

# St. James Episcopal Church

## Member Information Form

Please complete one individual profile for each person in your household. Family information is needed for the entire family. These forms may be used to update information in the church's database. Additional copies of this form are available in the church office or on our website: [stjamesspringfield.net](http://stjamesspringfield.net)

### Family Information

Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone Number \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Primary Email \_\_\_\_\_ OK to publish in directory  Y  N

### Individual Information

Last name if different than Head of Household \_\_\_\_\_

First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  M  F

Wedding Anniversary \_\_\_\_\_ OK to publish in directory  Y  N

Personal Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Cell Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Personal Email \_\_\_\_\_ OK to publish in directory  Y  N

Preferred Name on Name Tag \_\_\_\_\_

Please X all that apply: Baptized  Confirmed  Member of St. James

Emergency Contact: \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship \_\_\_\_\_

### Individual Information

Last name if different than Head of Household \_\_\_\_\_

First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_

Wedding Anniversary \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Personal Phone Number \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Personal Email \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Preferred Name on Name Tag \_\_\_\_\_

Please X all that apply: Baptized \_\_\_\_\_ Confirmed \_\_\_\_\_ Member of St. James \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship \_\_\_\_\_

### Individual Information

Last name if different than Head of Household \_\_\_\_\_

First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_

Wedding Anniversary \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Personal Phone Number \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Personal Email \_\_\_\_\_ OK to publish in directory \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Preferred Name on Name Tag \_\_\_\_\_

Please X all that apply: Baptized \_\_\_\_\_ Confirmed \_\_\_\_\_ Member of St. James \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship \_\_\_\_\_

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First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  M  F

Wedding Anniversary \_\_\_\_\_ OK to publish in directory  Y  N

Personal Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Cell Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Personal Email \_\_\_\_\_ OK to publish in directory  Y  N

Preferred Name on Name Tag \_\_\_\_\_

Please X all that apply:  Baptized  Confirmed  Member of St. James \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship \_\_\_\_\_

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Last name if different than Head of Household \_\_\_\_\_

First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  M  F

Wedding Anniversary \_\_\_\_\_ OK to publish in directory  Y  N

Personal Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Cell Phone Number \_\_\_\_\_ OK to publish in directory  Y  N

Personal Email \_\_\_\_\_ OK to publish in directory  Y  N

Preferred Name on Name Tag \_\_\_\_\_

Please X all that apply:  Baptized  Confirmed  Member of St. James \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship \_\_\_\_\_

Would you like us to write to another church and ask for a letter of transfer to be sent to St. James?    Y    N

If so, please contact the church office and give us the following information:

1. Name of church from which you are transferring your membership.

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2. Address and telephone number of the church.

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Privacy Policy: St. James Church has created this privacy statement to spell out our firm commitment to individual privacy. The following discloses our information gathering and dissemination practices. St. James Church respects the privacy of its parishioners. We do not collect personal information unless you supply it voluntarily using the directory information collection forms provided by the church office or through some similar, voluntary means. Though it may be publicly available, we consider personal information to be any information which can be used to identify you, such as your name, age, address, email address, telephone number and family members. Any such information collected will be entered into a database on the church's private computer network, which can be accessed only by church staff and approved volunteers. The primary use of this information will be the production of a church directory and maintaining membership records. This information will also be used to enable contact with you by mail, email or telephone. This information will also be used in the development and functioning of the various ministries of the church. Your personal information contained in the church's database may be changed, limited or deleted by you at any time. No personal information will be shared with any third party, apart from the Diocese of West Missouri, unless explicit permission is given by you in response to a request from us. The church directory is produced for the private, non-commercial use of parishioners and friends of St. James Church.

This privacy statement may change in the future; you will be given thirty days notice before any changes take effect. If you have any questions about this privacy statement, please contact the Parish Administrator, St. James Church, 2645 E. Southern Hills Blvd., Springfield MO 65804 (417) 881-3073.