



**COURT ADMINISTRATOR'S OFFICE  
THIRTY-NINTH JUDICIAL DISTRICT OF PENNSYLVANIA  
FRANKLIN/FULTON COUNTIES**

**MARK SINGER**  
COURT ADMINISTRATOR  
39<sup>TH</sup> JUDICIAL DISTRICT

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**AIMEE R. HUTCHISON**  
DEPUTY COURT ADMINISTRATOR  
**ANGELA J. STONER**  
DEPUTY COURT ADMINISTRATOR

**MEMORANDUM**

**To:** All Practicing Attorneys – 39<sup>th</sup> Judicial District  
**From:** Mark Singer, District Court Administrator, 39<sup>th</sup> Judicial District  
**RE:** Motion to Replace Arbitrator  
**CC:** Board of Judges, 39<sup>th</sup> Judicial District  
Aimee Hutchison, Deputy Court Administrator, 39<sup>th</sup> Judicial District  
**Date:** February 10, 2020

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Pursuant to local Rule of Civil Procedure 39-1302.2, Court Administration prepares the arbitration panels for the upcoming year with notice to members of the Franklin County Bar Association.

This practice will continue, however, the Courts recognize that throughout the year, schedule conflicts necessitate the need for appointments to be rescinded and the appointment of another Arbitrator to occur.

When this occurs, the previously appointed Arbitrator is responsible to get their replacement. In the Petitioner's *Motion to Replace Arbitrator*, please provide the name of the Replacement Arbitrator in the proposed Order of Court filed with the Court.

*Thank you for your attention to this memorandum.*