



2020 Sans
Souci Tennis
Club
AGM

SSTC Annual General Meeting Agenda - November 7th, 2020

- Constitution of Meeting – Nancy Bowen
- Approval of 2019 Minutes – Nancy Bowen
- Approval of Board Members – Nancy Bowen
- Treasurer's Report – Greg Cunningham
- Membership Update - Tom Blackett
- SSCA Update – Eric Amour
- Communications Update – Meagan Blackett
- Property Update – John Weir/Graeme Scott
- Approval of Board Actions – Nancy Bowen
- Open Discussion – Nancy Bowen
- Closing Remarks – Nancy Bowen



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SSTC AGM Housekeeping- Nancy Bowen

- Motions and Seconding
- Voting on Motions
- Questions and Answers

Constitution of Meeting – Nancy Bowen

- Welcome & Call to Order
 - Change of AGM Date – emailed on August 5th, 2020
 - Reminder of AGM in Fall Newsletter – October 4th, 2020
 - Official AGM Notice – emailed on October 17th, 2020
 - Financial Package & Zoom Details – emailed on November 1st, 2020
 - Final reminder of AGM – emailed on November 6th, 2020
- Board Members In Attendance
- **Quorum (Min. 20 memberships required)**

Approval of Minutes – Nancy Bowen

- Minutes mailed to members on October 17th, 2020
- If there are no errors or omissions:
- **Motion to Approve**

Review of Board Members – Nancy Bowen

- ◉ Nancy Bowen - President
- ◉ Tom Blackett - Past President
- ◉ Graeme Scott - Vice President
- ◉ Greg Cunningham - Treasurer
- ◉ John Weir – Property Maintenance
- ◉ Meagan Blackett - Communications
- ◉ Sue O'Reilly – Secretary and Giga Sport Administrator
- ◉ Ernie Kovacs – Member at Large
- ◉ Leslie Hayes – SSCA Liaison
- ◉ **Motion to Approve**

Financial Report – Greg Cunningham (Treasurer) Part 1

- Strong financial position
- Balance Sheet
 - Year end was changed effective June 30 2020 to enable completion of financial statements prior to AGM
 - No Accounts Receivable – all memberships paid up
 - \$243K cash & investments for operations and long term capital improvements, increased \$44K over last year

Financial Report – Greg Cunningham (Treasurer) Part 2

- Profit and Loss Statement
 - Due to shortened financial year, no SSCA costs were recognized in the current year; charges will be reflected in 2021 financial statements
 - Depreciation rate was adjusted in 2020 to reflect 13 & 7 years remaining life for Courts 1 & 2 and Courts 3 & 4 respectively
 - P&L increase in fund balance of \$15K
- Proposed Budget for next year mirrors recent years, except spending more on court maintenance
- Questions/Comments
- **Motion to approve financial statements**



Membership - Tom Blackett

- Special Meeting to Increase Membership from 110 to 120 via email October 4th, 2020
- Point of Discussion at 2018 & 2019 AGMs
- Members were given until October 30th to vote
- By-laws required a quorum of 20 memberships, exclusive of the board
- 75% of members opened the email
- 88% of members voted in favour of increase



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SSCA – Eric Armour

- SSCA AGM Highlights

Communication – Meagan Blackett

- E-Newsletter is main form of communications monthly in summer & for special events/announcements
 - Emails are compiled through Constant Contact
 - Cross-checking emails with Giga Sports
- Newsletters also posted to SSCA Website
- SSCA – sending out updated Member Directory in Spring 2021

Maintenance/Property – Graeme Scott

- Gravel path by lower courts is being restored this fall (weather dependent)
- Barber Sports will once again be doing court opening in 2021, and have also been scheduled for additional pre-season tune up (scheduled for the end of June)
- Court watering system will be improved for 2021, and in conjunctions with power brushing, this should address the issue of excess sand on the courts



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Approval of Board Actions – Nancy Bowen

- **Motion to approve board actions**

Floor Open for Topics – Nancy Bowen

- Any topics that you wish to have the board review?



Fri. Sept 18th – Morning Tennis
Turn-Out (20 boats)



Social Distance Tennis



Closing – Nancy Bowen

- Motion to adjourn meeting