

# A GUIDE FOR NEW MEMBERS

**MAJ WELCOMES YOU**



## **MARYLAND ASSOCIATION FOR JUSTICE**

Dedicated to improving the civil justice system through legislative advocacy and the professional development of attorneys who represent the injured.

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**(410) 872-0990**  
**[www.mdforjustice.com](http://www.mdforjustice.com)**

# WELCOME & THANK YOU

Welcome to the Maryland Association for Justice (MAJ). Thank you for making the decision and commitment to join an organization that is dedicated to improving the civil justice system.

This guide is designed to give you an introduction to the services and value of MAJ membership. I hope you will take a moment to read this guide and keep it on hand for quick reference in the future.

To receive a full picture of the value of membership and take advantage of tools and resources of your association, I encourage you to log on to the website at [www.mdforjustice.com](http://www.mdforjustice.com).

The MAJ staff is poised and ready to assist you to get the most from your membership. If you have any additional questions please call us at (410) 872-0990.

Sincerely,



Alison Dodge  
Executive Director

## MAJ OFFICE CONTACT INFORMATION

10440 Little Patuxent Pkwy, Ste. 250  
Columbia, MD 21044

Phone: (410) 872-0990 | Fax: (410) 872-0993  
Email: [info@mdforjustice.com](mailto:info@mdforjustice.com)  
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# MY MAJ

Ready to elevate your membership experience? Dive into your Exclusive Member Portal now and discover a world where your professional journey is not just celebrated but enhanced! Your success story begins here with MY MAJ!

**Personalized Dashboard:** Your experience, your way! Customize your dashboard to reflect your areas of practice, and preferences, and even upload a photo.

Uploading your information on our Member Portal is a breeze. We've streamlined the process to make it incredibly user-friendly, ensuring that updating your profile is as easy as 1-2-3. Here's how simple it is:

**Log In with Ease:** Accessing your account is quick and secure. Simply log in to the MAJ website using your credentials, and you'll be greeted by an intuitive dashboard designed for a seamless user experience.

## How can I utilize MyMAJ?

- Pay Invoices
- Update your Profile
- Upload a Photo
- Update Username and Password
- Review Newly Uploaded Depositions
- Register for upcoming events, webinars, and networking opportunities.

Experience the simplicity firsthand by logging in to your Member Portal today. Your profile, your way – effortless, efficient, and always up-to-date!

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# MEMBERSHIP FAQs

## **I forgot my password; what do I do?**

Go to [www.mdforjustice.com](http://www.mdforjustice.com) and click on "Login". On this page, click "I forgot my username or password", this will allow you to reset your password.

## **When do I renew my membership?**

Membership terms are one year based on the calendar year beginning on January 1st. You will receive an invoice for your renewal in the fall that must be returned by December 31st.

## **How do I pay membership dues?**

You can make your dues payment online at [www.mdforjustice.com](http://www.mdforjustice.com)! Just log in and click "My MAJ" and click on "Invoices Due". You can also mail your payment directly to the MAJ Office. If you are looking for a renewal invoice, contact the MAJ Office at (410) 872-0990.

## **How do I sign up for the General List Server?**

Go to [www.mdforjustice.com](http://www.mdforjustice.com), under the List Server tab, and click "Join a List Server". On the page, click "Join the General List Server" and follow the instructions.

## **What is a Section?**

Sections are sub-groups of our members that are interested in a particular practice area of law. Sections are a great way to build expertise and network with others in your area of practice. There is no limit to the number of Sections you can join. There is an additional fee to join a Section.

## **How do I update my membership information?**

Go to [www.mdforjustice.com](http://www.mdforjustice.com) and log in, click on "My MAJ", click the "Update Profile" tab, and follow the instructions on the page.

## **If I leave my firm, does my membership "travel" with me?**

Yes, memberships are individually based. Just make sure to update your information so you can still receive your member benefits!

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# LIST SERVER FAQs

## How do I post to a List Server?

**Option 1:** Go to [www.mdforjustice.com](http://www.mdforjustice.com) and make sure you are logged in, under "Member Resources", click the "List Server" tab, and click "New Post". On this page, click the List Server you wish to post to and which email you would like to send from, fill out the subject and message box, and click "Send Email".

**Option 2:** Use your own personal email service as normal and address the email to the List Server you wish to post to (make sure you are using an email certified on the MAJ website). Below is a list of the mailing addresses for each List Server.

### Section List Servers

Maj-autoneg@lists.trialsmith.com  
Maj-businesstort@lists.trialsmith.com  
Maj-civilrights@lists.trialsmith.com  
Maj-criminallaw@lists.trialsmith.com  
Maj-disabilitybenefits@lists.trialsmith.com  
Maj-family@lists.trialsmith.com  
Maj-medneg@lists.trialsmith.com  
Maj-newlawyers@lists.trialsmith.com  
Maj-nursinghome@lists.trialsmith.com  
Maj-sexualabuse@lists.trialsmith.com  
Maj-workerscomp@lists.trialsmith.com

### General List Server

- Majmember@lists.trialsmith.com

### Other List Servers

- Maj-minoritycaucus@lists.trialsmith.com
- Maj-womenscaucus@lists.trialsmith.com

## How do I access List Servers from the MAJ website?

Go to [www.mdforjustice.com](http://www.mdforjustice.com) and make sure you are logged in, under the "Member Resources" tab, click "List Server", to go to the main List Server page.

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## How do I search for old messages on the List Server?

**Option 1:** Go to [www.mdforjustice.com](http://www.mdforjustice.com) and make sure you are logged in, under the "Member Resources" tab, click "List Server". On this page, click "Messages", and under "Choose a List From Below", click the List Server you wish to search. This will open that List Server and in the upper left corner, there is a search bar you can use to search for specific words/phrases.

**Option 2:** Go to [www.mdforjustice.com](http://www.mdforjustice.com), under "Member Resources", hover your mouse over "List Server" and a second menu will pop up. On this menu, click "Search All Lists" which will bring you to a page where you can search for specific characteristics.

## What should I do if the List Server won't let me post/if I don't think I am receiving List Server emails?

Go to [www.mdforjustice.com](http://www.mdforjustice.com) and make sure you are logged in, under "Member Resources", click "List Server", and on the tab, click "Email Certify". On this page, check to see if your preferred email address is there. If that email is NOT there, under the "Certify Additional Addresses" header, type the email you wish to use in the box and click "Next Step" and you will receive an email that allows you to verify that email for use, just follow the instructions given in the email. If the email you want to use is listed, contact the MAJ Office for further assistance.

## How do I put my List Server in vacation mode/take it out of vacation mode?

Go to [www.mdforjustice.com](http://www.mdforjustice.com) and make sure you are logged in, under "Member Resources" click "List Server", on this page, go to the "Settings" tab. On this page, there is a box that says "List Settings for example@abc.com", click on the box to reveal the drop-down menu and click "Vacation/Web Only Mode: suspend messages from this list". To take it out of vacation mode, click the same box and click your preference for how you wish to receive List Server emails.

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# GET CONNECTED



## ON THE WEB

[www.mdforjustice.com](http://www.mdforjustice.com)



## ON FACEBOOK

[www.facebook.com/mdforjustice](http://www.facebook.com/mdforjustice)



## ON INSTAGRAM

[www.instagram.com/mdforjustice](http://www.instagram.com/mdforjustice)



## ON LINKEDIN

search "Maryland Association for Justice"

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