

**Presbytery of San Gabriel
Stated Clerk's Report
November 15, 2025**

CONSENT AGENDA

The Stated Clerk brings the Consent Agenda for vote (Items 1-6)

1. That enrollment of minister and elder commissioners be by enrollment list, excuses properly filed with the stated clerk be honored, and all honorably retired ministers and out of state ministers be excused unless enrolled as present.
2. That the minutes of the Stated Meeting of September 16, 2025, be approved.
3. That the proposed docket distributed in the packet be approved.
4. That all corresponding members voted upon and registered in writing with the stated clerk be seated.
5. To receive the preliminary year-to-date financials through September 30, 2025 and the 2026 proposed budget.
6. To approve the Redress of Imbalance for 2026.

NECROLOGY SINCE NOVEMBER 16, 2024 PRESBYTERY MEETING

Katherine "Kathy" Bruner 10/31/35 ~ 6/10/25
Elizabeth (Jessie) Coates 2/17/28 ~ 1/17/25
Marily Demarest 6/7/29 ~ 10/23/25
Howard Den Hartog 4/17/37 ~ 10/5/25
Gloria Kinsler 6/10/35 ~ 2/14/25
Donn Moomaw 10/15/31 ~ 2/10/25

REPORT FOR THE RECORD

Communion was served in the September 16, 2024, Presbytery meeting, celebrated by TE Stephanie Kang, TE Jeff Keuss, and TE Wendy Tajima.

INFORMATION

1. Records Review: Thank you to the churches who have finished their 2024 Records Review. If you have not had your records stamped and you have not been in touch with me, please email statedclerk@sangabpres.org to schedule your records review before the end of the year.
2. Statistical Reporting: Statistics for 2025 may be submitted online starting in the first week of 2026 through February 15, 2025. Instructions will be emailed to the Clerks of Session and Pastors in early December.
3. The Presbytery of San Gabriel has renewed our Multi-Peril and Umbrella Insurance Policies with Church Mutual for 2026, effective October 1, 2025.

4. Past members of the Presbytery Permanent Judicial Commission are:

Class of 2026: RE Rubi Benitez, RE Robert Louie

Class of 2024: TE Deidra Goulding, TE N'Yisrela Watts-Afriyie, RE Fried Wilson

Class of 2022: TE Marsha Fowler, RE Cliff Yang

5. Please submit your request to be excused to statedclerk@sangabpres.org in advance of the meeting.

6. Information for your reference:

2025 Presbytery Minimums

Full-Time Salary & Housing	\$69,795.00	(Half-time: \$34,897.50)
BOP: 43% of effective Salary	\$30,012.00	(Half-time: \$18,490.00)
Professional Expenses	\$3,310.00	(Half-time Associate: \$1,655.00)
Study Leave Expenses	\$1,230.00	(Half-time Associate: \$ 615.00)

2026 Presbytery Minimums

<u>Compensation Category</u>	<u>Full-Time</u>	<u>Half-Time Solo Pastor</u>	<u>Half-Time Associate</u>
Salary & Housing	\$72,025.00	\$36,012.50	\$36,012.50
Professional Expenses	\$3,415.00	\$3,415.00	\$1,707.50
Study Leave Expenses	\$1,270.00	\$1,270.00	\$635.00
BoP Medical/Pension (47% transitional package)	\$33,852.00	\$22,101.00	\$22,101.00
Total	\$110,562.00	\$62,798.50	\$60,456.00

7. Just a reminder – If you make a motion on the floor that changes the printed handouts substantially or is a new motion, please write out your motion and turn it in ahead of time to the stated clerk. It is always helpful to present action items in writing in advance.

MINUTES FOR THE PRESBYTERY OF SAN GABRIEL STATED PRESBYTERY MEETING

September 16, 2025

A meeting on Zoom

ASSEMBLE IN GOD'S NAME

The Presbytery of San Gabriel convened on Tuesday, September 16, 2025, at 7:00 pm, on Zoom. A quorum was present as reflected in the roll. Moderator RE Helen Darsie called the meeting to order. Ruling Elder Carrie Kohler was the Stated Clerk for the meeting with Ericka Stephens as Administrator.

Moderator RE Helen Darsie led the land acknowledgement reading before opening in prayer.

ENGAGE IN GOD'S WORK

Report of the Stated Clerk

RE Carrie Kohler reported. She welcomed the Presbyterian members and friends.

The Presbytery moved, seconded, and voted to receive the following information items from the Stated Clerk's report and to approve the following consent agenda (Items 1-6) by adoption without objection:

CONSENT AGENDA

The Stated Clerk brings the Consent Agenda for vote (Items 1-6)

1. That enrollment of teaching elders, ruling elder commissioners, and commissioned ruling elders be by enrollment list, excuses properly filed with the Stated Clerk be honored, and all honorably retired ministers and out of state ministers be excused unless enrolled as present.
2. That the minutes of the Stated Meeting of June 14, 2025, be approved.
3. That the proposed docket distributed in the packet be approved.
4. That all corresponding members voted upon and registered in writing with the Stated Clerk be seated.
5. To receive financial reports through June 30, 2025.
6. That Presbytery recognize that the action items approved at this meeting, taken together with all votes responding to requests by sub bodies of the Presbytery, as fulfilling the Presbytery's responsibility to review the work of the continuing committees, and special organizations, in accordance with the principles of Administrative Review of G-3.0108a of the Book of Order.

REPORT FOR THE RECORD

Communion was served at the June 14, 2025 Presbytery meeting, celebrated by TE Jihyun Oh and TE Deidra Goulding.

INFORMATION

1. 2025 Records Review Book Signing is scheduled for October at the Presbytery Center. All Clerks of Session are encouraged to attend. More information is to be followed by email.
2. The Synod Minutes Review happened on August 11, 2025. We had two minor errors from

the 2024 minutes: no report of the election of corporate officers and no report of the Presbytery's review of its committees. We had three exceptions including no financial review present in the 2024 minutes and no child/vulnerable protection policy or anti-racism policy.

3. The Synod of Southern California & Hawaii is hosting two Boundary Trainings on December 9, 2025 and December 11, 2025 from 9am – 3pm for TEs with a two-hour training on the same days for church employees. These training courses are FREE and IN-PERSON. Locations to be determined and will be shared soon along with the registration link. All TEs and church employees are highly encouraged to attend.
4. Attached as an addendum to this report is an explanation of how the new Book of Order amendments affect our Presbytery and our churches. Please review the addendum with your sessions as soon as possible.
5. A disciplinary complaint has been received regarding a Teaching Elder member of the Presbytery, and an Investigating Committee has been formed.
6. Following a disciplinary complaint and an investigation, the Rev. Gregory Parker has agreed to a negotiated settlement and an alternative form of resolution to the charges. The following charges have been approved by the Presbytery Permanent Judicial Commission:

The Presbyterian Church (U.S.A.) charges you, Rev. Gregory Parker, a teaching elder, with the following offenses defined in the Book of Order for charges #1 and #2 (D-7.0103):

In the month on or about August, 2022, you, Gregory Parker, did commit the offense of inappropriate interaction with a female minor (at the time of the incident) at the Rose Bowl Aquatic Center. There was unwanted physical contact by you to the female minor after a swim practice. This behavior was video recorded by the Rose Bowl Aquatic Center (RBAC) which resulted in a police report, an investigation and you ultimately being barred from the RBAC. In our interview with witnesses:

you gave a full, frontal hug that crossed the boundaries of an adult to a non-relative female minor the female minor indicated needing help to her coach that this behavior was unwanted witness indicated that technically you should not have been where minors were swimming at that time as you were not in official capacity

During your tenure as a teacher and swim coach at Maranatha High School (MHS), you did commit the offense of inappropriate interaction with a female minor (student) at a MHS swim race during the swim meet. There was unwanted physical contact by you to the female minor (student) after a race that included; caressing her back, being asked to stop and unwilling to do so for several seconds.

7. Presbytery Meeting Schedule for 2025:
Saturday, November 15 9 AM La Verne Heights, La Verne
8. Please submit your request to be excused to statedclerk@sangabpres.org in advance of the meeting.

4. Information for your reference:

2025 Presbytery Minimums

Full-Time Salary & Housing	\$67,795.00	(Half-time: \$34,897.50)
BOP: 43% of effective Salary	\$30,012.00	(Half-time: \$18,490)
Travel/Professional Expenses	\$3,310.00	(Half-time Associate: \$1,655)
Continuing Education Expenses	\$1,230.00	(Half-time Associate: \$ 615.00)
Paid Study Leave: 2 weeks		

Paid Vacation: 1 month (4 Sundays)

5. Just a reminder – If you make a motion on the floor that changes the printed handouts substantially or is a new motion, please write out your motion and turn it in ahead of time to the Stated Clerk. It is always helpful to present action items in writing in advance.

Justice, Peacemaking, and Mission

RE Patrick Perry reported for the Committee. Patrick provided information about the El Monte Initiative Grants. Applications are currently being accepted. Fire Relief Efforts continue, including the establishment of the Eaton Fire Collaborative, meeting with the Clergy Community Coalition, discussions about Temporary Housing on Church Properties, neighborhood housing services, habitat for humanity, and partnering with predominately African American congregations. JPM prepared materials for understanding immigrants' rights that is available as a link in the MMU.

Tonight's offering has been designated for the Pacific Presbytery's immigrant accompaniment fund, which offers financial assistance to immigrant families throughout the region both within and beyond the boundaries of the Pacific Presbytery. JPM also reminded the Presbytery that the Peace and Global Witness Offering is to be collected on World Communion Sunday, October 5.

Personnel

TE Ann Oglesby-Edwards reported on filling the open jobs for the Presbytery. Ann introduced Stephanie Kang (LA General Medical Center chaplain) and Deidra Goulding and Bong Bringas (Lead Chaplain and Westminster Gardens Chaplain for Retired Presbyterian Church Workers) and explained that their terms of call will be voted on as part of the omnibus motion during Cyndie's report for COM. The process for calling a new Executive Presbyter continues.

Commission on Ministry

TE Cyndie Crowell reported for the Commission. Cyndie first welcomed TE Jeff Keuss who has requested to be transferred from Seattle Presbytery to this Presbytery for his work as Dean of Mission and Theology at Fuller Seminary in Pasadena. TE Keuss read his statement of faith and was interviewed by the Presbytery. COM recommends TE Keuss' transition.

The recommendation is for TE Jeff Keuss to be received by San Gabriel Presbytery upon transfer from Seattle Presbytery. With no second needed, as the motion came from the Commission on Ministry, the Presbytery moved and voted to approve the motion.

Cyndie then brought 12 recommendations forwarded and recommended them to be approved by the Presbytery. The recommendations below were voted on by omnibus.

1. That the Presbytery approve the contract between TE Tiffany Ashworth and Trinity Presbyterian Church to serve as Interim Pastor, effective October 13, 2025, for one year with the following terms:

Salary and Housing	\$76,095
(including a dependent care flex spending account in the amount of \$3,000 and a medical flex spending account of \$3,300)	
Professional Expenses, up to	\$3,310
Mileage Reimbursement	\$0.70 per mile
Continuing Education	\$1,230

Benefits: Congregational Pastors Package for pastor and family

Vacation: Four weeks annually, including four Sundays

Continuing Education: Two weeks annually

Personal Time Off: Twelve days of paid personal time off, including sick leave as required by state law

Terms of Call may be altered to comply with the 2026 Presbytery minimum, and Board of Pensions Dues increases.

2. That the Temporary Pastor contract between TE Tiffany Ashworth and Occidental Presbyterian Church be terminated effective September 30, 2025.

3. That the relationship between TE Katherine Lee Baker and Westminster Presbyterian Church, Pasadena, be changed from Installed to Interim Pastor, effective July 1, 2025, for a period of one year.

4. That the Presbytery approve the following Terms of Call for TE Stephanie Kang to serve as the Protestant Chaplain at Los Angeles General Medical Center, effective September 1, 2025, for one year, renewable based on future funding.

Cash Salary	\$41,636
Housing Allowance	48,000
Benefits: contribution to 403(b)*	8,964
Professional expenses and study leave	1,400
Total	\$100,000

*Medical benefits will be covered by spouse's benefits.

5. That the Presbytery approve the following Terms of Call for TE Deidra Goulding to serve as Lead Chaplain for Retired Presbyterian Church Workers, effective September 16, 2025, for one year, renewable based on future funding:

Cash Salary	\$45,000
Housing Allowance	35,000
Benefits:	
BOP Covenant Pkg. (10% of salary)*	8,000
Dental PPO (estimate)	1,100
Professional Expenses and Study Leave	4,540
Total	\$93,640

* Medical benefits covered by spouse's benefits.

6. That the Presbytery terminate the Temporary Pastor contract between TE Deidra Goulding and Shepherd of the Valley Presbyterian Church, effective September 15, 2025.

7. That the Presbytery approve the following Terms of Call for CRE Arnolfo "Bong" Bringas to serve as stipended Chaplain for Retired Presbyterian Church Workers at Westminster Gardens, effective September 16, 2025, for one year, renewable based on future funding:

Stipend	\$12,000
Professional Expenses and Study Leave	600
Total	\$12,600

8. That the Presbytery approve the renewal of the Commissioned Ruling Elder contract between CRE Bong Bringas and San Marino Community Church for one year, effective July 1, 2025.

9. That the Presbytery extend the commission of CRE Arnolfo "Bong" Bringas to include permission to serve communion at Westminster Gardens.

11. That Presbytery terminate the contract between TE Kate Wiebe as Temporary Associate Pastor,

effective July 13, 2025. She is continuing her work at Fuller Seminary and there will be no change in her status with the Presbytery.

12. That the Presbytery approve the Presbytery Minimum Salary and Benefits for 2026. (See attached document.)
13. That the Presbytery approve the attached Child and Vulnerable Adult Safety Policy. (See attached document.)

With no second needed, as the motion came from the Commission on Ministry, the Presbytery moved and voted to approve the Omnibus motion.

Administration and Finance

TE Roberto Ramirez reported for Administration and Finance. Roberto reported on the Presbytery's Financial reports through June 2025. The Reports are attached to these minutes.

Commission on Preparation for Ministry

RE Jane Douglass presented for CPM and updated the Presbytery on Kristi VonNostran being recommended for ordination by San Diego Presbytery. Jane also reported on the appointed ordination readers.

Worship

Tiffany Ashworth, Stephanie Kang, Deidra Goulding, Bong Bingas, Katherine Lee Baker, and Wendy Tajima helped to lead worship.

TE Stephanie Kang, TE Jeff Keuss, and TE Wendy Tajima led communion.

The Presbytery's offering was received for the Presbytery of the Pacific's Immigrant Relief Fund.

Adjournment

Meeting was adjourned at 8:16pm by TE Deidra Goulding with a prayer of blessing for the meeting and benediction.

Respectfully Submitted,

Carrie Kohler, Stated Clerk for Administration

REDRESS OF IMBALANCE for 2026 – Effective January 1, 2026

Roll of Teaching Elders = 174 Less non-participating TE= 67 **VOTING TEs = 108**

CHURCH RULING ELDERS	2 X B/O	Additional	TOTAL
1. Altadena, First	2	1	3
2. Whittier, Arabic Evangelical	2	1	3
3. Arcadia/Journey, Arcadia	2	1	3
4. Arcadia, Capstone	2	1	3
5. Azusa, Filipino	2	1	3
6. Claremont, Claremont	2	1	3
7. Claremont, Emmanuel Hispanic	2	1	3
8. Covina, Faith Grace	2	1	3
9. Covina, GKI-LA	2	1	3
10. Covina, Praise Community	2	1	3
11. Diamond Bar, Northminster	2	1	3
12. El Monte, Community	2	1	3
13. El Monte, Divine Light	2	1	3
14. Hac. Hts., Shepherd of Valley	2	1	3
15. La Puente, Puente de Esperanza	2	1	3
16. La Verne, La Verne Heights	2	1	3
17. Los Angeles, Interwoven	2	1	3
18. Los Angeles, Iglesia de la Comunidad	2	1	3
19. Los Angeles, Occidental	2	1	3
20. Monterey Park, Good Shprd Taiwanese	2	1	3
21. Pasadena, First Taiwanese	2	1	3
22. Pasadena, Knox	2	1	3
23. Pasadena, New Hope	2	1	3
24. Pasadena, Pasadena	4	1	5
25. Pasadena, Trinity	2	1	3
26. Pasadena, Westminster	2	1	3
27. Pomona, First	2	1	3
28. Rowland Heights, Korean Good Shprd	2	1	3
29. San Marino, Community	6	1	7
30. South Pasadena, Calvary	2	1	3
31. Temple City, Grace Taiwanese	2	1	3
32. Temple City, Mideast Evangelical	2	1	3
33. Temple City, Live Oak	2	1	3
TOTALS	72	33	105

4 Commissioned Ruling Elders + 5 Executive Commission Elders = 9

TOTAL RULING ELDERS= 114

REDRESS OF IMBALANCE

Annually, the stated clerk shall ascertain the number of resident Teaching Elders (TEs) duly enrolled and the number of Ruling Elders (REs) churches are entitled to send as commissioners.

In the past the Book of Order established the number of REs particular churches are entitled to send as commissioners according to the following formula: under 501, 1 elder; 501-1000, 2 elders; 1001-1500, 3 elders; 1501-2000, 4 elders; 2001-3000, 5 elders; 3001+ 1 more elder for each 1,000 additional active members or major fraction thereof. In addition to commissioners from churches, Commissioned Ruling Elders and the RE members of Presbytery Executive Commission are also elder commissioners.

When the number of Teaching Elders is larger, the stated clerk shall report the imbalance to the presbytery for the purpose of redressing the imbalance between Teaching Elders and Ruling Elders. The stated clerk shall then assign additional Ruling Elder commissioners to the particular churches according to the following priorities:

- a. double the commissioners allocated by the Book of Order, and;
- b. By action of the Presbytery Council, Sept. 30, 2014, the reverse alphabetical additions from past years were removed and every church was granted one additional RE representative to presbytery. By this means all churches benefit equally.

NOTE: Presbytery has voted to use active participation of honorably retired members as a criterion in determining balance. (67 non-participating minister members were noted in determining balance.)

Ruling Elder commissioners elected by the particular churches shall be enrolled as members of presbytery upon filing with the stated clerk a certification of election by registering.

WHO MAY VOTE AT PRESBYTERY MEETINGS

The voting members at presbytery meetings are as follows:

1. Elder commissioners from the churches or duly elected alternates when the elder commissioner is not present.
2. Minister members of the presbytery including temporary minister members (but not corresponding members) from other denominations.
3. The Moderator and Vice-Moderator of presbytery.
4. Elder members of the Presbytery Executive Commission who are not commissioners from their congregations.
5. Any Commissioned Ruling Elder who was given the right to vote as a provision of the commission.

Note: Members of presbytery committees do not have a vote at presbytery meetings unless they qualify under a provision of 1-5 above. No one may vote or cast a ballot on behalf of another member; you must be present to vote.

Corresponding members of presbytery have voice but not vote.

Meeting Attendance September 16, 2025

Altadena, First (3)

TE Elizabeth Wang
TE Vikki Randall
Absent: 3

Arcadia, Capstone (3)

TE Bob Huang
RE Tony Wang
Absent: 2

Journey Arcadia Community (3)

RE Larry Ballenger
Absent: 2

Azusa, FCUPC (3)

CRE Tracey Shenell
Absent: 3

Claremont, Claremont (3)

TE Charles Rassieur
TE Duane Bidwell
RE Barbara Mackenzie
RE Jennifer Brooks
RE Virginia Rassieur
Absent: 0

Claremont, Emmanuel (3)

CRE Jorge Gomez
Absent: 3

Covina, Faith Grace (3)

Absent: 3

Covina, GKI-LA (3)

Absent: 2

Covina, Praise (3)

RE Mack Yenjai
Absent: 2

Diamond Bar, Northminster (3)

RE Yvonne Harmon
Absent: 2

El Monte, Community (3)

RE Stephene Moseley
Absent: 2

El Monte, Divine Light (3)

Absent: 3

Hacienda Heights, SOTV (3)

TE Yanchih Lee
RE Janice Takeda
Absent: 2

Los Angeles, Occidental (3)

Absent: 3

Monterey Park, Taiwanese (3)

Absent: 3

Pasadena, First Taiwanese (3)

Absent: 3

Pasadena, Knox (3)

TE Matthew Colwell
RE Pat Collins
Absent: 2

Pasadena, New Hope (3)

Absent: 3

Pasadena, Presbyterian (5)

TE Lisa Hansen
RE Areta Crowell
RE Jean Burns
Absent: 3

Pasadena, Trinity (3)

TE Tiffany Ashworth
Absent: 3

Pasadena, Westminster (3)

RE Deborah Owens
RE Helen Darsie
Absent: 1

Pomona, First (3)

TE Adam Donner
Absent: 3

Rowland Heights, KGSPC (3)

Absent: 3

San Marino, SMCC (7)

TE Jessica Vaughan Lower
CRE Bong Bringas
RE Peter Shelton
RE Barbara Miller
RE Cindy Metcalfe
RE Jeanie Caldwell
RE Lucy Kunzman
RE Nancy Swanson
Absent: 0

La Puente, Puente de Esperanza (3)

TE Margarita Reyes
RE Hagar Benitez
Absent: 2

La Verne, LVHPC (3)

Absent: 3

Los Angeles, IDLC (3)

Absent: 3

South Pasadena, Calvary (3)

TE Millason Dailey
Absent: 3

Temple City, Grace (3)

Absent: 3

Temple City, Live Oak (3)

CRE Andrew Ritiau
RE Laura-Jean Slykhuis
RE Paul Ashworth
RE Vit Sirikunakorn
Absent: 0

Temple City, MEC (3)

Absent: 3

Whittier, Arabic Evangelical (3)

Absent: 3

Claremont, GBIP-USA

Eagle Rock, Interwoven

West Covina, Community Fellowship

TE Amy Mendez

Meeting Attendance September 16, 2025

Members At-Large

TE N'Yisrela Watts-Afriyie
TE Kristi Van Nostran
RE Melinda Forbes
RE Sonnie Swebston Forbes
TE Cynthia Pierce, Vista Hospice
TE Stephanie Kang

Academic/Validated Ministry

TE Jeff Keuss, Fuller Theological Seminary
TE Greg Parker, House of Rest
TE Deidre Goulding, Monte Vista Grove

Corresponding Members

TE Heidi Worthen Gamble

Honorably Retired

TE Ann Mills
TE Sophia Eurich-Rascoe
TE Mary Ellen Azada
TE Ann Oglesby-Edwards
TE Jeff Siemon
TE Robert Crowell
TE David Tomlinson
TE Dean Thompson
TE Cyndie Crowell
TE Huw Christopher
TE Dean Thompson

Visitors

PEC Elders

RE Patrick Perry, JPM

Presbytery Staff

TE Wendy Tajima
Carrie Kohler
Wendy Gist
TE Peter Tan-Gatue
Steve Salyards
Ericka Smith-Stephens

Ruling Elder Commissioners: 27

Commissioned Ruling Elders: 4

Teaching Elder Members: 32

Voting Commissioners: 63

Corr. Members and Visitors: 1

Total in Attendance: 70