

St Paul's Episcopal Church Vestry Minutes

June 19, 2025

Members Present: Sarah Harmon (2026) – Senior Warden, Steve Massey (2026) – Junior Warden, Dwight Ford (Treasurer), Pam Baxter (Clerk), Virginia Wray (2027), Regina Cooper (2028), Kay Forrest (2028), Lora Sullins (2028).

Members Absent- Cameron Gillespie (2026), Nikki Bittle (2027), Sarah Drake (2027)

1. Opening prayer: Steve, Gracious God, as we come before you today to discuss important matters, we ask for your guidance and wisdom. You are the source of all knowledge and understanding; therefore, we seek your direction in our decision-making process. Help us to listen to one another, with open hearts and minds. In Jesus Name, Amen.

2. Approval of minutes-Minutes were Read, Regina made a Motion to Accept the minutes with corrections, Virginia 2nd, All were in favor, Motion was Passed

3. Treasurer's report- Treasurers Report was read, Motion was made to Accept the Report by Kay, Steve 2nd the Motion, All were in favor, Motion was Passed

4. Old Business-

A. Replacement for Cameron- I received an email from Cameron on 6/18/25 resigning from the Vestry due to his move to Becker, MN. Pat Mulick is willing to serve in this position. A Motion was made to Accept Pat Mulick to fill Cameron's position by Virginia, Steve 2nd the Motion, All were in favor, Motion was Passed.

B. Candidate update- the diocese will be sending a weekly update every Tuesday. This Tuesday's update (6/17/25) from Judy: I learned in our staff meeting yesterday that the Diocese must apply to and be approved as an employer by the USCIS before we can submit the visa transfer application on behalf of the candidate. We are still in the process of pulling that information together. Lou Stinnett is coordinating this and is in regular communication with our attorney. I expect we will get the application submitted soon. The timeline for all of this is still unclear, but I will keep you updated as I learn more.

Also Natalie has been sick and informed Judy in case we need to get someone else to replace her in the pulpit.

5. New Business

A. Summer meetings: Next electronic mtg date is 7/17/25 (This was changed to July 24, 2025 due to many absences and conflicts)

7. Sr. Warden's report-

- The Care Team met on 6/2/25 and signed cards for members on the prayer list. We discussed nursing home visits with care packages. Suzanne Magouyrk and Sunday School kids may also participate. Jim Johnson has received visits from Virginia Wray and Gary Perkey. Jon Healy and I went on 6/18/25 to bring home communion to him as part of Jon's training to be a Eucharistic Visitor. (His form was sent to the diocese on 6/16/25.) We will lead a program called Star Spangled Singing on July 5th at 10am.

- Met with Ashley Beller on 6/17 about the CALL program where churches help support foster families in our county. I will have information available in the narthex. Ashley is planning on coming to coffee hour sometime this summer to answer questions and give out more information.
- Upcoming Pulpit Supply: 6/22- Natalie Molineaux; 6/29- Kristian Ameigh 8am, Brenda Bittle 10:30am, Liturgy of the Word with Communion from Reserve sacrament.
- Fred Krug received a call from Air BnB in regard to the wonderful article about St. Paul's place in White River Now (forwarded to all of us by Steve last week). Air BnB wishes to use this in national advertising for Air BnB, and asked Fred about strategies he used to help folks staying at St Paul's Place have a pleasant stay. (Since we have received so many 5star ratings)
- I sent a request by email on 6/10/25 to Judy Lohmar and Bishop Harmon requesting an update every week. (Even if there was nothing to report) Judy replied with an affirmation of this request. Steve, David Taverner, and I would like to "get some face time" with the diocese on this matter.

8. Jr. Warden's report-

- Entergy: Claim documentation should be submitted this week. Dishwasher \$562.90 (repair), \$21,358.53 (replace). Parish house 5-ton A/C \$4457.74 (replace compressor), \$6427.00 (full new compressor, condenser and coil). (Existing A/C uses discontinued R-22 refrigerant, so is expensive to repair.) Harrison Energy: discovery and evaluation of problem: \$1496.34. Wade's: correct problem per Matt Anderson and Matt Fleetwood of Entergy: \$579.00. Last two have already been paid, since problem had to be corrected before we could use A/C in the church or parish house but will try to get reimbursed by Entergy. Parish house A/C seems to be managing with A/C only in old section of fellowship hall and kitchen. We'll see what 90^o+ weather brings. Entergy wants us to call our insurance company and needs more paperwork on our claim.
- Church HVAC: Seems to work well so far. We'll see what 90^o+ weather brings. Still has noise in undercroft and in hall between choir and sacristy. Still need to get more air in sanctuary & choir. Will work with Earnie at Harrison Energy to see what can be done.
- Repairs to Anglican Hall: M&A Jones painting done as of 6/15, finishing work continues. Feel free to stick your head in and look. Additionally, tuckpoint repair of exterior brick wall and sealing tops of walls to roof will have to be finished.
- Parish House: 1) Paneling on lower parts of wall in new section to match paneling in old is done on west side. East side still to be done. Thanks to Junior Kipfer and team. 2) Gutter problems on east side. Will get gutter person out to take a look. 3) Floor. Suggested to wait until tiles replaced before waxing/buffing. Extra tiles stored in undercroft. Looking for someone to do this work.
- Repairs to Rectory Carport: Mason Pickens refurbished framing, cleaned out joints of existing roofing panels and sealed. Haven't remembered to check it during a rain.
- Gates by carport, playground, back of Anglican Hall have been repaired. Thanks to Fred Krug, who took this on as part of St. Paul's Place, which paid for the repairs.
- Spoke to Rone (Jena Jones) about cleaning out weeds in iris beds and growth in outside A/C enclosures.
- Altar rail latches: Better than they've been in a while but could be better. Will consider getting Danny out to take another look.

- Will look at having 5th St. doors replaced once we're sure there are no more water problems here. Drainage is OK, but doors still seem to be getting wet even in moderate rain. Perhaps awning needs to be better done?

- Big stuff long term: Harrison says we need to be planning to replace church A/C chiller (about \$100,000). The four HVAC units in parish house use older refrigerant and we should be planning on replacing them, which may involve replacing the furnace and A/C both. Soap system on dishwasher will need to be replaced in about the next year, since powder soap systems are no longer supported. Will wait to see what Entergy does with claim for repair before making decision on whether to replace soap system or look at leasing a newer dishwasher.

- Computers and network: 1) Battery went out in UPS (battery backup) for network equipment in Anglican Hall. As with car batteries, this is normal. Replacement arrived and will be put in this week. Waiting for this to happen for equipment by bathroom in undercroft, which runs network for church proper. 2) Office and broadcast computers need to be replaced by October 14, when Microsoft ceases support for Windows 10. They will not run Windows 11. Will still run after that, but no security updates and application software may cease to be supported. (I am ashamed at making Katie use a 9-year-old computer that runs like molasses. This must be replaced first.) Was waiting for new rector to have input but. . . 3) Internet router/firewall subscription and service contract expires June 29. This somehow missed getting on my calendar. Cost is \$659.34 for 2 years (15% discount) or \$930.84 for 3 (20%). It is still the current model and was bought in 2023. Also, these prices are up 10% from 2 years ago. I would recommend the 3-year contract. Objections? – Motion was made to purchase the 3 yr. contract by Regina, 2nd by Lora, All were in Favor, the Motion was passed to purchase the 3yr. service contract.

- Tree maintenance: Still need to find a tree doctor for tulip poplar.

- Fire inspection: BFD says we need emergency lighting for windowless parts of Anglican Hall, replacement batteries in existing emergency lights, and can-style fire suppressors above the stove in parish house.

- Light on (north)east side of large sign. Mike Schmidt has given up on this.

- Cracking plaster over stone walls in undercroft. Still awaiting a bid from Yenner.

- Misc: West fence between hair salon and church property, Directional and label signage, also, large sign out front, Anglican Hall sign.

Motion was made to accept both the Sr. and Jr. Warden's Reports and votes by Kay, 2nd by Virginia, All voted in favor of the Motion, Motion was passed.

9. Closing prayer by Sarah H: Dear Lord, help us to carry forward what we have learned here with faith and humility, and May your Holy Spirit continue to guide us in all we do. Bless each of us and keep us safe in your care. We ask this through Christ our Lord. Amen

10. Motion was made to Adjourn by Lora, Steve 2nd the Motion, All were in Favor, Motion passed.