

## VESTRY MINUTES

St. James' Parish, Waimea, Hawai'i Island  
Sunday, June 28, 2020 – 11:30 AM via ZOOM

Present: Marci Yardley, Frankie Pang, David Stout+, Shari Harada-Peck, Sharon Alfonso, Jeanne Savage, Scott Byron, Michael Thompson (Treasurer), Marnie Keator+, Linda Lundgren+, Tim Bostock, Jaisy Jardine (Parish Administrator).

- 1) Meeting called to order at 11:45 AM. and David + opened with prayer.
- 2) Minutes from May 24, May 30 & June 10 meeting (see attached). Tim made motion to accept minutes as amended, Jeanne accepted. Motion carried unanimously.
- 3) Outreach
  - a) Community Meals
    - i) Community Meal – St. James'. Tim shared we have had wonderful support lately. Two cows have been promised from Robby and Marty Hind and Susan Acacio as well as a pig from 4H, so this has helped tremendously with protein. We are continuously amazed at the amount of donations received that are unsolicited.
    - ii) Community Meal – St. Columba's. Linda+ shared that new volunteers are showing up and St. C's is looking for the community to continue to be involved. Tim shared that as he is grant writing, he is noticing that we are looking to also have a double sponsorship at St. Columba's and to stick with the \$300 sponsorship with a hope for double sponsorship. Grace Bollinger is now involved in helping with St. Columba's in solicitation of sponsorships capacity. Linda shared that St. Columba's can receive because St. James' is giving. It is a wonderful spiritual spiral of Christianity at work in its highest form. Thank you for giving us the opportunity to awaken the church and give us an opportunity to see the vision of the kitchen
  - b) Thrift Store Ministry
    - i) Selling Online. They are doing it through Constant Contact store. They have worked hard on this and will be sending out more information. Thank you to Deacon Ritterbush for spearheading this effort. They are going forth for God!
    - ii) Thrift Store Ministry reopening. June 30, Tuesday. Jeannie Savage is the Vestry liaison. Jeannie shared that she is glad we did a trial run. It was great to have people there with children as "mock shoppers" was noted that the flow of the experience needs to be modified a bit. Michael shared that signatures are no longer required by Square.
  - c) Annual Christmas Bazaar. Tim spoke with Lani and it is unlikely that the Christmas Parade will happen. The truckers have not had much work and they will wait until the end of July to make a decision- We know that the famous mango chutney is being made as we speak and we feel confident that the mango chutney will be sold whether it is at the Thrift Store or in a tent outside of the Thrift Store with other homemade goods. We will continue to work through logistics.
- 4) Keiki, Youth, & 'Ohana Ministries)
  - a. Susan Acacio's resignation effective July 31st. Susan retiring.
    - i) Celebrating Susan's Ministry. Saturday & Sunday, July 25 & 26 with honoring her at worship.
  - b. Position going forward (see attached job description). Exploring what the parish needs at this time. David is suggesting a survey from the Parish, what they have enjoyed in the past, what they would like to see continue. Perhaps this is a rector's forum with Vestry on Zoom, like what we did for Thrift Store. Discussion ensued regarding the position moving forward. Next steps will be a survey within the next few weeks, prior to the next vestry meeting. Shari offered to be the Vestry liaison for the Youth Ministry coordinator position search.

- 5) Worship and Adult Spiritual Formation
  - a) Confirmations & Bishop's visit rescheduled:
    - i) St. Columba's, Sunday, September 13<sup>th</sup>, 9:30 AM
    - ii) Beach Mass & Sunday at St. James', October 10 & 11. Will confirm at 9 AM service.
- 6) Finance (20 min)
  - a) Treasurer's Report (see attached report & financials) Michael reviewed the P&L. In June we are now collecting at services so the June financial statements will reflect that. Income through May does not reflect the PPP loan. Once the reports have been submitted to FHB and the loan is forgiven, it will be reflected in the June or July financials. Michael then reviewed the balance sheet. There will likely be a few dollars left in the PPP loan that we will be able to apply to utilities in July. David asked whether the matching grant was included in these reports, and Michael clarified that those were not include in the May report as they were given in June.
- 7) Sr. Warden's Report (5 min). Marci asked about numbers of attendees. 49 on Saturday with a good number of newcomers. 21 or 22 on Sunday morning Beach Mass and 15 at TS Lanai.
- 8) Jr. Warden's Report (5 min) (see attached report) Discussion of windows ensued. Motion made by Scott to replace 7 windows (and 3 more) if we receive more financial support. Jeannie seconded. All in favor, motion carried unanimously. Tim reported that they are moving forward with the power upgrade for St. Columba's. \$5k received from the Bishop's foundation and Tim and Mel will be donating \$10K for the remainder. THANK YOU TO TIM and MEL, our deepest gratitude to you. Linda+ also thanked Tim, especially in light of everything that has happened. Tim, without your leadership and support it wouldn't be possible. Tim shared he heard a phrase during the interfaith Zoom call in which certain types of ministries are growing and thriving as they move forward. These ministries are referred to as "Resilience Hubs" and that is what St. James' and St. Columba's are.
- 9) Rector's Report (5 min)
  - a) In-person & online worship. The new way of worshiping feels good to be back together. Response has been positive, and we are being overly cautious. Marnie+ thanked David for pulling together the Medical Task Force, it was brilliant to be able to have this idea and we have received many positive comments. THANK YOU DAVID+. David recognized how fortunate we are to have the parishioners with medical expertise and who have so generously given of their time.
    - i.) Donation made to the Kawaihae Canoe Club of \$5,000 in appreciation for the extra use of the club during the Pandemic. This was in addition to the \$1,000 donation made from the Community Outreach Allocation. \$4,500 was a donation made by generous parishioners. \$500 came out of the Worship budget line item. We have then \$6K total.
    - ii.) Exploring what worship services to continue offering going forward. It is a lot of "lugging" of items for set up and breakdown of outdoor worship. Kudos to Marnie and Gerrit, their car is the "mobile sacristy" THANK YOU MARNIE+.
  - b) New computer for David. Old one RIP. Suggest split the cost between church and David.. Jeanne motioned and Scott seconded. All in favor, motion carries unanimously.
  - c) Steve McPeek's ordination to the priesthood on July 11<sup>th</sup>.
    - i) Gift from the Parish. Hawaiian Clergy Shirt and monies for Vestments and preaching resources. Invitation to donate was put in the newsletter; David suggest the money we spent on Jazzy's ordination we spend on Steve. Ordination service will allow 50 people. David is one of the presenters and our Bishop is preaching. We will share a link to the service. St. James's has raised up Steve McPeek and Jazzy to ordination.
  - d) Susan Acacio's Position
    - i) Susan Acacio's Gift
- 10) Next Meeting: Sunday, July 26, 11:30 AM via ZOOM.

- 11) Concluding Prayer: O God our protector, by whose mercy the world turns safely into darkness and returns again to light: We give into your hands the decisions we have made, the dreams we are shaping and our unfinished tasks, you alone are our sure defense and bring us lasting peace in Jesus Christ our Lord. Amen.
- 12) Vestry moved into Executive Session. Adjourned at 1:20 p.m.