



Presbytery of San Gabriel

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Rev. Wendy S. Tajima, Executive Presbyter

Rev. Peter Tan-Gatue, Associate Executive Presbyter

Carrie Kohler, Stated Clerk for Administration

Elder Steve Salyards, Stated Clerk for Judicial Process

TO: PASTORS/CLERKS OF SESSION

RE: 2025 ANNUAL SALARY REVIEW REPORT

Dear Colleagues:

Enclosed is the Salary Review report form for 2025. The 2025 report form reflects salary **paid in 2024** and the salary amount that was **budgeted for 2025**. You must fill out a form for each Teaching Elder on your staff and each form is to be signed by the pastor(s) and clerk of session.

The 2025 report is due back to the presbytery office no later than **October 15, 2025**. Please email your report(s) to statedclerk@sangabpres.org.

If you have any questions or concerns, contact Carrie Kohler at statedclerk@sangabpres.org.

Thank you,

Carrie Kohler

Carrie Kohler
Stated Clerk for Administration

**PRESBYTERY OF SAN GABRIEL
ANNUAL SALARY REVIEW**
**Please complete this form and email it to presby@sangabpres.org no later than
Wednesday, October 15, 2025.**

Please complete this form attesting to the following information: 1.) during the year **2024** the contractual provisions of the call(s) or invitation(s) to the pastor(s) have been fulfilled; and 2.) a statement that, prior to the adoption of the annual budget of the church, the session has reviewed their compensation with the pastor(s) and other members of the staff, and the congregation has approved any changes in the terms of call for 2025. (G-2.0804)

CHURCH _____ CITY _____

NAME OF PASTOR OR ASSOCIATE PASTOR _____

Number of years ordained: _____ Total number of church members: _____

_____ Full-time Pastor If call is not full time, indicate percent of time: _____

If no longer in this position, indicate date left: _____

	Actual 2024	Budgeted 2025
1. Cash Salary	\$ _____	\$ _____
2. Manse value	_____	_____
3. Housing Allowance, (in lieu of manse or for additional expenses)	_____	_____
4. Other Allowances counted in <u>Effective Salary</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
5. Effective Salary (total of Items 1 – 4)	_____	_____
6. Pension	_____	_____
7. Professional/Travel Expense Reimbursement	_____	_____
8. Study Leave Expense Reimbursement	_____	_____
9. Other Expense Reimbursements (for example: medical or childcare reimbursement, tuition payments, etc.)		
a.	_____	_____
b.	_____	_____
c.	_____	_____

***CERTIFICATION:** The above salary for 2024 has been paid including pension, and the 2025 salary schedule has been reviewed in conference between the pastor and authorized representatives of the church, and any changes in the terms of call have been approved by the congregation for installed pastors and by Session for temporary pastors and Commissioned Ruling Elders.

PASTOR'S SIGNATURE

CLERK OF SESSION
(or authorized representative)

DATE