ARGI Gives Grant Guidelines

Overview

Established in 2015 by ARGI employees, the ARGI Gives is a charitable group whose mission is to improve the lives of others in our communities. This corporate giving program brings together the time, talents and financial resources of ARGI. Employee governed; employee guided; employee funded.

The grants provided by ARGI Gives will focus on the following areas: education, environment, health and youth.

Eligibility

ARGI Gives accepts grant applications from any organization recognized as tax-exempt under Section 501(c)3 of the Internal Revenue Code. All ARGI Gives grant funds must be spent to benefit the citizens in the states in which ARGI is located: Kentucky, Ohio, Indiana, and Michigan.

Key Requirements

- Recipients of grants must expend funds within one year of grant award
- The funded project must be operational within two years of grant award
- Grant recipients shall agree to provide a final report to ARGI Gives within two years of grant award

Refusing to comply with any of these requirements forfeits consideration for any future ARGI Gives grant application.

Evaluation Criteria

Grant applications will be evaluated according to the criteria listed below. Grant applicants are required to identify one the following focus areas as their project's focus.

Does the project address the focus areas, identified by ARGI Gives? Focus areas include education, environment, health and youth.

Does the nonprofit organization submitting the application have the strength and capability to successfully administer the grant, and if applicable, sustain the project?

- The project supports the organization's mission and strategic plan
- The organization's Board of Directors and administrators provide effective operational and fiscal leadership
- The members of the Board of Directors reflect a range of capabilities commensurate with the needs of the organization
- The members of the Board of Directors support the work of the organization both behaviorally and financially

- The organization financially stable
- The organization conducts effective annual fundraising

ARGI Gives does not fund the following:
- Grants to specific individuals
- General operating expenses or overhead
- Expenses for staff or project related salaries
- Debt reduction or operational deficits
- Interest on loans, fines, penalties and/or litigation costs
- Activities intended primarily for fundraising including fund drives, annual appeals, capital campaigns, endowments, memorial funds, private foundations, etc.
- Scholarships or other activities related to academic credit or degrees
- Partisan, legislative or political activities
- Fraternal, sectarian and religious organizations where the grant is intended for the principal benefit of the organization's own members or adherents, or where the grant is intended for inherently religious activities
- General construction or renovation (unrelated to a specific proposed project)
- Projects that discriminate against race, religion or creed
- Advertising (unrelated to a specific proposed project)

ARGI Gives guidelines are continuing to evolve.

Acceptance of Terms & Conditions

The Grantee will use funds solely for the purposes described in the grant proposal. The purposes of this grant are subject to modification only with ARGI Gives' prior written approval. If the organization is unable to undertake or complete the grant as agreed upon, or if there are significant changes to the scope and scale of the project, the organization must contact ARGI Gives immediately to discuss the situation. ARGI Gives reserves the right to change grant award criteria without prior notice at any time. This grant is conditional upon the Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms & Conditions" below, the Grantee agrees to accept and comply with the stated terms and conditions of the grant.

I Accept Grant Terms & Conditions
I Decline Grant Terms & Conditions

Please signify your agreement to the foregoing terms and conditions by typing in your Name, Title, and Date in the spaces below.

Name_____

Title_____

Date_____

ARGI Gives Grant Application

Please read Grant Guidelines carefully prior to completing this application.

Submission: Please **email** your completed application, along with supporting documentation, to Emily Trujillo at emilytrujillo@argi.net. *Incomplete, late or faxed applications will **not** be accepted.*

Organization Name: _____ Website: _____

Address: _____

Contact Person and Title: _____

Telephone: _____ Fax: _____ Email: _____

PROGRAM/PROJECT INFORMATION

Program/Project Title: _____

Requested Amount of Grant: _____ ($500 increments, not to exceed $5,000)

Identify Amounts Budgeted

     Total Program: _____

     Project Budget (If you do not receive the entire amount of your grant request, are you still able to effectively execute this project?): _____

Applicable ARGI Gives Focus Area: _____ (Select the **one** focus area from the guidelines most applicable to your request)

Attach supporting documentation (no more than two pages), which addresses the following

1. A brief summary of your organization's mission (1-2 sentences)
2. Provide evidence of your organization's overall effectiveness. (Please list achievement of specific organizational or program goals.)
3. A Synopsis of your grant request, including:
    a. A summary of the program/project to be funded and the potential beneficiaries to be served by this grant.
    b. The goals and objectives for the program/project
    c. Specific and detailed program/project budget
    d. How this specific program addresses identified key focus area of ARGI Gives and otherwise satisfies the evaluation criteria set forth in the Grant Guidelines.
    e. Timetable for the implementation, duration and completion of the program/project?
    f. How your project is different from similar existing projects at other organizations?
    g. How will your program, if funded, be evaluated? What is the plan for self-evaluation?

ORGANIZATIONAL BACKGROUND INFORMATION

Briefly describe your organization's current programs/projects and activities.

_____
_____
_____
_____
_____

_____

Signature of Applicant   Applicant's Name and Title   Date

ATTACHMENTS REQUIRED

- Copy of IRS Determination Letter
- Copy of last completed audit
- Current year's budget
- Last two years tax returns
- Roster of Board of Directors or other governing body

DEADLINE, GRANT REVIEW AND AWARD PROCESS

ARGI Gives must receive this application and all supporting documentation by the following deadlines:

Spring - March 15

Summer -June 15

Fall - August 15

Winter - October 15

One grant per quarter, per organization will be accepted. Submitting a single application does not qualify your organization for future grants. You MUST resubmit your application each quarter to be considered for another grant. Those who have previously been awarded an ARGI Gives grant will not be awarded another grant for one full calendar year.

Information should be emailed to ARGIgives@argi.net. **Late, incomplete or faxed applications will not be accepted.**

ADDITIONAL INFORMATION

If you have questions, please review the guidelines for this grant application or contact Emily Trujillo at emilytrujillo@argi.net.