

St Paul's Episcopal Church Vestry Minutes

4/22/25

Members Present: Sarah Harmon (2026) – Senior Warden, Steve Massey (2026) – Junior Warden, Pam Baxter (Clerk), Nikki Bittle (2027), Sarah Drake (2027), Virginia Wray (2027), Regina Cooper (2028), Kay Forrest (2028).

Members Absent: Dwight Ford (Treasurer), Cameron Gillespie (2026), Lora Sullins (2028).

1. Opening prayer/devotional- Virginia Wray, Essay from Pope Francis
2. Approval of minutes- Motion made to Accept by Virginia, 2nd by Regina, All in Favor, Approved
3. Treasurer's report- Motion Made to Accept by Virginia, 2nd by Steve, All in Favor, Approved
4. Old Business-
 - A. Anglican Hall Update-Structural supports are finished, construction continues
 - B. Dishwasher update/ AC update- Refer to Jr. Warden's Report
5. New Business-
 - A. Update on LOA for candidate-Talked to candidate about rent vs. Rectory, Judy will keep us informed on the legal issues
 - B. Next mtg date- May 15
7. Sr. Warden's report-
 - The Care Team met briefly on 4/13 and signed cards for members on the prayer list. The Sarah's met on 4/16 at 10:30am and stuffed bags to bring to Lyon later that day. The students were very appreciative. The next Care Team mtg will be on 5/4/25. Outreach for Lyon College was a success.
 - Jeraine Root arranged for us to have a Child Abuse Prevention pinwheel on the front lawn. She and several congregation members contributed.
 - We received a letter from Presiding Bishop Sean Rowe about the Good Friday Offering and collected it on 4/18. This offering goes to support Christian churches and hospitals in the Middle East.
 - Upcoming Pulpit Supply: 4/27- Kristian Ameigh 8am, Brenda Bittle 10:30am, Liturgy of the Word with reserve sacrament; 5/4- Natalie Molineaux; 5/11- TBD; 5/18- Natalie Molineaux; 5/25- TBD
 - I have been keeping in communication with our candidate and the diocese. • Thanks to everyone who helped to make Holy Week a success.
8. Jr. Warden's report-
 - Entergy: Dishwasher and air conditioning problems caused by Entergy swapping phases on 3- phase power when they hooked us back up after car hit our power feeder on 4th St. on December 28. Result affected everything running on 3-phase (208-volt) power (dishwasher, garbage disposal, 3 air

conditioner compressors for parish house, organ blower, chiller for church air conditioning). Effects varied from no effect, especially if equipment never turned on, in the case of parish house large (5-ton) A/C compressor and dishwasher pump, equipment failure. The problem was discovered on March 26 by Harrison Energy when they were performing preventive maintenance on church air conditioning before starting it up for the season. Entergy refused to correct the problem, insisting we could hire an electrician to "simply swap the phases." Wade's came out on April 1 for 3½ hours, confirmed problem, and, with much effort, swapped phases at service entrance. In the meantime, I have received paperwork from James Hudson, Superior Claims Service, West Monroe, LA, Entergy's claims adjuster, and am in the process of filling it out and getting the bills and quotes, etc., needed. Dishwasher estimate was \$5692.50 (expired, need to get a new one), parish house compressor is \$4768 - \$5568, depending on whether new refrigerant is needed, still waiting for Wade's and Harrison bills for existing work.

- Church HVAC: During preventive maintenance, Harrison discovered controller panel for air conditioning chiller had finally given up the ghost. Replaced for \$2162. Problem with 3-phase power discovered at this time. See A. above. Adjustments made to water pressure and air handling units to keep noise down. Church was at 71° during 10:30 Easter service.
- Repairs to Anglican Hall: M&A Jones began work March 3, interior wall and fir down framing are up, duct work replaced, wiring brought forward to new wall, work continues. Feel free to stick your head in and look. Additionally, tuckpoint repair of exterior brick wall and sealing tops of walls to roof will have to be finished.
- Parish House: 1) Harrison did PM for working compressors. Two that handle front of hall were low on charge. 2) Still waiting for paneling on lower parts of wall in new section to match paneling in old. Waiting on Junior Kipfer to get team together to get this done. 3) Gutter problems on east side. Will get gutter person out to take a look. 4) Floor. Suggested to wait until tiles replaced before waxing/buffing. Extra tiles stored in undercroft. Looking for someone to do this work.
- Repairs to Rectory Carport: Handed this over to Fred Krug. Mason Pickens should be out to refurbish framing, clean out joints of existing roofing panels and seal sometime in the next two weeks.
- Altar rail latches: FIXED! Not a big deal unless you're an acolyte or LEM. Danny Dozier donated his time, materials cost minimal. Thank Danny profusely next time you see him.
- Will look at having 5th St. doors replaced once we're sure there are no more water problems here. Drainage is OK, but doors still seem to be getting wet even in moderate rain. Perhaps awning needs to be better done?
- Big stuff long term: Harrison says we need to be planning to replace church A/C chiller (about \$100,000). The four HVAC units in parish house use older refrigerant and we should be planning on replacing them, which involves replacing the furnace and A/C both. Soap system on dishwasher will need to be replaced in about the next year, since powder soap systems are no longer supported. Maybe lease? • Tree maintenance: Still need to find a tree doctor for tulip poplar.
- Fire inspection: BFD says we need emergency lighting for windowless parts of Anglican Hall, replacement batteries in existing emergency lights, and can-style fire suppressors above the stove in parish house.

- Air conditioning: Still need to get more air in sanctuary & choir. Will work with Earnie at Harrison Energy to see what can be done once weather is warmer.
- Sticking gates: Behind Anglican Hall in garden, and to HVAC enclosure below St. Paul window. Need volunteers to repair.
- Area enclosed by fence behind Anglican hall. Overgrown and needs to be cleaned out. Will get with Rone on this in spring.
- Light on (north)east side of large sign. Mike Schmidt has given up on this. Suggestions?
- Cracking plaster over stone walls in undercroft. Still awaiting a bid from Yenner.
- Misc: 1. West fence between hair salon and church property. 2. Directional and label signage. Large sign out front, Anglican Hall sign. 3. We have a contact to send the Boy Scout stuff

9. Adjourn with prayer- Virginia moved to Adjourn, Sarah Drake 2nd, All were in Favor, Accepted

Sarah H. closed with a prayer