

## MINUTES

ST. JAMES' EPISCOPAL PARISH VESTRY MEETING: Monday, October 29, 2018.

IN ATTENDANCE: Rev. David Stout, Rev. Marnie Keator, Rev. Linda Lundgren, Sr. Warden Marci Yardley, Denise Ray, Pat Anderson, Steve Kittell, Peter Babin (via Facetime), Lew Chartrand (via Facetime), and Jr. Warden Brian Burke. (Julie Mattson was excused from meeting.)

Meeting was called to order by the Rev. Marnie Keator at 10:15 am.

1. **OPENING PRAYER:** Rev. Marnie+ opened meeting with prayer beseeching guidance from God's Holy Spirit.
2. **MINUTES:** Approval of July 23, 2018 Vestry meeting minutes was moved by Steve Kittell, seconded by Marci Yardley, there was no further discussion and the motion for approval was approved unanimously.  
Approval of September 24, 2018 Vestry meeting minutes was moved by Pat Anderson, seconded by Denise Ray, there was no further discussion and the motion was approved unanimously.
3. **OUTREACH & YOUTH MINISTRIES:**
  - a. **Thrift Store Ministry** – Nina Disbro presented her report in person. A persistent lack of trained volunteers available in adequate numbers when needed stifles Thrift Store Ministry effectiveness and burdens those who serve. Nina's research on reasons for volunteer absenteeism indicates that about 2/3 of historic volunteer participation is currently available. The current volunteer deficiency results in some store closures during normal sales hours. Following Vestry discussion, a Focus Team was formed to seek means of increasing effective and consistent Thrift Store volunteer participation. The team will be guided initially by Rev. Linda Lundgren, with Pat Anderson and Brian Burke assisting.
  - b. **Community Meal Ministry** – Recent addition of cabinets and sink to the Pavilion were described. While the Parish Hall kitchen is being remodeled tasks will be handled best as can in the Pavilion, and possibly via other resources. This year will be our first Thanksgiving celebration as a community meal. Sue volunteered to lead this endeavor, and support volunteers are needed; contact Sue to help!
  - c. **Youth Ministry** – Susan Acacio keeps building this ministry with enormous strides. Susan reports attendance increase within many of her programs, additional activities added recently, and great participation at the Treasure Hunt, and forming a Pre-School group. Godly Play and Ukulele participations are also increasing.
4. **MISSION, GROWTH & EVANGELISM:** David+ shared information about the recent Diocesan Convention in Kona, restart of our Parish 'Men's Bible Group,' and many other significant mission activities; these are exciting times at all three parish worship sites.
5. **FINANCE:**
  - a. Finance Report – Treasurer Lew Chartrand presented his report, with written details and verbal summary of parish financial status. There was general discussion, and Lew's extraordinary efforts were critical to – and appreciated by – all Vestry members.
  - b. Peter Babin summarized current status of the Waimea Country School lease. Clearly, Peter has worked diligently on this project and achieved win-win results for St. James and WCS. As of 29 Oct 2018, the lease is 99+% complete. WCS has committed to significant monetary expenditures within the school building (final amounts will depend on student enrollment numbers). The lease "effective date" is anticipated to be 01 July 2018. Peter aims to send the lease – including St. James Vestry approval and endorsement – to the Diocese during approximately the 3<sup>rd</sup> week of November (next month). Rev. David indicated that Vestry will act on the

lease by email, or as otherwise necessary, to support Peter's successful and generous efforts. Peter and Rector David will have direct discussions about lease points during 'wrap-up.'

- c. Stewardship campaign update – There was a general discussion about closing this effort for our Fall Campaign 2019 coming to a close.

**6. SENIOR WARDEN'S REPORT:**

- a. The Thrift Store Ministry volunteers challenge was covered primarily during Nina Disbro's report.
- b. Refer to "Vestry Agenda" item 6) b. for information on a range donation (Note: Pat Anderson and Brian Burke will send Marci Yardley names and contact information for welders.

**7. JUNIOR WARDEN'S REPORT:**

- a. Bids received to date for the Thrift Store lanai expansion are unacceptably high. A Focus Team of volunteers was formed to find and recommend a course of action for providing a completed project that achieves the best possible balance of project benefits. Members are Marci Yardley, Malu Lindsey, Brian Burke. Also, David Carse will be invited to join us in whatever capacity he prefers.
- b. Electrical work needed at St. Columba's – There was a short discussion about the work currently envisioned, all of which is included in the 2018 approved budget for such tasks. We will also investigate applying for a Diocesan grant to assist with St. Columba's electrical upgrades and repairs. (Discussion of this topic expanded to include the gothic stained-glass windows replica installation at St. Columba', including pursuit of a Diocesan project grant to repay one-half or more of the final project cost.)
- c. Malu Lindsey has applied to Mattson for a 20' cargo container donation. The intent is to provide him with desperately needed storage and shop space.
- d. Not on the Agenda, but the West Hawaii Tree Care, LLC proposal to remove the 'cypress grove' on gulch side of the Yoga Center was discussed. Steve Kittell moved to approve their proposal in the amount of \$2,400 (plus GET) for a turn-key operation, including all tasks listed on their proposal dated 10/7/2018. The motion was seconded by Marci Yardley, there was no further discussion, and the motion carried unanimously.

**8. RECTOR'S REPORT:**

- a. Rev. David+ expressed deep gratitude for parish support of clergy attendance at the Discipleship Matters conference.
- b. Rev. David+ thanked all Diocesan Convention delegates and volunteers.

**9. NEXT VESTRY MEETING:** Monday, November 26 beginning at 10 AM in the church office.

**10. CONCLUDING PRAYER and ADJOURNMENT:** All prayed the closing prayer together. David+ declared the meeting adjourned at 11:42 AM.

Respectfully submitted by Brian Burke.