



Assistant Director of Social Services

The City

The City of Chesapeake, the third largest populated City in Virginia with approximately 237,000 residents, is seeking an individual with strong leadership qualities and management experience to serve as Assistant Director of Social Services. Located in the heart of Hampton Roads, Chesapeake is a full-service City supported by a total operating budget of almost a billion dollars (including school funding) and a workforce of 3,100+ full-time employees.

The City of Chesapeake operates under the council-manager form of local government with nine council members including the mayor, all of whom are elected at large.

Go to: www.CityofChesapeake.net for a detailed profile of the organization and the City it serves.

Position Overview

Under the administrative direction of the Director of Human Services, the Assistant Director of Social Services is responsible for managing a major division having multiple administrative and program units requiring management through managers that supervise program supervisors. The Assistant Director will supervise administrative staff and oversee and manage the operations of Social Services under the direction of the Department Director.

Candidate Profile

The ideal candidate is an experienced professional who demonstrates sound decision-making ability, strong business acumen, and solid leadership skills. The candidate must be politically astute and an effective communicator. This position requires a strong commitment to continuous quality improvement, customer service, and performance management.

We are seeking a proactive individual with a strong work ethic who will anticipate challenges, recommend innovative solutions, and deliver positive outcomes.

Competitive candidates will possess:

- Advanced education, training and experience in complex social service delivery systems.
- Senior level administration experience in planning; organizing; staffing; coordinating; managing; budgeting and evaluating complex social service organizations and systems.
- Strong commitment to continuous quality improvement, customer service, and performance management. We are seeking a proactive individual with a strong work ethic who will anticipate challenges, recommend innovative solutions, and deliver results.

Experience and Education

Requires a Bachelor's degree in social work or a closely related field and a minimum of four years of related, full-time equivalent experience. A Master's degree in a direct or closely related field is preferred.

Compensation Package

The City of Chesapeake has established a salary range of \$82,599 to \$109,444 depending upon qualifications. The City offers a highly competitive salary and benefits package.

To apply, go to www.jobs.cityofchesapeake.net, and submit a general application by **11:59 p.m. EST, Sunday, May 20, 2018**. Questions should be addressed to the Chesapeake Social Services Human Resources Office at 757.382.2048 or via email, CDSSHR@cityofchesapeake.net.

*"The City of Chesapeake adheres to the principles of equal employment opportunity.
This policy extends to all programs and services supported by the City."*