

ARE YOU A UNIT IN GOOD STANDING?

A **UNIT IN GOOD STANDING** is an EPTA Local Unit that has submitted all of the documentation that is required in order to operate as a PTA or PTSA per the European PTA [bylaws](#).

WHY DOES YOUR PTA UNIT NEED TO BE A UNIT IN GOOD STANDING?

- Your Local Unit can't legally represent itself as a PTA or PTSA unless it is actively working toward being a Unit in Good Standing.
- Your Local Unit can't participate in programs like Reflections and School of Excellence, and won't be eligible for National PTA grants and awards without being a Unit in Good Standing.
- PTAs that aren't Units in Good Standing by February 2nd will be charged an additional \$150 fee to be able to participate in the EPTA Spelling Bee.

TO BECOME AN EPTA UNIT IN GOOD STANDING, please submit the following forms and documents ASAP via email to EuropeanPTA@gmail.com unless otherwise noted below:

1. **A BOARD ROSTER** (submitted online at <http://tinyurl.com/EPTA1819Roster>)

2. **A BUDGET FOR THE 2018-2019 SCHOOL YEAR**

3. **A COPY OF YOUR BYLAWS** that have been signed and dated by your current (2018-2019) Local Unit President.

4. **A COPY OF YOUR AUDIT FOR THE 2017-2018 SCHOOL YEAR**

5. **ON-GOING MONTHLY EPTA MEMBERSHIP DUES AND REPORTS EVERY MONTH**, even if you're reporting ZERO members, you must submit an online [membership report](#) at EuropeanPTAMembership.CheddarUp.com by the 25th of that month. Repeated failure to report can result in loss of your Unit In Good Standing status.

6. PROOF OF OFFICER TRAINING

All Local Unit Presidents, Vice Presidents, Secretaries, and Treasurers must submit proof of training for their board positions within 30 days of the start of the school year by:

- a) Completing the relevant National PTA [online training course](#)
- b) Attending EPTA Fall Training, or
- c) Completing the training at the EPTA Convention the previous spring

QUESTIONS? Email the European PTA Office at EuropeanPTA@gmail.com



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