



# We are Hiring!

*St. John's UCC*



## OFFICE ADMINISTRATOR

St. John's United Church of Christ in Clear Spring is looking for a **part-time Office Administrator** to work 10–15 hours a week on general office tasks like preparing bulletins, sending emails, and other administrative duties. The position offers a very flexible schedule and could be a great fit for a college student, stay-at-home parent, or anyone looking for part-time work with flexibility.

**If you're interested, email Pastor Bethany at**

**[PastorBethanyA@gmail.com](mailto:PastorBethanyA@gmail.com)**