

## VESTRY MINUTES

St. James' Parish, Waimea, Hawai'i Island  
Monday December 16, 2019

Present: Marci Yardley, Tim Bostock, Pat Anderson, Shari Harada-Peck, Steve Kittell, Denise Ray, Jeanne Savage, David Stout +, Marnie Keator+, Michael Thompson (Treasurer).

Excused: Linda Lundgren+, Sheri Mariscal

1. Meeting called to order at 10:05am. Followed by a 20 minute devotional, then David+ opened in prayer.
2. Minutes of Nov 25, 2019 Vestry Meeting. Steve Kittell moves to approve as amended, Pat Anderson seconds. Motion carries unanimously.
3. Thrift Store- David+ reported:
  - a) Thrift Store Appreciation Christmas Luncheon on December 15 at Jade Palace was a great success with 52 volunteers present. Mahalo to Rona Scull and especially to Malia Kitchen for organizing.
4. Community Meal Ministry
  - a) Tim Bostock reported that LDS came to help last week and hopefully will be a new partner cooking occasionally. David+ was invited to read Scripture at their Christmas Concert this past Sunday.
5. Youth Ministry
  - a) Christmas Pageants planned at St. James' and St. Columba's.
  - b) Keiki & Family Night, Dec. 13 at St. James' was a huge success with high turnout and great enthusiasm. Mahalo to Susan Acacio and all who volunteered.
6. Mission, Growth & Evangelism
  - a) St. Columba's participation in First Night in Honoka'a to start January 3.
  - b) St. Columba's addressed & mailed 1200 Christmas postcards to Honaka'a, Laupahoehoe, and Pa'auilo.
  - c) 17 new church members welcomed on 12/1.
  - d) Baptisms scheduled for Saturday, 12/28 at Beach Mass and Sunday 1/12 at St. James' 9am service.
  - e) Newcomer Class being scheduled to coincide with Parish Retreat.
  - f) Confirmation course in January to coincide with Bishop's visit on 2/8 & 2/9
7. Worship and Adult Spiritual Formation
  - a) St. James' Sanctuary redesign update. Agreed to present to congregation after holidays. Initial phase to be presented as a fully funded project.
  - b) St. James' Organ Pipes Removal update: pipes that The United Protestant Church of Hilo paid for, removed. Loft itself to be removed in early 2020.
  - c) Brother David Vryhof's (SSJE) Visit Planning well underway. More details coming shortly.
8. Finance
  - a) The Treasurer gave a report. Steve Kittell moved to accept the report, Jeanne Savage seconded. Motion carries unanimously.

- b) Motion by Tim Bostock to move \$50,000 from First Hawaiian General Account to TECH Account. Seconded by Jeanne Savage. Motion passed.
- c) Stewardship Campaign. David reports from Chair Gerrit Keator that our final total was \$362,788 from 157 pledging units. This year the Committee has gone above and beyond with many new ideas leading to this great campaign. Mahalo to Gerrit and all who served.
- d) 2020 Budget
  - 1) The proposed budget was reviewed with the following additions:
  - 2) Add \$3000 to Donations for Capital Projects (acct 4045) (additional donor).
  - 3) Add \$3000 to Outreach to include \$1000 each to: Big Island Giving Tree, Kohala Animal Rescue, and Dress a Girl Around the World. Motion made by Marci Yardley, seconded by Jeanne Savage. Motion passed.
  - 4) A brief EXECUTIVE SESSION was held. Resulting in other additions to budget as outlined in those minutes.
- 9. Sr. Warden's Report- Marci Yardley reports that all has been covered in the other ministry reports.
- 10. Jr. Warden's Report
  - a) Habitat/Restore still working to remove all cuttings, have promised it will be done ASAP. Please note this is all on their property, not St. James'.
  - b) Thrift Store Lanai Extension moving along well.
  - c) St. Columba's Bell Tower – Structure is built and looks great. Now awaiting painting and then installation of bell. Mahalo to all who helped with this great community project.
  - d) Christmas Bazaar on December 7 was a great success bringing in \$14,000 (which was previously voted to be applied to Thrift Store Extension Expense). Committee liked the new date (coinciding with Waimea Christmas Parade. Mahalo nui loa to all who helped.
- 9) Rector's Report
  - a) St. James' Parish Annual Meeting to be held on Wednesday, January 29, 2020 from 5:30pm - & 7:00pm. Will include opening in prayer and a short service followed by a simple dinner and meeting. Continuing to think about Vestry elections for 3 at large positions and Junior Warden as well as Convention Delegates.
  - b) Brother David Vryhof's Visit Jan 16-26.
    - 1) Parish Retreat Friday January 24 from 6-8pm and Saturday 1/25 9:00am-1:00pm.
    - 2) Vestry retreat Saturday January 18 from 8:45am-noon. Other on island Vestries & Bishop's Committees to join.
    - 3) Servant Leadership Ministry (Community Meal, Thrift Store. Youth Program, etc) Friday Jan 17 5:00-7:00pm (note new date and time)
    - 4) Forgiveness Talk by Brother David Vryhof on Sunday 1/19 10:30-11:30am
    - 5) Brother David Vryhoff to preach at Beach Mass on Saturday 1/18, St. James (both services) Sunday 1/19 and St. Columba's on Sunday 1/26.

- c) Our Parish Bookkeeper Clara is going to be retiring at the end of the year. Our Senior Warden, Marci Yardley continuing to work on filling this key part time position.
- 10) Vestry went in to Executive Session to discuss Clergy Housing Allowance, Staff Christmas Bonuses and additions to salaries for 2020 budget.
- 11) Next Vestry Meeting: Sunday Jan 19, 2020 at 11:45am in Church Office

All joined in the Concluding Prayer

Adjournment at 12:00 noon. Moved by Marci, Seconded by Tim.