

VESTRY MINUTES

St. James' Parish, Waimea, Hawai'i Island

Sunday, August 30, 2020 – 11:30 AM via ZOOM

Present: Marci Yardley (Senior Warden), Frankie Pang, David Stout+, Shari Harada-Peck, Sharon Alfonso, Jeanne Savage, Scott Byron, Michael Thompson (Treasurer), Marnie Keator+, Linda Lundgren+, Jaisy Jardine (Parish Administrator).

Excused: Tim Bostock (Junior Warden)

- 1) Devotions & Opening Prayer-David+ opened in prayer at 11:34 AM.
- 2) Minutes from July 26 meeting and Executive Session minutes-Shari motioned to accept both minutes as amended. Jeanne seconded. Motion carries unanimously.
 - a) Community Meals
 - i) Community Meal – Vestry was invited to review the Jr. Warden's Report, which includes Community Meal.
 - ii) Community Meal – St. Columba's
 - (1) On hiatus for two weeks (Sept 1 & 8). Transportation with the construction is difficult. They are taking a breath. Discussion ensued. Thank you to this wonderful group of dedicated folks who are doing God's work. The support of the Vestry is behind you and we are standing by for a called meeting if need be.
 - (2) Community Meal Ministry Assistant Coordinator Position Progress Update-This may be an evolving position, perhaps split into two 8-10 hours per week position.
 - b) Thrift Store Ministry – Jeanne Savage reported that TS is rocking and rolling! With the teenagers that were volunteering back in school there is a hole left that needs to be filled with additional volunteers. Jeanne to be volunteering every Thursday for the next couple of weeks. Some of the more seasoned volunteers have taken a step back as cases of the island have increased. Rona Scull is grateful for the presence of the Parish Medical Task Force. Vestry is SO grateful for Rona!
 - 3) Keiki, Youth, & 'Ohana Ministries
 - a. Keiki, Youth, & Family 'Ohana Discernment Committee:
 - i) Survey for the future of this ministry is being returned this weekend.
 - 4) Worship and Adult Spiritual Formation
 - a) Baptisms this weekend were beautiful!
 - b) Looking at a possible solution for online worship with a new system.
 - c) Sharon shared that St. Columba's had their service outside under the tent this morning and it went very well.
 - d) David+ leading bookstudy on "The Way of Love." Books are ordered. A date of the study to be set.
 - e) Confirmations & Bishop's visit postponed indefinitely.
 - 5) Finance
 - a) David+ reported that the Fall Stewardship Campaign 2021 Committee 1st Meeting this Wednesday, Sept 2. Our Co-chairs are Gerrit Keator and Eric Savage. Thank you to Clara and Jaisy for putting the preliminary budget numbers together.

- b) David also gave an update on the Bookkeeper position- Clara intends to retire after the first of the year. We may need to start advertising for the position soon. Jaisy to send Vestry the bookkeeper position description.
- c) Michael gave his Treasurer's Report. He reported that the numbers continue to show God's blessings on this parish, especially during this time. Jeanne shared her thanks to Tim for his incredible gift of grant writing and application. GOD BLESS TIM BOSTOCK!

- 6) Sr. Warden's Report. Nothing to report at this time that hasn't already been discussed.
- 7) The vestry reviewed the Jr. Warden's Report.
- 8) Rector's Report -
 - a) The Rector asked the vestry for input to draft a staff cell phone discussion. He expressed that most all of the staff are using their personal phones for church business. A monthly stipend was suggested. Discussion ensued. The vestry asked for a proposal at September's meeting.
 - b) Scholarships-There is \$3,000 budgeted for scholarships for 2020 and none of it has yet been awarded. We will review what has been done previously and send out notice for applications in the newsletter. It is noted that the scholarships are meant to be used for college. David+ will take point.
 - c) Waimea Country School P.E. & Mask Use. Waimea Country School is asking for consideration by the Vestry to make an exception to the mask rule for PE classes no more than 8 kids from 12:15-3:00 p.m. Spaces need to be defined and do not intersect; they must wear masks from the school to the lawn area. It was noted in the conversation that all must adhere to the Federal, State, and County guidelines. In addition, Small World Preschool is subject to DOE and DHS guidelines, Thrift Store is subject to additional Diocesan guidelines, Waimea Country School is an independent school. As discussion ensued it became clear the Vestry is not of one mind on Waimea Country School's request. David+ noted that four of the five members of the Parish Medical Task Force (PMTF) were able to join in a ZOOM conversation with the rector and Amy Salling, Head of School, and a member of their board. The PMTF recommended that Vestry allow the students to participate in P.E. without masks, given the guidelines regarding distancing. Marci called for the vote. Vote was 5-2 in favor of the allowing students, during P.E. on the parish lawn to not wear masks. The vestry grants this on a temporary basis only and subject to review. Stipulations are that they must be at least 6 feet apart, the P.E. instructor must wear a mask at all times (as well as any other adult), students may not take off mask until they are in their designated spot and must put it on in leaving that designated spot to return to the school. The vestry understands that these are trying times and people's level of comfort varies.
 - d) Vibrant Hawaii Memorandum of Agreement- Vibrant Hawai'i to provide food support in Waimea via the Resilience Hubs initiative. St. James' to receive \$4800 which is for keiki care packs for distribution at the Waimea Community Meal. Motion made by Scott to approve MOA, Jeanne seconded. Motion carries unanimously.
- 9) Extra Pay Operating Policy- Michael reviewed draft policy on special "gift" payments to Church employees, such as when an employee retires, etc. Vestry reviewed policy. Jeanne made motion to adopt policy. Scott seconded. Motion carries unanimously.
- 10) Next Meeting: Sunday, September 27, 11:30 AM via ZOOM.

11) Concluding Prayer: O God our protector, by whose mercy the world turns safely into darkness and returns again to light: We give into your hands the decisions we have made, the dreams we are shaping and our unfinished tasks, you alone are our sure defense and bring us lasting peace in Jesus Christ our Lord. Amen.

12) Adjourn. Meeting adjourned at 1:15 p.m.