

## Special Event Request

TO: CAPTAIN JOHN MURRAY  
SUBJECT: SPECIAL EVENT REQUEST  
DATE:

PROPOSED EVENT:

EVENT TITLE:

LOCATION:

PROMOTER:

DATE:

TIME:

ESTIMATED ATTENDANCE PER DAY:

TICKET PRICING:

EVENT DETAILS (Please provide ALL event details from  
scheduled entertainment to type of vendors onsite):

WEATHER PROVISIONS:

SPONSORSHIP (If Applicable):

PARKING PLAN:

### CANAVERAL PORT AUTHORITY USE ONLY

PROPOSED REVENUE:

STAFF RECOMMENDATIONS: