

MINUTES

ST. JAMES' EPISCOPAL PARISH VESTRY MEETING: Monday, January 21, 2019

IN ATTENDANCE: Rev. David Stout, Rev. Marnie Keator, Rev. Linda Lundgren, Sr. Warden Marci Yardley, Pat Anderson, Jr. Warden Brian Burke, Steve Kittell, Denise Ray, Peter Babin (via phone), Lew Chartrand, Nina Disbro, and Michael Thompson.

EXCUSED: Julie Mattson

Meeting was called to order by the Rev. David Stout at 10:15 AM

1. **OPENING PRAYER:** David+ opened the prayer beseeching guidance from God's Holy Spirit.
2. **MINUTES:** Approval of the December 17, 2018 Vestry meeting minutes was moved by Brian Burke, seconded by Marci Yardley there was no further discussion and the motion for approval was approved unanimously.
3. **OUTREACH & YOUTH MINISTRIES:**
 1. Thrift Store Ministry-
 - a. Nina shared the good news of two our Friday cashiers who went on to secure paying jobs. Experience at the Thrift Store helps people in many ways. We celebrated this part of the ministry. However, it did mean that we needed to close the store on Fridays in January while we search for new volunteer cashiers are found. Notice has been put in the newsletter. Good news is that we now have 4 volunteers who want to learn to be cashiers. Store to train them and open on Fridays nights starting 2/2/19.
 - b. A trial partnership is being explored with Country Day School on last Saturday of each month with them providing volunteers in exchange for a percentage of the gross from that day going to school's Student Scholarship Fund. Trial of this for four months then reevaluate. We did this on two Saturdays, including on Christmas Bazaar weekend with great success for both organizations. Saturdays remain one of the hardest days to get volunteers.
 - c. Nina Disbro announced that it is her plan at this time to retire at the end of March, 2020.
 2. Community Meal Ministry- nothing new to report.
 3. Youth Ministry- report in latest Newsletter
4. **MISSION, GROWTH & EVANGELISM** – David+ reported that Eline von der Kloff was baptized on January 13. He also reported that in 2018 the average weekend worship attendance was 190 persons. So far for January 2019, the average attendance is 210 which may indicate an increase or just seasonal adjustment.
St. Columba's is embracing their planned Thrift Store 3 day sale scheduled for Feb 14-16, 2019.

5. FINANCE

- a. Finance Report- Treasurer Lew Chartrand presented his report, with verbal summary of parish financial status. He also distributed his planned report for the Annual Meeting. We are in an even stronger financial position than anticipated. General discussion. Steve Kittell moved to accept the report, Anderson seconded. Motion carried unanimously.
- b. 2019 Budget. The proposed budget was presented and a long discussion ensued. From the December 17 meeting, all reported open items have been researched and resolved as noted in motion below:

Resolved to amend the budget proposed on December 17, 2019 as follows:

- 1) Increase line 6100 Grounds Maintenance by \$6700 to cover cost of Paper Bark Tree Removal/Trim (bill already received)
- 2) Move \$15,000 excess Community Meal Donations in 2018 to 2019 budgetline 4043
- 3) Move \$14,000 Community Meal Donations received in December 2018 to 2019 budget.....line 4041
- 4) Decrease property insurance budget by \$3100 after analysis by Peter Babin and discussions with diocese offices.
- 5) Add approximately \$6400 to Grounds Maintenance.

It was moved by Steve Kittell and seconded by Brian Burke to accept the proposed budget for 2019 as amended above. Passed unanimously.

c)WCS LEASE EXTENTENSION Peter Babin reported on the status of the Waimea Country School lease. Lease was negotiated and submitted to Diocese. Diocese lawyer came back with a number of points including a need to request that WMC increase their insurance. That has been sent to WCS for response. They are researching additional costs to them.

6. SENIOR WARDEN'S REPORTnothing to report.

7. JUNIOR WARDEN'S REPORT

- a. Still awaiting electricians report on work needed for Waimea Country School. Electrician was out on 12/31/18 to assess.
- b. Roof Replacement....will prioritize Everett's roof first and get additional quotes
- c. Sexton's support. Resolved to purchase now a 20ft container with costs (including moving, taxes, etc) up to \$6000. Moved by Pat Anderson, seconded by Denise Ray. Motion carried.
- d. Bell Tower at St. Columba's has a foundation finished. Need to research motion to build and total amount.

8. RECTOR'S REPORT

- a. David extended a huge mahalo to outgoing Vestry Members Julie Mattson and Peter Babin as well as Jr. Warden Brian Burke and Treasurer Lew Chartrand for their outstanding service this past year.
- b. Annual Meeting set for January 27, 2019 after 9 AM service
Vestry slate of candidates presented.
- c. David to be away off island from February 16-. March 3, 2019
- d. Vestry Retreat set for Feb 9, 2019

9. **EXECUTIVE SESSION** The vestry went into Executive Session to Discuss personnel matters at 10:55 am for 3 minutes.

10. **NEXT VESTRY MEETING:** Monday February 11, 2019 at 10 AM in church office.

11. **CONCLUDING PRAYER & ADJOURNMENT.** All prayed the closing prayer together. Brian moved to adjourn, Marci Seconded. Meeting adjourned at 12:13pm.