

**Are you affiliated with AL in some way? If so, how? Please note, this is not a condition of participation.**

**We will be hosting a Bake Sale at the Market.** If you are interested in donating home-made items to that, please contact Andi Swan (titian\_chica@yahoo.com). All proceeds from the sale of goodies will go into the PTSO general fund.

☐ Yes, I would like to donate home-made baked goods to the Bake Sale.

**We will also have an Iron-In-The-Hat style raffle.** If you are interested in donating an item to this, please let us know. All proceeds from the sale of tickets will go into the PTSO general fund.

☐ Yes, I would like to donate an item for the Raffle.

\*I would prefer to have raffle items in advance of the event when at all possible, both to cut down on day-of work and to utilize the items for promotional purposes. I'll be happy to work out retrieval details on a case by case basis.

### **Details:**

**You will be responsible for your own sales.** Please have your own bank. There is open wi-fi in the gym for those of you who need a connection for credit cards.

**Electricity will NOT be provided.**

**You may load in and/or set up Friday night.** I will confirm the exact window as we get closer but it will be roughly 6-8pm.

**The doors open at 8:30am and you are expected to be set up and ready when the doors open to the public at 10.** You must be present and stay open until 5pm, and you will have until 6pm to tear down and load out. We realize these are short time frames, but it's what we have to work with. Please keep them in mind when designing your display. We will do what we can to help, but cannot make any guarantees.

**Attendance will be open to the public.**

**Please feel free to promote the heck out of the event within your own community.** We have a number of marketing opportunities but can use all the help we can get. The more the merrier! There should be an event link on the Académie Lafayette Facebook page and an invite in PDF or JPEG format available for use in emails. Promotional cards will be printed and the Facebook fan page is active.

Thank you so much for your interest in this event. It's been great fun these past five years and with your help I know this year will be even more successfull! Please don't hesitate to contact us with any questions.

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