

**VESTRY MINUTES**  
St. James' Parish, Waimea, Hawai'i Island  
Monday December 16, 2019

Present: Marci Yardley, Tim Bostock, Pat Anderson, Shari Harada-Peck, Steve Kittell, Denise Ray, Jeanne Savage, David Stout +, Marnie Keator+, Michael Thompson (Treasurer).

Excused: Linda Lundgren+, Sheri Mariscal

1. Meeting called to order at 10:05am. Followed by a 20 minute devotional, then David+ opened in prayer.
2. Minutes of Nov 25, 2019 Vestry Meeting. Steve Kittell moves to approve as amended, Pat Anderson seconds. Motion carries unanimously.
3. Thrift Store- David+ reported:
  - a) Thrift Store Appreciation Christmas Luncheon on December 15 at Jade Palace was a great success with 52 volunteers present. Mahalo to Rona Scull and especially to Malia Kitchen for organizing.
4. Community Meal Ministry
  - a) Tim Bostock reported that LDS came to help last week and hopefully will be a new partner cooking occasionally. David+ was invited to read Scripture at their Christmas Concert this past Sunday.
5. Youth Ministry
  - a) Christmas Pageants planned at St. James' and St. Columba's.
  - b) Keiki & Family Night, Dec. 13 at St. James' was a huge success with high turnout and great enthusiasm. Mahalo to Susan Acacio and all who volunteered.
6. Mission, Growth & Evangelism
  - a) St. Columba's participation in First Night in Honoka'a to start January 3.
  - b) St. Columba's addressed & mailed 1200 Christmas postcards to Honoka'a, Laupahoehoe, and Pa'auilo.
  - c) 17 new church members welcomed on 12/1.
  - d) Baptisms scheduled for Saturday, 12/28 at Beach Mass and Sunday 1/12 at St. James' 9am service.
  - e) Newcomer Class being scheduled to coincide with Parish Retreat.
  - f) Confirmation course in January to coincide with Bishop's visit on 2/8 & 2/9
7. Worship and Adult Spiritual Formation
  - a) St. James' Sanctuary redesign update. Agreed to present to congregation after holidays. Initial phase to be presented as a fully funded project.
  - b) St. James' Organ Pipes Removal update: pipes that The United Protestant Church of Hilo paid for, removed. Loft itself to be removed in early 2020.
  - c) Brother David Vryhof's (SSJE) Visit Planning well underway. More details coming shortly.
8. Finance
  - a) The Treasurer gave a report. Steve Kittell moved to accept the report, Jeanne Savage seconded. Motion carries unanimously.

- b) Motion by Tim Bostock to move \$50,000 from First Hawaiian General Account to TECH Account. Seconded by Jeanne Savage. Motion passed.
- c) Stewardship Campaign. David reports from Chair Gerrit Keator that our final total was \$362,788 from 157 pledging units. This year the Committee has gone above and beyond with many new ideas leading to this great campaign. Mahalo to Gerrit and all who served.
- d) 2020 Budget
  - 1) The proposed budget was reviewed with the following additions:
  - 2) Add \$3000 to Donations for Capital Projects (acct 4045) (additional donor).
  - 3) Add \$3000 to Outreach to include \$1000 each to: Big Island Giving Tree, Kohala Animal Rescue, and Dress a Girl Around the World. Motion made by Marci Yardley, seconded by Jeanne Savage. Motion passed.
  - 4) A brief EXECUTIVE SESSION was held. Resulting in other additions to budget as outlined in those minutes.

9. Sr. Warden's Report- Marci Yardley reports that all has been covered in the other ministry reports.

10. Jr. Warden's Report

- a) Habitat/Restore still working to remove all cuttings, have promised it will be done ASAP. Please note this is all on their property, not St. James'.
- b) Thrift Store Lanai Extension moving along well.
- c) St. Columba's Bell Tower – Structure is built and looks great. Now awaiting painting and then installation of bell. Mahalo to all who helped with this great community project.
- d) Christmas Bazaar on December 7 was a great success bringing in \$14,000 (which was previously voted to be applied to Thrift Store Extension Expense). Committee liked the new date (coinciding with Waimea Christmas Parade). Mahalo nui loa to all who helped.

9) Rector's Report

- a) St. James' Parish Annual Meeting to be held on Wednesday, January 29, 2020 from 5:30pm - & 7:00pm. Will include opening in prayer and a short service followed by a simple dinner and meeting. Continuing to think about Vestry elections for 3 at large positions and Junior Warden as well as Convention Delegates.
- b) Brother David Vryhof's Visit Jan 16-26.
  - 1) Parish Retreat Friday January 24 from 6-8pm and Saturday 1/25 9:00am-1:00pm.
  - 2) Vestry retreat Saturday January 18 from 8:45am-noon. Other on island Vestries & Bishop's Committees to join.
  - 3) Servant Leadership Ministry (Community Meal, Thrift Store, Youth Program, etc) Friday Jan 17 5:00-7:00pm (note new date and time)
  - 4) Forgiveness Talk by Brother David Vryhof on Sunday 1/19 10:30-11:30am
  - 5) Brother David Vryhoff to preach at Beach Mass on Saturday 1/18, St. James (both services) Sunday 1/19 and St. Columba's on Sunday 1/26.

- c) Our Parish Bookkeeper Clara is going to be retiring at the end of the year. Our Senior Warden, Marci Yardley continuing to work on filling this key part time position.
- 10) Vestry went in to Executive Session to discuss Clergy Housing Allowance, Staff Christmas Bonuses and additions to salaries for 2020 budget.
- 11) Next Vestry Meeting: Sunday Jan 19, 2020 at 11:45am in Church Office

All joined in the Concluding Prayer

Adjournment at 12:00 noon. Moved by Marci, Seconded by Tim.