Jan 01 2026. All members are encouraged to sign up early.

July 01 2024 all new members can join for the remainder of 2024 for \$ 30.  
Now as of Sept 01 all new members can join for the remainder of 2024 for \$ 20.

Saturday September 21st in the Vimy Room there will be a Membership Expo . Learn about our Branch and everything offered. I encourage all to bring a friend to join.

Since last report June 13 2024 there has been

- 41 applications for Membership
  - ordinary -4
  - Associate -22
  - Affiliate voting-15
- 15 applications for Transfer in
- 3 deaths

The following names are submitted for membership /transfer into Calgary Centennial Legion # 285 ( see attached )

I ask that these 41 New Members and 15 transfers be approved for membership in RCL #285. These lists are posted on the Membership info board in Dart area, one week before GM.

Presently we have 1853 members on our books

Thanks to the volunteers in the front office for a wonderful job with Membership.

Respectfully submitted  
Denise Bergen  
Membership Director



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**September 2024**

**Poppy Campaign Report**

**Appendix “ “**

The 2024 Poppy campaign is definitely taking shape. The different Teams have put together all of their specific needs. Job well done everyone!

**VOLUNTEERS NEEDED:**

**Taggers:**

Attend assigned/ designated retail locations with provided supplies (ie, cans, poppies, stickers) for public donations. Sign up with Team Lead Pat Lotzer 403-615-3200. Scheduled hours are of your choice ie: number of hours, days and location. Supplies are to be picked up prior to each shift and returned to the Poppy Desk at the Legion

**Area Captains:**

Some retail areas need coverage for the 2024 campaign. The roles that are required are filled by Area Captains. Area Captains distribute, check and replenish supplies that are left at the retailers in their assigned area. Cans that are collected during the campaign are returned for processing at the Legion. All supplies are returned to the Legion at the end of the campaign. If you are interested, contact Team Lead, Pat Kehler at 403 245 0858.

**Nursing Homes:**

This is a new position for this year the Team Lead is Yvonne Giffen 403-862-0746. She will need help with the delivery and pickup at the many nursing homes in our area during the campaign.

**Volunteers:**

There will be Volunteer sign up sheets on billboards around the Legion. Please fill out the sheets and you will be contacted by the Poppy Committee. Thank you in advance.

The Poppy Campaign officially starts October 25 that is when the Governor General will receive her poppy. We will have the Poppy Desk open here at the legion starting October 22.

Pat Lomenda  
Chairperson  
Rose Scagnetto  
Co chairperson  
[Poppycampaign@rcl285.ca](mailto:Poppycampaign@rcl285.ca)

September 2, 2024

Hello Kent,

We have been working on the schedule for the 2024 Poppy Campaign and we have a couple of requests.

**Poppy Desk-** We are hoping for the space that has been used for the past year the main restaurant by office door to setup our Poppy Desk for Oct 22 from 10:00 am-5:00 pm. We know that there are activities thru out the week in the restaurant we will be respecting the times it is in use. We will have the Poppy Desk cleaned up and put away for November 10 in preparation for Remembrance Day Celebration. We will also be putting the Can supply as always in the back room on the west wall to help distribute to the groups.

**Clean-up:** All supplies from schools, Area captains and any other outside retailers will begin to be brought back to the Legion on **Tuesday Nov 12**. We are hoping to have accessibility at the back door. We have the room by the kitchen booked for **Nov 12-15** to do clean up of the campaign.

**Windup Party:** We were hoping for a Windup Party for Nov 20.

Respectfully,

Pat Lomenda  
Chairperson  
2024 Poppy Campaign  
403-235-1230  
Rose Scagnetto  
CoChairperson  
[poppycampaign@rcl285.ca](mailto:poppycampaign@rcl285.ca)

SEPTEMBER 12-2024

APPENDIX "L"

## WAYS AND MEANS REPORT

Thank you to all our members and Guests who came out during July and August to support our meat and cash draws. even with the ~~hot~~ weather.

We had six bingos during July and August at the Grey Eagle.

Mrs Harburt and the Volunteers are doing a great job.

If anyone is interested in helping with the Bingos please call Mrs at 403-850-8310.

The Gold Brick is as popular as ever.

Tom DIMITROFF is doing a great job.

Thank you Tom.

Share the Ace is climbing up. Thank you Gwen Jackson for looking after The E-hare of Ace.

I would like to mention that our Volunteers are being harassed while selling the tickets on our meat and cash draws. This has to stop before we loose Volunteers.

Respectfully Submitted

Anne Lynch  
Ways and Means.

Thank you to all who have supported me in my portfolio and my work for the branch.

The following projects have been initiated and or completed in the Housing of the branch ;

- The large coffee maker is now operational with the added help of a donor parts machine from the Ukrainian Orthodox Church off Memorial and Edmonton Trail.
- Our canteen Bar was replaced with a brand new (used) 9 foot S/S bar C/W 2 sinks & a large ice well.
- We also procured, tested and placed into service a fry dump for the super hot serving of foods in our special events.
- The rear entrance repair has been contracted and will be completed in the next 3 weeks.
- The rear grease receptacle which was abandoned by our last contract is being drained and removed. The area concerned is being reclaimed and cleaned.
- Our HVAC and Kitchen/ Bar units and mechanical needs have been contracted to Vets Group and we are well on our way to getting our systems where they need to be and saving capital in the process.
- The dishwasher in the Kitchen is still a work in progress but we are able to dodge the \$ 28,000 dollar bullet for another period through maintenance and emergency repairs. ( this will most certainly always be the case with a dishwasher due to the chemicals involved.
- Our Hoods on Horton has repaired our paving as well as lined our lot. All accolades to Wendy Dypolt for her unwavering commitment and planning of this event and all that goes with it.
- The staff room has been placed on a temporary hold due to time constraints on our housing help. We are still working towards getting this area completed.
- I received word on a shuffleboard unit available in the Crescent Heights area of the city. I worked with the moving firm of the owner and with the help of them we moved the dismantled unit up from the bsmt. of an infill into my trailer where it resides awaiting housing volunteers to re-assemble and refurbish a beautiful 12' maple board.
- We have re-keyed the entry doors and are looking into our burglary systems monitoring going forward.
- We have recently regained control of our parking areas and have had all storage vehicles removed which do not belong in our lot. This may be a controversial move but we feel the branch was being taken advantage of and we needed to regain control over our infrastructure.
- The television set is now mounted in the lobby and with Gary Swansons work it now provides a guide to our rooms and events.
- Re-upholstery of the Canteen chair bottoms will proceed as promised. I will stay on top of this to completion of project with the contractor.
- Bids are in for our front stairs and ramp. We have had Pat Lomenda approach Poppy for funding but have to move on this. Motion to follow. ( new business )
- I'm sure I've missed a bunch but we are under the gun to move forward and I may have missed something.

As always I'm acutely aware of our finances in the branch and we are working on keeping our housing costs at the highest bang for the buck. Anyone interested in helping out, we are always looking for help.



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12 Sep 2024

**Appendix "P"**

## **HR Liaison-Disputes**

The interim branch manager has been extended to give us the opportunity to do a proper search for a Branch manager. A committee will be formed to do the interviews for the permanent position of Branch Manager with their recommendation put forward to the President for approval.

**Comrade Norman Campbell CD**  
**HR Liaison-Disputes**  
[hrliaison@rcl285.ca](mailto:hrliaison@rcl285.ca)





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10 Sep 2024

**Appendix "Q"**

## **CONSTITUTION-BYLAWS REPORT**

9 Notices of Motion for Bylaws amendment have been posted within the Branch, since the General Meeting of 20-Jun-2024. These bylaws will be voted on by the membership at the General Meeting of 19-Sep-2024.

A new bylaws template has been acquired from AB/NWT Command and will be reviewed at the Executive Meeting for possible changes to the Notices of Motion currently posted. It should be noted that this template is not available on the Command website.

The attached email from Command states there will be a conflict between the new template and Notice of Motion Appendix "Q4". This may require the motion to be amended or withdrawn to coincide with the new template. Email communication has been attached,

The new Bylaws template will be posted on the bulletin boards for membership review, prior to the General Meeting.

**Jim Gilmour** <sup>CD</sup>  
**Constitution-Bylaws**  
[constitution-bylaws@rcl285.ca](mailto:constitution-bylaws@rcl285.ca)

# **ALBERTA-NORTHWEST TERRITORIES COMMAND BRANCH BY-LAWS**

## **BRANCH NO. OF THE ROYAL CANADIAN LEGION**

### **1. NAME:**

This Branch shall be known as the Alberta-Northwest Territories Command, \_\_\_\_\_ **Branch No. \_\_\_\_** of The Royal Canadian Legion and shall hereinafter be referred to as the Branch.

### **2. MEMBERSHIP:**

Branch Membership shall be comprised of Life, Ordinary, Associate, Affiliate Voting, and Affiliate Non-Voting in accordance with the current General By-Laws of The Royal Canadian Legion.

### **3. ENTITLEMENT TO VOTE AND HOLD OFFICE:**

- (a) Only Life, Ordinary, Associate and Affiliate-Voting members in good standing shall have the right to vote or hold office at any level within this Branch.
- (b) No person shall be nominated except as otherwise provided in these By-Laws.
- (c) Members so nominated must be present at the nominating meeting or have signified in writing their willingness to accept such office.
- (d) To be eligible for election as a member of the Branch Executive, a person must have been a member of The Royal Canadian legion for a minimum of one (1) year and must have attended at least two (2) of the Branch General Meetings held during the past year.
- (e) In order to be eligible for the office of President, he/she must have been a member of the Branch Executive for a period of one (1) year.
- (f) Subject to the General By-Laws and Alberta-NWT Command policy, a member in good standing may hold more than one position within the Branch; however, the holding of two (2) Officer positions simultaneously should be avoided.

### **4. WELCOMING CEREMONY:**

Every new member should be initiated according to the procedures in the current Ritual, Awards and Protocol Manual prior to receiving a membership card.

### **5. COMPLAINTS AND DISCIPLINE:**

The procedure for lodging complaints against members, and the subsequent disciplinary action, shall be strictly in accordance with Article III of the current General By-Laws.

### **6. ANNUAL DUES:**

- (a) Every member shall pay annual dues in an amount to be decided upon by a General Meeting of the Branch.
- (b) The Branch Executive has discretionary powers as regards to dues of Life Members, members who are retired and members warranting consideration due to unusual circumstances.

- (c) Members whose dues are not paid by the thirty-first (31<sup>st</sup>) of January annually, are considered not in good standing, and shall be dealt with in accordance with the current General By-Laws.

## **7. OFFICERS:**

The Officers of the Branch shall be the:

- (i) President;
- (ii) Immediate Past President;
- (iii) 1<sup>st</sup> Vice-President;
- (iv) 2<sup>nd</sup> Vice-President;
- (v) Treasurer;
- (vi) Secretary; and
- (vii) Service Officer

## **8. EXECUTIVE COMMITTEE:**

(a) The Branch Executive Committee shall be the:

- (i) Officers; and
- (ii) **Three (3)** Executive Members as may be required for the proper operation of the Branch.

- (b) The Branch Executive Committee shall take office and assume their duties and functions preferably that day, or no later than 30 days after, and shall be installed in accordance with the Ritual, Awards and Protocol Manual and the General By-laws as amended.
- (c) Subject to the jurisdiction of membership of the Branch assembled in a General Meeting, the Executive Committee shall meet monthly and transact the business of the Branch.
- (d) The duties and obligations of the Executive Committee shall be in accordance with the Branch Leadership Manual.
- (e) A quorum for Executive Meetings shall consist of \_\_\_\_\_ (\_\_\_\_) members present, who are in good standing.

## **9. GENERAL MEETING:**

- (a) A General Meeting of the Branch shall be held monthly, except in the months of \_\_\_\_\_, at which time the minutes of the previous General Meeting shall be read or distributed and adopted.
- (b) A quorum for General Meetings shall consist of \_\_\_\_\_ (\_\_\_\_) members present, who are in good standing.

## **10. ANNUAL MEETING:**

- (a) An Annual Meeting shall be held on the \_\_\_\_ day of \_\_\_\_\_ for the Election of the Branch Executive Committee, or in lieu therefore, for deciding the date and method of electing the Branch Executive Committee.
- (b) A quorum for Annual General Meetings shall consist of \_\_\_\_\_ (\_\_\_\_) members present, who are in good standing.

## **11. STANDING COMMITTEES:**

- (a) The President, and Elected Executive Officers, may appoint a Chairman for each of the following Standing Committees at the first meeting of the Executive Committee following the election:
  - (i) By-Laws and Resolutions;
  - (ii) Entertainment;
  - (iii) Finance;
  - (iv) House and Property;
  - (v) Membership;
  - (vi) Poppy;
  - (vii) Sick and Visiting;
  - (viii) Sports and Games;
  - (ix) Ways and Means; and
  - (x) Other Committees as deemed necessary.
- (b) Each Chairman so appointed shall select the members of the Committee and submit names to the Executive Committee for approval at its next meeting.
- (c) Chairman of Standing Committees shall submit a written report to the Executive Committee as required, or as agreed upon, by request of the Executive Committee.

## **12. FINANCIAL:**

- (a) The Chairman (Treasurer) of the Finance Committee shall:
  - (i) Maintain an accurate and true account of all monies received and paid out by the Branch;
  - (ii) Maintain a record of all other financial transactions of the Branch;
  - (iii) Be a signatory on all Branch financial accounts; and
  - (iv) Deposit all Branch funds, in the name of the Branch, in a bank or other recognized financial institution designated by the Branch.
- (b) All Branch cheques, drafts, or orders of payment of money shall be signed by the Treasurer and the Branch President, or such person as the Executive Committee may designate. A minimum of three (3) Branch Executive Officers must have signing authority. No two (2) signing authorities may be related to each other nor live in the same domicile.

## **13. AMENDMENTS TO BY-LAWS:**

- (a) These By-Laws shall not be altered, amended, varied, or added to except by Notice of Motion.
- (b) Any Notice of Motion must:
  - (i) Be given in writing at the General Meeting prior to the one at which it will be given consideration;
  - (ii) Detail such alteration, amendment, variation, deletion, or addition;
  - (iii) Be signed by the member presenting the Notice of Motion; and
  - (iv) Receive a majority of two-thirds (2/3) of the voting members present at the Meeting at which it is given consideration.

#### 14. EFFECTIVE DATE OF BRANCH BY-LAWS:

These By-Laws shall not be in effect until approved by Alberta-NWT Command.

Certified to be the original By-Laws of the Alberta-NWT Command, \_\_\_\_\_ **Branch No.**  
\_\_\_\_\_ of The Royal Canadian Legion, as approved by a General Meeting of the Branch  
on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**BRANCH PRESIDENT**

(BRANCH SEAL)

\_\_\_\_\_  
**BRANCH SECRETARY**

\_\_\_\_\_  
**APPROVED ON BEHALF OF THE ALBERTA-NWT COMMAND OF THE ROYAL  
CANADIAN LEGION, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
**PRESIDENT  
ALBERTA-NWT COMMAND**

\_\_\_\_\_  
**CHAIRMAN  
ALBERTA-NWT COMMAND  
CONSTITUTION AND LAWS COMMITTEE**

\_\_\_\_\_  
**EXECUTIVE DIRECTOR  
ALBERTA-NWT COMMAND**

(COMMAND SEAL)



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September 2024

Outreach Report

Appendix ‘ ‘

We have gone over a 1000 Facebook Followers and 752 Likes!

A website recommended to me was [voluteerconnector.org](http://voluteerconnector.org) —i will look into it more

Thanks to Tom and Duncan R for getting the TV up in the lobby - the schedule from bookings is put directly onto the TV - as well as advertising like the other TV in the lounge - thanks Garry

I have gone to a couple of events with a poster board to share about the Legion - the Haysboro Community Day and a group from Kingsland.

thanks to Comrade Glen for his history displays and Wendy D for her graphic work!

Respectfully yours

Comrade Swanson



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**September 2024.**

**Special Events**

**Appendix ‘ ‘**

I just want to let you know of some upcoming Events for the next few months. I will forward more details I need to finalize prices , times etc as soon as I have them. Sorry this is not more detailed I am working on it ! lol

- Lobster and Steak dinner -- September 7th Door open @6 pm  
Tickets available at the front office limited available
- Veterans Dinner -- Wednesday October 23rd Cocktails at 5:30 Dinner 6pm  
Please sign up at the Front Office no later than October 19th  
More details to follow
- Remembrance Day -- Monday November 11th  
Door open at 10am open till 5 pm with volunteers
- Elton John Tribute -- Saturday November 2nd Tickets will be available at the front office \$35 dollars including a British Chip Bar.  
Doors open @6:30 Show@7:30
- Branch Christmas Dinner -- Saturday December 7th @5:30 details to follow price etc  
Theme is "A Old Fashioned Christmas"
- Branch Childrens Party -- Sunday December 8th details will be updated as soon as finalized. Forms will be given out for Members for childrens information.

I have nothing on New Year's Eve yet .

Thanks so much to both of you for your patience.

Joanne



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September 10, 2024

Appendix "S"

## Comrade Dave McKay Service Officer Report

### September 2024 Report

Since the June general meeting, I've had four veterans approach us for opening a new claim for VAC to be referred through Command. I've had two requests for File Review by a Command service officer. I have also had a couple of Poppy Fund request which, unfortunately the need in each case cannot be covered by Poppy Fund.

I want to thank all members and guests of the Branch who bring the message of what the Branch Service Officer can do to those in the veteran community.

If you are a qualified veteran or family member, please don't hesitate to begin the process of submitting a claim, asking for a file review, or having a previously denied claim reviewed. It can take months or longer in many cases so getting them in as soon as possible gets you closer to a result. A veteran does not need to be a member, current or otherwise, of the Legion to get assistance from the service officer.

If you are referring someone to the service officer, please do not over-promise, or "guarantee" that they will get financial help. It's difficult to know the full background and I have had a few referrals now that disqualify a veteran from help, such as dishonorably released from service (although they might get help directly from VAC, the Legion cannot assist).

Veterans often do not "self identify", in that they discount themselves from VAC supports even if they know they were injured in service. Veterans or family may often approach for help when the situation has become urgent. VAC claims can take months if not more. Poppy Fund is a complex and slow process in my experience outside of "emergency" funding which is generally handled by the Command service officers. As veterans we tend to think we shouldn't "take" benefits, especially if we didn't "go to war", etc. And Veterans Affairs Canada has changed a lot over the years.

The Chartwell Colonel Belcher Retirement Residence presentation and Q & A session



held on June 26<sup>th</sup> was very successful. I have also been working with Alberta Recoil Inc. and they have produced a couple of short 15 minute-ish videos featuring myself as a branch service officer, one which quite nicely promoted our branch and Hoods on Horton, etc.

I will be attending the Applied Suicide Intervention Skills Training hosted by the Calgary MFRC in October.

I attended the June Calgary Branches Poppy Fund meeting in substitute for Comrade Kent Griffiths. Poppy Fund requests can take a bit of time so if you feel you need support from Poppy Fund, please don't hesitate to approach me to get this started. These requests are confidential, and if you feel uncomfortable in making a request at this branch you can ask that your request goes via another branch.

I plan on getting a regular veteran support email to go out monthly starting this month to all subscribers for Branch emails. I have been busy with personal projects including moving hence the delay in getting my mind to this task.

I continue to work with and consult with the Southern Alberta Veterans Service Bureau and Legion Command in Calgary. I have a wonderful rapport with all at Command in Calgary.

The branch service officer will help by making appropriate referrals to the Command Service Officers and will outline programs that are available to veterans. All inquiries to the service officer are handled in a confidential and private manner and no one outside the service officer team will have knowledge of the veteran's information without written consent from that veteran.

Please direct all confidential inquiries to:

Dave McKay, Branch 285 Service Officer  
[serviceofficer@rcl285.ca](mailto:serviceofficer@rcl285.ca)  
403-808-8177

Respectfully submitted,  
David (Dave) McKay, CD  
Branch Service Officer  
[serviceofficer@rcl285.ca](mailto:serviceofficer@rcl285.ca)  
403-808-8177

## Sports Activity Summary-Centennial 285 Legion Wade Bergen

Crib – Currently Crib is on sabbatical. We need to understand what is allowed for us in terms of prizes.

Bringing proposal to 285 executive on Thursday September 12.

Carpet Bowling – Being brought back this fall. The required resources were found and the necessary repairs made to prepare for use. Looking at when to hold weekly event.

Darts League – Going to bringing Darts League back. Proposed for Friday nights. Presentation to 285 executive on Thursday September 12.

Bridge - Kitchen League. Around 12-20 players each week.

Mahjong – Event held weekly. On Tuesdays. 12-20 players each week.

Pool – Drop in. No formal league. Shuffleboard – Currently looking for a used table in relatively good shape. Have seen a couple. Were difficult to move from sale location to legion.

If you knowledge of an available table please contact me.