Ha'Moadon Counselor

About Yavneh Day School

Yavneh Day School is located in the heart of Silicon Valley and is part of the shared Levy Family Campus in beautiful Los Gatos, California. This vibrant location is a hub for Jewish cultural, recreational, philanthropic and educational activities and creates an engaging backdrop for our students and faculty.

Yavneh offers a progressive K-8 education with a collaborative approach to learning. We offer the highest level of academics, STEAM, music, integrated Jewish studies and Hebrew language curriculum within a warm, welcoming, and inclusive community. We are a U.S. Department of Education Exemplary High Performing National Blue Ribbon School and have been recognized for our dual language program. Our students' accomplishments have been recognized internationally by the World League Robotics Competition and Israeli writing competitions, as well as by the White House and the San Francisco Museum of Art. We are proud of our incredible teaching staff, several of whom have also been nationally recognized. You can even find a chapter about us in the book *What Schools Teach Us About Religious Life* by Daniel Heischman.

A Yavneh education is about fostering curiosity, encouraging risk taking, and ingraining a love of learning. At Yavneh, our students are inspired to achieve their full academic and personal potential while also engaging meaningfully in the world around them.

Requirements:

- Minimum Age: Must be at least 18 years of age (Required).
- Work Location: 100% In-Person position.

Weekly Hours:

- Monday, Tuesday, Thursday: 3:30 PM - 5:30 PM (following the Yavneh School Calendar)
- Wednesday: 2:30 PM - 5:30 PM (following the Yavneh School Calendar)
- Friday 3:00 PM - 5:30 PM (following the Yavneh School Calendar)
- A full school calendar will be provided

Compensation:

This is an hourly position paid at **$20.00 per hour,** less payroll deductions and required taxes and withholdings.

Essential Duties & Responsibilities:

- Ha'Moadon Lead counselor:
    - Dismissal support
    - Set up the Room
    - Sign students in and out of Ha'Moadon using Pro-Care
    - Supervise students attending Yavneh's Ha'Moadon after school care program

- Provide snacks for students
- Provide fun & engaging play options for students
- Work in collaboration with Shinshinim
- Ensure Club J is left clean, items are put away, and all electronics are turned off

Professional Conduct:

- Maintains a kind, compassionate and professional relationship with students
- Maintains fair and equitable relationships with students.
- Remains forthright, clear, honest and respectful in communications with all staff and recognizes their importance as partners in the educational process.
- Be on time and never leave before last students has been picked up by parent
- Communicate with supervisor immediately if there are any problems
- Record and communicate with supervisors any discipline issues

Health Considerations:

Staff and students must adhere to state, federal and local health department communicable disease precautions (including, but not limited to Covid 19, Influenza A, RSV). Yavneh Day School reserves the right to assert more strenuous precautions on a case-by-case basis.

Working Conditions/Physical Requirements

The working conditions described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee may be required to:

- Work in a child recreational environment
- Lift a minimum of 25 lbs.
- Stand, sit, lift, bend, twist
- Work closely with children

This position is contingent upon the return of a clear LiveScan Background check, and a verified positive employment reference.

Work Location:

Los Gatos, CA 95032. Reliably commute or planning to relocate before starting work (Required)

Contact Information:

If you are interested in applying for this position let us know! Please email a resume to: joinourteam@yavnehdayschool.org.

Non Discriminatory Statement:
Yavneh Day School is an equal opportunity employer. We are committed to an inclusive, welcoming community, where all are accepted and treated with respect.

Yavneh Day School does not unlawfully discriminate in employment opportunities or practices on the basis of age, race, color, gender, sexual orientation, gender identity, disability, religion, veteran status, national or ethnic origin.

Disclaimer: This job description indicates in general terms, the type and level of work performed as well as the typical responsibilities of employees in this classification. The duties described are not to be interpreted as being all-inclusive to any specific employee. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and, when possible, to make reasonable accommodations so that qualified employees can perform the essential functions of the job. Nothing in this position description changes the at-will employment relationship existing between Yavneh Day School and its employees.