

## **Ortega National Parks (ONP)**

### **Job Description**

**Title:** Cashier - Concession

**Reports To:** General Manager

**Department:** Food & Beverage

### **Summary of Position:**

Responsible for assisting guests in a friendly and efficient manner in Company's continuing effort to deliver outstanding guest service.

### **Responsibilities:**

Cashier; maintain (Point-of-Sales) POS operations including opening and closing procedures

Efficient and honest handling of all cash and credit cards adhering to Company procedures

Daily cleaning of restaurant, store rooms, and equipment, kitchen and public areas

Stock Grab N Go coolers and maintain beverage/ice cream station (if applicable)

Sandwich Preparation when needed

Understand Company's ISO (Environmental & Quality) management systems, policies, goals, and initiatives and meet the specific responsibilities within these areas

Actively participate in creating a positive work environment, promoting team work

Adherence to Duties Checklist and other duties as assigned

### **Positions Requirements:**

Excellent customer service and people skills

Must be able to work a variety of day, night, weekend, holiday shifts

Be able to work independently with little or no supervision

Strong communication and interpersonal skills -must be able to read, write and speak English

Must be able to meet and/or exceed customer expectations

Majority of shift will be spent on feet in a fast-paced environment, in close proximity to other people and will involve frequent bending, twisting, squatting and lifting up to 25 lbs. frequently and 50 lbs. occasionally

State Specific Food Handlers Certificate (if applicable)

### **Education and Experience:**

Education: High School Diploma or equivalent required

Experience: Six months food and beverage experience preferred

While working, Ortega's policies and the actions of all employees will follow the guidelines and recommendations of the C.D.C., the U.S. Dept. of Health, and any mandates from local regulatory and health agencies regarding Covid19

Please apply on the company's website, listed below.

[Stow Lake Career Center](#)