

## VESTRY MINUTES

St. James' Parish, Waimea, Hawai'i Island

Sunday, October 25, 2020 – 11:30 AM VIA ZOOM

Present: Sharon Alfonso, Tim Bostock (Junior Warden), Scott Byron, Jaisy Jardine (Parish Administrator), Marnie Keator+, Felicia Linton (Co-chair of the Keiki, Youth, & Family Ministries Discernment Committee)Linda Lundgren+, Frankie Pang, Shari Harada-Peck, Jeanne Savage, David Stout+, Michael Thompson (Treasurer), Marci Yardley (Senior Warden).

- 1) Devotions & Opening Prayer (3 min)- David + welcomed Felicia and opened in prayer at 11:39 AM.
- 2) Minutes from September 27 meeting- Tim motioned to approve. Frankie seconded; motion carries unanimously.
- 3) Outreach, Fellowship, Keiki, Youth, & 'Ohana Ministries
  - a) Keiki, Youth, & Family 'Ohana Discernment Committee Report and Recommendation. David+ opened by saying, "Susan Acacio did a phenomenal job, said she itinally committed for two years and ended serving for five!" He then commended the Discernment Committee for their time and dedication to this search process." He added, "And GOD BLESS Donna Brown for pulling together the minutes of the committee meetings and the survey results." Felicia and Shari, the Committee's Co-Chairs, presented their findings and recommendations. The Committee asked themselves and the Parish "What values should this individual have?" Felicia shared the Word Cloud in which the largest words (the more it appeared) were Christian Kindness and Love. The Committee felt we definitely need to move forward and not wait to fill the position. As she reported, "We do not want to lose momentum that we have already gained in providing for the youth of our parish and the little ones." The Committee recommends we seek out an individual to serve this need. David + added that we be open to the possibility of this being not only to one person but dividing into two positions depending on the person who rises to the occasion. The Committee recognizes the Little Ones are now getting older, so we need to be thinking about how to minister to our pre-teens, etc. Recommendation is not to immediately split the position but to look and see who comes to light. Two 10-15-hour positions or one 20-25-hour position. Shari recommended that the position title be titled "Interim" with the possibility of becoming a permanent position. The question was asked, "Why not wait until after the pandemic?" The feeling was that families need the Church more than ever – that continuing the outreach and engaging families. Tim Bostock agreed with the decision to move ahead and there could be a detrimental loss of momentum. David+ has asked Donna Brown to look at the description and rewrite it to present to Vestry. David+ expressed that an entrepreneurial spirit needs to be key to this position whether it be one or two positions. The next step is to ask Vestry to move forward with advertising for the position and calling it interim, to put it out into the newsletter, etc. The Vestry then moved to accept the Committee's recommendation that we move forward in hiring an Interim Keiki Youth and Ministries coordinator. Jeanne made motion to begin the process. Tim seconded. Motion carried unanimously. The Vestry asked that the minutes reflect our Parish's appreciation for the time, hard work, and heart the entire Committee gave to this discernment. Mahalo!
  - b) Parish College Scholarship check-in. We have received one scholarship application so far and deadline is November 10th. Vestry will review applications at the next meeting.
- 4) Outreach (10 min)
  - a) Community Meals
    - i) Community Meal – St. James'-please see Community Meal Report
    - ii) Community Meal – St. Columba's- please see Community Meal Report
  - b) Thrift Store Ministry – Jeanne Savage

- i) The Thrift Store Ministry Team did a great job covering for Rona while she was on vacation. Thank you to all the Thrift Store Ministry Volunteers! The Vestry is very appreciative of every volunteer. The Vestry noted the efforts of Deacon Ritterbush for the on-line sales. Mahalo to all!
- 5) Worship and Adult Spiritual Formation (10 min)
  - a) New online streaming device – David+ announced a new device has been purchased to allow for seamless streaming. The Vestry felt that the moneys for this purchase should come from monies recently given for our “relief and response to Covid-19”.
  - b) Request for an additional mahalo gift to Kawaihae Canoe Club. David+ asked the Vestry to approve of giving another \$1,000 out of the \$12,500 Coronavirus Relief and Response fund. Frankie motioned for \$1K and Jeanne seconded. David said that he believed there was an additional gift coming from a parishioner, that will be added as well. Jeanne asked that the additional gift be added to the \$1K. It was the consensus of the Vestry to do so.
  - c) This year’s “Advent Study” is being led by The Right Rev. Robert “Bob” Gillies (Bishop of Aberdeen & Orkney Scotland, Retired). Bishop Gilles has published and printed a study guide dedicated to our parish. The books are on the way! They will be mailed/given out to those who wish a copy once they arrive. The Advent Study to begin the Wednesday before Thanksgiving via ZOOM. More information to come.
- 6) Finance (20 min)
  - a) Fall Stewardship Campaign 2021 check-in. Our Co-chairs are Gerrit Keator and Eric Savage. What a dynamic duo they are! We have added new members to the Gratitude Committee this year, and God bless them for handwriting their letters!
  - b) Treasurer’s Report (see attached report & financials). Tim asked whether we should put the recent installment of “The Gathering Place” gift into a separate account. We will wait until December 31<sup>st</sup> to determine whether we should open a new account as originally, we were going to use the PPP loan bank account. Our Treasurer, Michael, shared the Third Quarter results of the TECH fund. The results are a positive \$7200 that we earned in the account. We are \$6300 ahead in earnings. David + also pointed out the COVID 19 Alms Fund contributions line item.
  - c) \$50K Anonymous donation. David + asked Vestry to put thought into how this can be used. Discussion ensued. Tim shared that from the Resilience Hub perspective grants will be running out at the end of the year. Shari shared that the effects of the coronavirus will still be with us long after the pandemic is over. The Vestry decided to wait and assess at the November Vestry meeting.
  - d) Jaisy noted that at the November Vestry meeting the 2021 Budget will be reviewed.
- 7) Sr. Warden’s Report -Last week’s “Mass on the Grass” was wonderful! We had 12 people at the Thrift Store Lanai mass excluding clergy and Rona Lee. Thank you to David+ and Marnie+ for a job well done!
- 8) Jr. Warden’s Report (see attached report). Please see Jr. Warden’s Report. We do have an issue with St. James’ toilets. They frequently become clogged. Tim suggested that we consider adding this to the list for next year’s projects. St. Columba’s kitchen is a couple of months behind. David+ asked that an update to the Parish made shortly. He expressed that we make sure the Parish is in loop on this project. Tim suggested that we share in the Parish Newsletter Paul’s layout and that the project is almost fully funded.
- 9) Rector’s Report
  - a) Outreach grants - Tim suggested that we donate \$3K to Annunciation. Jeanne seconded. Motion carried unanimously. Motion to give \$2K to Kokua Christian Ministries next month. Jeanne seconded. All in favor.
  - b) David+ will be gone from Monday, October 26, and return on Friday, October 30th. He will be sitting out next weekend’s worship services, staying on vacation until Sunday evening, November 1. David+ expressed his deepest gratitude to all who are making it possible for him to be away to officiate at Melissa, his stepdaughter’s wedding.

- c) Diocesan Convention was this weekend. Congratulations to Tim, who was elected to Diocesan Council! Mahalo to Ruth Smith who fulfilled her term of serving on the Diocesan Standing Committee. Mahalo to our Lay Delegates: Jeanne Cooper, Jaisy Jardine, Martha Massey, Frankie Pang, Elina Van de Kloos. They, along with the parish clergy, gave time to studying the items they would be voting, but also much of their Saturday to attending via ZOOM.
  - d) David+ reported that Shin Runkle's ashes were committed to the sea at a Paddle Out on Saturday morning, Friday, October 23rd. Mahalo to Jeanne Cooper for helping to organize and Everett for assisting. God bless the Kawaihae Canoe Club for allowing us to use the canoes and to paddler, Harry Belcourt, for organizing canoes.
  - e) David+ asked that we remember the Edmonson 'Ohana at the death of Harry. Harry was a beloved member of our parish. David+ talked about Harry coming from O'ahu on the Cattle barge as a small boy with his brother to spend the summer at his grandfather's home. Harry & Nancy were married for 63 years. Harry will be deeply missed. God rest his soul.
  - f) David+ expressed great gratitude to Jaisy Jardine, our Parish Administrator, for all her hard work. He noted that her position was changed to involve greater duties of staff oversight. He shared that Jaisy has not only met the challenges of the position but continues to exceed them.
  - g) The Dental Bus is set to arrive on property this week. Services to be available in November. More information to come as it becomes available.
- 10) Next Meeting: Friday, November 20<sup>th</sup> at 10:45 AM via ZOOM.
- 11) Concluding Prayer: O God our protector, by whose mercy the world turns safely into darkness and returns again to light: We give into your hands the decisions we have made, the dreams we are shaping and our unfinished tasks, you alone are our sure defense and bring us lasting peace in Jesus Christ our Lord. Amen. Frankie ended in prayer 1:39 p.m.
- 12) Adjourn. Motion to adjourn was offered by Tim and seconded by Scott. Motion unanimously carried.