Planned Renovations to Office of Administrative Assistant (Rm. 113)

- 1. Install a workspace countertop along one wall with base cabinets and doors underneath for storage
- 2. Paint the room
- 3. Install plantation blinds in the windows
- 4. Purchase a couple of appropriate chairs to serve as a reception area for church staff visitors
- 5. Install ceiling tile
- 6. Install new floor treatment