



Xavier Volunteers Update



*these items will need to be completed by any current individuals who wish to remain active volunteers

STEP 1

Complete online application at www.virtusonline.org along with at least 3 references. The organization you need to select is *Green Bay, WI (Diocese)*

Complete background details and all necessary forms through ISP website

*This information will be required to be updated every 4 years you continue to volunteer

STEP 2

Go back to VIRTUS website to complete online training - Protecting God's Children

*This training will remain online and needs to be retaken every year you continue to volunteer

STEP 3

Complete online signatures of *Diocesan Code of Pastoral Conduct* and *Our Promise to Protect* forms

*These forms will need to be resigned every year you continue to volunteer

STEP 4

You will be notified that all your details have been verified and you can begin volunteering.

*Make sure your email address is current this is how you will be notified through VIRTUS to keep all details up to date for volunteering.

 **VIRTUS[®]Online**

ANY QUESTIONS FEEL FREE TO CONTACT
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